AWS Billing: User Guide
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What is AWS Billing?

Welcome to the Billing User Guide.

The AWS Billing console contains features to organize and report your AWS cost and usage based on user-defined methods, and manage your billing and control costs.

The Billing console works closely with the AWS Cost Management console. You can use both together for a holistic way approach to managing your costs. The Billing console contains resources to manage your ongoing payments. Next, you can use the resources in the AWS Cost Management console to optimize your future costs. For information about AWS resources to optimize your costs, see the AWS Cost Management User Guide.

Amazon Web Services automatically charges the credit card that you provided when you signed up for a new account with AWS. Charges appear on your monthly credit card bill. You can view or update your credit card information. This includes designating a different credit card for AWS to charge. You can do this on the Payment Methods page in the Billing console. Billing provides useful tools that you can use to gather information related to your cost and usage, analyze your cost drivers and usage trends, and take action to budget your spending.

With the AWS Cost Management console and the Billing console, you can do the following tasks:

<table>
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<th>Description</th>
<th>AWS Cost Management feature names</th>
<th>Billing console feature names</th>
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| Organize  | Construct your cost allocation and governance foundation with your own tagging strategy. | - | AWS Cost Categories  
AWS Cost Allocation Tags |
| Report    | Raise awareness and accountability of your cloud spend with the detailed, allocable cost data. | AWS Cost Explorer (p. 70) | AWS Cost and Usage Reports |
| Access    | Track billing information across the organization in one consolidated view. | - | AWS Consolidated Billing  
AWS Purchase Order Management  
AWS Credits |
| Control   | Establish effective governance mechanisms with the right guardrails in place. | AWS Cost Anomaly Detection (p. 132) | - |
| Forecast  | Estimate your resource utilization and spend with forecast dashboards that you create. | AWS Cost Explorer (p. 70)  
AWS Budgets (p. 109) | - |
### Features of Billing

#### Manage your account

Manage your account settings using the AWS Management Console and Billing console. This includes designating your default currency, editing alternate contacts, adding or removing Regions, updating your tax information, and closing your AWS account. The close your account (p. 17) section calls out considerations such as terminating resources before you proceed with closing an account. This way, you aren't charged for unused services.

**Documentation:** Managing your account (p. 9)

#### View your bill

You can use the Billing console to view your past bill details or your estimated charges for your current month at any time. This section outlines how you can view your bills, download PDF copies of your charges, and set up monthly emails to receive your invoices. It also covers how you can use other resources such as AWS Cost and Usage Reports.

**Documentation:** Viewing your bill (p. 33)

#### Managing your payments

You can view your estimated bills and pay your AWS invoices in your preferred currency by setting a payment currency. AWS converts your bill to your preferred currency after your bill is finalized. Until then, all of the preferred currency amounts shown in the console are estimated in USD. AWS guarantees your exchange rate. This is so that refunds use the same exchange rate as your original transaction.

**Note**
- AWS Marketplace invoices aren't eligible for this service and are processed in US dollar.
- This service is available only if your default payment method is Visa or MasterCard.
- The rates change daily. The rate that's applied to your invoice is the current rate at the time when your invoice was created. You can check the current rate on the Billing console.

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• Currency conversion is provided by Amazon Services LLC.

Documentation: Managing Your Payments (p. 35).

AWS Purchase Order Management

Manage your AWS purchase orders in a self-service fashion by taking care of multiple purchase orders all in one place. This can help to reduce your overhead costs and increase the accuracy and efficiency in your overall procure-to-pay process. Use the Billing console to manage your purchase orders and configure how they reflect on your invoices. In this chapter, learn how to add, edit, view details, and set up notifications regarding your purchase orders in the console.

Documentation: Managing your purchase orders (p. 59)

AWS Cost Categories

Manage your AWS costs with AWS Cost Categories by mapping your cost and usage into meaningful categories. This section defines terms that are used in the console for supported dimensions, operations, rule types, and status. The section also provides more information on how you can create, edit, delete, and split the charges within cost categories.

Documentation: Managing your costs with AWS Cost Categories (p. 141)

Consolidate billing for AWS Organizations

Use the consolidated billing feature for AWS Organizations to combine your billing for multiple AWS accounts. This chapter outlines the consolidated billing process, differences for Amazon Internet Services Pvt. Ltd accounts, and details for discounts.

Documentation: Consolidated billing for AWS Organizations (p. 177)

Related services

IAM

The Billing service and AWS Cost Management service is closely integrated with AWS Identity and Access Management (IAM). You can use IAM with Billing to ensure that other people who work in your account have as much access as they need to get their jobs done.

You also use IAM to control access to all of your AWS resources, not only your billing information. It’s important that you familiarize yourself with the major concepts and best practices of IAM before you get too far along with setting up the structure of your AWS account.

For information about how to work with IAM and why it’s important to do so, see IAM Concepts and IAM Best Practices in the IAM User Guide.

AWS Organizations (Consolidated Billing)

You can use AWS products and services to accommodate a company of any size, from small start-ups to enterprises. If your company is large or likely to grow, you might want to set up multiple AWS accounts that reflect your company’s specific structure. For example, you can have one account for the entire company and accounts for each employee, or an account for the entire company with IAM users for each employee. You can have an account for the entire company, accounts for each department or team within the company, and accounts for each employee.

If you create multiple accounts, you can use the consolidated billing feature of AWS Organizations to combine all member accounts under a management account. That way, you can receive a single bill for all of your member accounts. For more information, see Consolidated billing for AWS Organizations (p. 177).
Getting help with AWS Billing and Cost Management

There are many resources available for you if you have any questions about your AWS Billing and Cost Management console tools, your charges, or payment methods.

**Topics**
- AWS Knowledge Center (p. 4)
- Contacting AWS Support (p. 4)
- Understanding your charged usage (p. 5)
- Monitoring your Free Tier usage (p. 5)

**AWS Knowledge Center**

All AWS account owners have access to account and billing support free of charge. You can find answers to your questions quickly by visiting the AWS Knowledge Center.

**To find your question or request**

1. Open AWS Knowledge Center.
2. Choose Billing Management.
3. Scan the list of topics to locate a question that is similar to yours.

**Contacting AWS Support**

Contacting AWS Support is the fastest and most direct method for communicating with an AWS associate about your questions. AWS Support does not publish a direct phone number for reaching a support representative. You can use the following process to have an associate contact you by email or phone instead.

Only personalized technical support requires a support plan. For more information, visit AWS Support.

To open an AWS Support case where you specify Regarding: Account and Billing Support, you must either be signed into AWS as the root account owner, or have IAM permissions to open a support case. For more information, see Accessing AWS Support in the AWS Support User Guide.

If you have closed your AWS account, you can still sign in to AWS Support and view past bills.

**To contact AWS Support**

1. Sign in and navigate to the AWS Support Center. If prompted, enter the email address and password for your account.
2. Choose Create case.
3. On the Create case page, choose Account and billing support and fill in the required fields on the form.
4. After you complete the form, under Contact options, choose either Web for an email response, or Phone to request a telephone call from an AWS Support representative. Instant messaging support is not available for billing inquiries.

To contact AWS Support when you can't sign in to AWS
1. Recover your password or submit a form at AWS account support.
2. Choose an inquiry type in the Request information section.
3. Fill out the How can we help you? section.
4. Choose Submit.

Understanding your charged usage

If you want to see the usage behind your charged amount, you can check your usage yourself by enabling Cost Explorer. This tool enables you to analyze your costs in depth by providing you with premade reports and graphs.

Cost Explorer is available 24 hours after you activate the feature.

For more information about Cost Explorer, see Analyzing your costs with Cost Explorer (p. 70).

Monitoring your Free Tier usage

You can track your AWS Free Tier usage to keep you under the Free Tier limits. You can set up alerts on your AWS account when your Free Tier limits reach a threshold, and monitor your usage through the Billing and Cost Management console.

For more information about using these features, see Tracking your AWS Free Tier usage (p. 23).

To see details for usage that was charged beyond your Free Tier limit, see the Understanding your charged usage (p. 5) section.
Getting started

This section provides information that you need to get started with using the Billing console.

Topics

- Step 1: Sign up for AWS (p. 6)
- Step 2: Attach the required IAM policy to an IAM identity (p. 6)
- Step 3: Review your bills and usage (p. 6)
- Step 4: Download or print your bill (p. 7)
- Step 5: Learn more about the Billing features (p. 7)
- What do I do next? (p. 7)

Step 1: Sign up for AWS

If you're new to AWS, create an AWS account. For more information, see Getting Started with AWS.

Step 2: Attach the required IAM policy to an IAM identity

AWS account owners can delegate access to specific IAM users who need to view or manage the Billing data for an AWS account. To start activating access to the Billing console and AWS Cost Management console, see IAM tutorial: Delegate access to the billing console in the IAM User Guide.

For detailed information about IAM policies specific for Billing, see Using identity-based policies (IAM policies) for AWS Billing (p. 196).

To reference a list of Billing policy examples, see AWS Billing policy examples (p. 201).

Step 3: Review your bills and usage

Use features in the Billing console to view your current AWS charges and AWS usage.

To open the Billing console and view your usage and charges

2. Choose Bills to see details about your current charges.
   - Choose Payments to see your historical payment transactions.
   - Choose AWS Cost and Usage Reports to see reports that break down your costs.

For more information about setting up and using AWS Cost and Usage Reports, see the AWS Cost and Usage Reports User Guide.
Step 4: Download or print your bill

AWS Billing closes the billing period at midnight on the last day of each month and calculates your bill. Most bills are ready for you to download by the seventh accounting day of the month.

To download your bill

2. On the navigation pane, choose Bills.
3. For Date, choose the month of the bill you want to work with.
4. Choose Download CSV to download a comma-separated variable file or choose Print.

Step 5: Learn more about the Billing features

Understand the features available to you in the Billing console.

- Account settings: Managing your account (p. 9)
- AWS Free Tier: Using the AWS Free Tier (p. 22)
- Payments: Managing Your Payments (p. 35)
- Viewing your bills: Viewing your bill (p. 33)
- AWS Cost Categories: Managing your costs with AWS Cost Categories (p. 141)
- Cost Allocation Tags: Using Cost Allocation Tags (p. 149)
- AWS Purchase Orders: Managing your purchase orders (p. 59)
- AWS Cost and Usage Reports: Using AWS Cost and Usage Reports
- Using AWS CloudTrail: Logging Billing and Cost Management API calls with AWS CloudTrail (p. 170)
- Consolidated billing: Consolidated billing for AWS Organizations (p. 177)

What do I do next?

Now that you can view and pay your AWS bill, you’re ready to use the features available to you. The rest of this guide helps you navigate your journey using the console.

Optimize your spending using AWS Cost Management features

Use the AWS Cost Management features to budget and forecast costs so you can optimize your AWS spends and reduce your overall AWS bill. Combine and use the Billing console resources to manage your payments, while using AWS Cost Management features to optimize your future costs.

For more information about AWS Cost Management features, see the AWS Cost Management User Guide.

Using the Billing and Cost Management API

Use the AWS Billing and Cost Management API Reference to programmatically use some AWS Cost Management features.
Learn more

You can find more information about Billing features including presentations, virtual workshops, and blog posts on the marketing page Cloud Financial Management with AWS.

You can find virtual workshops by choosing the Services drop-down and selecting your feature.

Get help

If you have questions about any Billing features, there are many resources available for you. To learn more, see Getting help with AWS Billing and Cost Management (p. 4).
Managing your account

Use the procedures in this chapter to manage your account settings, your default currency, your alternate contacts, and more.

Topics
- Managing an AWS account (p. 9)
- Managing an account in India (p. 14)
- Closing an account (p. 17)

Managing an AWS account

You can use the Billing and Cost Management console to change account settings, including your contact and alternate contact information, the currency that you pay your bills in, the Regions that you can create resources in, and your tax registration numbers.

Note
Some sections can only be edited by the AWS account root user. If you do not see the Edit option, switch to the root user.

Topics
- Editing Your Account name, root user password, and root user email address (p. 9)
- Editing contact information (p. 10)
- Changing which currency you use to pay your bill (p. 10)
- Adding, changing, or removing alternate contacts (p. 10)
- Enabling and disabling regions (p. 11)
- Updating and deleting tax registration numbers (p. 12)
- Turning on tax setting inheritance (p. 13)
- Managing your US tax exemptions (p. 13)

Editing Your Account name, root user password, and root user email address

To edit your account name, root user password, or email address, perform the following procedure. Email in this case refers to the AWS account root user email address. This is the email address you use to sign in.

To edit your account name, root user password, or root user email address

   
   You can also find this by signing into the Billing and Cost Management console (https://console.aws.amazon.com/billing/), selecting your account name on the top right, and choosing My account.
2. On the Account Settings page, next to Account Settings, choose Edit.
3. Next to the field to update, choose Edit.
4. After you have entered your changes, choose Save changes.
5. After you have made all of your changes, choose Done.

**Editing contact information**

You can change the contact information associated with your account, including your mailing address, telephone number, and website address. To edit your contact information, perform the following procedure.

**To edit your contact information**

2. On the navigation bar, choose your account name, and then choose My Account.
3. Under Contact Information, choose Edit.
4. For the fields to change, enter your updated information and then choose Update.

**Note**

You can add an email address for billing in the Alternate Contacts section to have AWS send a copy of billing-related emails to that email address. For example, AWS sends your Billing contact address a message that your monthly bill is ready.

**Changing which currency you use to pay your bill**

To change the currency that you use to pay your bill, for example, from Danish kroner to South African rand, perform the following procedure.

**To change the local currency associated with your account**

2. On the navigation bar, choose your account name, and then choose My Account.
4. For Select Payment Currency, select the currency to pay your bill in and then choose Update.

**Adding, changing, or removing alternate contacts**

Alternate contacts allows AWS to contact another person about issues with your account, even if you're unavailable. The alternate contact doesn't have to be a specific person. You could instead add an email distribution list if you have a team that is responsible for managing billing, operations and security related issues. To add, change, or delete alternate contacts for your account, perform the following procedure.

**To add, update, or remove alternate contacts**

2. On the navigation bar, choose your account name, and then choose My Account.
3. Scroll down to the Alternate Contacts section and choose Edit.
4. For the fields to change, enter your updated information and choose Update.
Examples for alternate contacts

We would reach out to each contact type in the following scenarios:

- **Billing** - When your monthly invoice is available, or your payment method needs to be updated. If your Receive PDF Invoice By Email is turned on in your Billing preferences, your alternate billing contact will receive the PDF invoices as well. Notifications can be from AWS Support, or other AWS service teams.
- **Operations** - When your service is, or will be, temporarily unavailable in one of more Regions. Any notification related to operations. Notifications can be from AWS Support, or other AWS service teams
- **Security** - When you have notifications from the AWS Security, AWS Trust and Safety, or AWS service teams. These notifications might include security issues or potential abusive or fraudulent activities on your AWS account. Notifications can be from AWS Support, or other AWS service teams concerning security related topics associated with your AWS account usage. Do not include sensitive information in the subject line or full name fields since this might be used in email communications to you.

Enabling and disabling regions

AWS originally activates all new Regions by default, which allows your users to create resources in any Region. Now when AWS adds a Region, the new Region is deactivated by default. If you want your users to be able to create resources in a new Region, you activate the Region.

Note the following about activating and deactivating Regions:

**You can use IAM permissions to control access to Regions**

IAM added three new permissions, which let you control which users can activate, deactivate, and list Regions. For more information, see AWS Billing actions policies (p. 196).

**Activating a Region is free**

There is no charge to activate a Region. You're only charged for resources that you create in the new Region.

**Deactivating a Region removes access to resources in the Region**

If you deactivate a Region that still includes AWS resources, such as Amazon EC2 instances, you can't access the resources in that Region. For example, you can't use the AWS Management Console or any programmatic method to view or change the configuration of any EC2 instances in that Region.

**Charges continue if you deactivate a Region**

If you deactivate a Region that still includes AWS resources, charges for those resources (if any) continue to accrue at the standard rate. For example, if you deactivate a Region that contains Amazon EC2 instances, you still have to pay the charges for those instances even though the instances are inaccessible.

**Deactivate a Region isn't always immediately visible**

If you deactivate a Region, the change takes time to become visible in all possible endpoints. Deactivating a Region can take between a few seconds to minutes to take effect.

**Existing Regions are active by default**

The original Regions (the Regions that existed before we added the ability to activate and deactivate Regions) are all activated by default and can't be deactivated.

**Activating a Region takes a few minutes for most accounts**

Activating a Region generally takes effect in a few minutes, although it can take longer for some accounts. If activating a Region takes longer than nine hours, sign in to the AWS Support Center and open a case with AWS Support.
Perform the applicable procedure:

- Enable a Region (p. 12)
- Disable a region (p. 12)

**To activate a Region**

2. On the navigation bar, choose your account name, and then choose My Account.
3. Under AWS Regions, next to the Region to activate, choose Enable.
   
   Older Regions are activated by default.
4. In the dialog box, choose Enable region.

For more information about enabling a Region, including the permissions required, see Managing AWS Regions.

**To deactivate a Region**

2. On the navigation bar, choose your account name, and then choose My Account.
3. Under AWS Regions, next to the Region to deactivate, choose Disable.
   
   Not all Regions can be deactivated.
4. In the dialog box, for To confirm disabling in this region, enter disable and choose Disable region.

**Updating and deleting tax registration numbers**

Use the following steps to update or delete one or more tax registration numbers.

**To update tax registration numbers**

2. In the navigation pane, choose Tax Settings.
3. Under Manage Tax Registration Numbers, select the numbers to edit.
4. For Manage Tax Registration, choose Edit.
5. Update the fields to change and choose Update.

**To delete tax registration numbers**

You can remove one or more tax registration numbers.

2. In the navigation pane, choose Tax Settings.
3. Under Manage Tax Registration Numbers, select the tax registration numbers to delete.
4. For Manage Tax Registration, choose Delete.
5. In the **Delete tax registration** dialog box, choose **Delete**.

## Turning on tax setting inheritance

You can use your tax registration information with your member accounts by turning on your **Tax Settings Inheritance**. After you activate it, your tax registration information is added to your other AWS Organizations accounts, saving you the effort of registering redundant information. Tax invoices are processed with the consistent tax information, and your usage from member accounts will consolidate to a single tax invoice.

**Note**

- Tax inheritance settings are only available to accounts after a member account is added.
- If you turn off tax inheritance, the member accounts revert to the account's original TRN setting.
- If there was no TRN originally set for the account, no TRN will be assigned.

Tax registration information includes:

- Business legal name
- Tax address
- Tax registration number
- Special exemptions (does not apply for US sales tax exemptions)

### To turn on tax setting inheritance

2. In the navigation pane, choose **Tax Settings**.
3. Under **Manage Tax Registration Numbers**, select **Enable Tax Settings Inheritance**.
4. Choose **Continue**.

## Managing your US tax exemptions

If your state is eligible, you can manage your US tax exemptions on the **Tax Settings** page. The documents you upload for the exemption are reviewed by AWS Support within 24 hours.

### To upload or add your US tax exemption

1. (Prerequisite) Ensure you have the IAM permissions to view the **Tax exemptions** tab on the **Tax Settings** page in the Billing console.
   
   For an example IAM policy, see [Allow IAM users to view US tax exemptions and create AWS Support cases (p. 214)](#).
3. In the navigation pane, choose **Tax Settings**.
4. Choose **Set up tax exemption**.
5. (If you have existing tax exemptions uploaded) Choose **Add tax exemption**.
6. Specify your exemption type and jurisdiction.
7. Upload certificate documents.
8. Review your information, and choose **Submit**.
Within 24 hours, AWS Support will notify you through a support case if they need additional information, or if any of your documents weren't valid.

Once the exemption is approved, you'll see it under the Tax exemption tab with an Active validity period.

You'll be notified through a support case contact if your exemption was rejected.

Managing an account in India

If you sign up for a new account and choose India for your contact address, your user agreement is with Amazon Internet Services Pvt. Ltd (AISPL), a local AWS seller in India. AISPL manages your billing, and your invoice total is listed in rupees instead of dollars. After you create an account with AISPL, you can’t change the country in your contact information.

If you have an existing account with an India address, your account is either with AWS or AISPL, depending on when you opened the account. To learn whether your account is with AWS or AISPL, see the procedure Determining Which Company Your Account is With (p. 14). If you’re an existing AWS customer, you can continue to use your AWS account. You also can choose to have both an AWS account and an AISPL account, though they can’t be consolidated into the same payment family. For information about managing an AWS account, see Managing an AWS account (p. 9).

If your account is with AISPL, follow the procedures in this chapter to manage your account. This chapter explains how to sign up for an AISPL account, edit information about your AISPL account, and add or edit your Permanent Account Number (PAN).

As part of the credit card verification during signup, AISPL charges your credit card 2 INR. AISPL refunds the 2 INR after verification is done. You might be redirected to your bank as part of the verification process.

Topics

• Determining which company your account is with (p. 14)
• Signing up for AISPL (p. 14)
• Managing your AISPL account (p. 15)

Determining which company your account is with

AWS services are provided by both AWS and AISPL. Use this procedure to determine which seller your account is with.

To determine which company your account is with

2. In the page footer, look at the copyright notice. If the copyright is for Amazon Web Services, then your account is with AWS. If the copyright is for Amazon Internet Services Private Ltd., then your account is with AISPL.

Signing up for AISPL

AISPL is a local seller of AWS. Use the following procedure to sign up for an AISPL account if your contact address is in India.
To sign up for an AISPL account

If your contact address is in India and you want to open an account, you sign up with AISPL instead of AWS.

1. Go to https://console.aws.amazon.com/, and then choose Sign In to the Console.
2. On the Sign In page, type the email address that you want to use.
3. Under your email address, select I am a new user, and then choose Sign in using our secure server.
4. For each of the login credential fields, type your information, and then choose Create account.
5. For each of the contact information fields, type your information.
6. After you have read the customer agreement, select the terms and conditions check box, and then choose Create Account and Continue.
7. On the Payment Information page, enter the payment method that you want to use.
8. Under PAN Information, choose No if you do not have a Permanent Account Number (PAN) or want to add it later. If you have a PAN and want to add it now, choose Yes, and in the PAN field type your PAN.
9. Choose Verify Card and Continue. You must provide your CVV as part of the verification process. AISPL charges your card 2 INR as part of the verification process. AISPL refunds the 2 INR after verification is done.
10. For Provide a telephone number, type your phone number. If you have a phone extension, for Ext, type your phone extension.
11. Choose Call Me Now. After a few moments, a four-digit pin will appear on your screen.
12. Accept the automated call from AISPL. On your phone keypad, type the four-digit pin displayed on your screen.
13. Once the automated call verifies your contact number, choose Continue to Select Your Support Plan.
14. On the Support Plan page, select your support plan, and then choose Continue. After your payment method is verified and your account is activated, you receive an email confirming the activation of your account.

Managing your AISPL account

Use the Account Settings and Tax Settings pages of the Billing and Cost Management console to perform the following tasks:

- Edit your user name, password, or email address
- Edit your contact information
- Add, update, or remove alternate contacts
- Add or edit a Permanent Account Number (PAN)
- Edit multiple Permanent Account Numbers (PANs)
- Edit multiple Goods and Services Tax Numbers (GSTs)
- View a tax invoice

To edit your user name, password, or email address

You can change the name, password, and email address associated with your AISPL account.

2. On the navigation bar, choose your account name, and then choose My Account.
3. Next to **Account Settings**, choose **Edit**.
4. Next to the field that you want to update, choose **Edit**.
5. After you have entered your changes, choose **Save changes**.
6. After you have made your changes, choose **Done**.

**To edit your contact information**

You can change the contact information associated with your AISPL account, including your mailing address, telephone number, and website address. You cannot change your country.

2. On the navigation bar, choose your account name, and then choose **My Account**.
3. Under **Contact Information**, choose **Edit**.
4. For the fields that you want to change, type your updated information, and then choose **Update**.

**Note**

You can choose to add an email address for billing in the **Alternate Contacts** section to have AISPL send a copy of billing-related emails to that email address. For example, AISPL sends a copy of your monthly bill to your Billing contact address.

**To add, update, or remove alternate contacts**

You can add alternate contacts to your account. Alternate contacts enable AISPL to contact another person about issues with your account. This is even the case if you're unavailable.

2. On the navigation bar, choose your account name, and then choose **My Account**.
3. Scroll down to the **Alternate Contacts** section, and then choose **Edit**.
4. For the fields that you want to change, type your updated information, and then choose **Update**.

**To add or edit a PAN**

You can add your Permanent Account Number (PAN) to your account and edit it.

2. In the navigation pane, choose **Tax Settings**.
3. On the **Tax Settings** navigation bar, choose **Edit**.
4. For **Permanent Account Number (PAN)**, enter your PAN, and then choose **Update**.

**To edit multiple PAN numbers**

You can edit multiple Permanent Account Numbers (PANs) in your account.

2. In the navigation pane, choose **Tax Settings**.
3. Under **Manage Tax Registration Numbers**, select the PAN numbers that you want to edit.
4. For **Manage Tax Registration**, choose **Edit**.
5. Update the fields that you want to change, and then choose **Update**.
To edit multiple GST numbers

You can edit multiple Goods and Services Tax numbers (GSTs) in your account.

2. On the navigation pane, choose Tax Settings.
3. Under Manage Tax Registration Numbers, select the GST numbers that you want to edit or choose Edit all.
4. For Manage Tax Registration, choose Edit.
5. Update the fields that you want to change and choose Update.

To view a tax invoice

You can view your tax invoices in the console.

2. On the navigation pane, choose Bills.
3. Under Summary, under Credits and Tax Invoices, choose Tax Invoices.
4. Choose an invoice hyperlink.

Note
The Tax Invoices is only visible if there are tax invoices available.

Closing an account

Only the AWS account root user can close an AWS account. AWS can't close accounts on your behalf. If you have any questions throughout the process, you can contact your account representative or contact AWS Support for assistance. For more information about contacting AWS Support, see Contacting AWS Support (p. 4).

Topics
- Considerations before you close your AWS account (p. 17)
- Troubleshooting errors when closing an AWS account (p. 20)
- Closing your AWS account (p. 20)
- Accessing your AWS account after closure (p. 21)
- After the post-closure period (p. 21)

Considerations before you close your AWS account

Before closing your AWS account, consider the following:

Topics
- Your agreement with AWS (p. 18)
- AWS management console access (p. 18)
- Existing content and services still in use (p. 18)
- Your payment method (p. 18)
- Accounts protected by MFA (p. 19)
Considerations before you close your AWS account

- On-Demand charges (p. 19)
- Domains registered with Amazon Route 53 (p. 19)
- Charges if you reopen your AWS account (p. 19)
- Closing a member account (p. 20)
- Cross-account access to the account you’re closing (p. 20)
- Removing Amazon VPC peering connection (p. 20)

Your agreement with AWS

Your closure of your AWS account serves as a notice to us that you want to terminate the AWS customer agreement or other agreements with AWS that governs your AWS account, solely with respect to the specific AWS account. If you reopen your AWS account during the post-closure period (that is, within 90 days after your account is closed), you agree that the same agreement terms will govern your access to and use of the service offerings through your reopened AWS account.

If you close the account that you're using for the AWS Firewall Manager administrator, AWS and Firewall Manager handle the closure as follows:

AWS retains the policy data for the account for 90 days from the effective date of the administrator account closure. At the end of the 90 day period, AWS permanently deletes all policy data for the account.

- To retain findings for more than 90 days, you can archive the policies. You can also use a custom action with an EventBridge rule to store the findings in an S3 bucket.
- As long as AWS retains the policy data, when you reopen the closed account, AWS reassigns the account as the service administrator and recovers the service policy data for the account.

Important
For customers in the AWS GovCloud (US) Regions:

- Before closing your account, back up and then delete your policy data and other account resources. You will no longer have access to them after you close the account.

AWS management console access

Your access to the AWS Management Console for the closed AWS account is restricted. During the post-closure period, you can still sign in to your AWS account to view your past billing information and access AWS Support. You can't access any other AWS services or start any new AWS services in the closed account.

Existing content and services still in use

Before you close your AWS account, we recommend that you retrieve the content that you want to keep and delete the remaining resources. For instructions on how to retrieve data and delete resources, see the documentation for that service.

After the post-closure period, any remaining content in your AWS account is deleted, and services that are still in use are terminated. For more information about the post-closure period, see Accessing your AWS account after closure (p. 21).

Your payment method

We charge you through your designated payment method for any usage fees incurred before you closed your AWS account. We might issue you any refunds that are due through that same payment...
method. If you have active subscriptions, even after your account is closed, you might continue to be
charged for the subscription until the subscription expires or is sold according to the terms governing the
subscription. If you're charged, you're charged through your designated payment method. This situation
might apply to you if, for example, you have a Reserved Instance that you pay for on a monthly basis.
These charges and refunds might occur after you close your account.

In addition, if you reopen your account, you might be charged for the cost of running AWS services
during the post-closure period. This is specifically for any services that you didn't terminate before
closing your account.

Important
Closing your AWS account doesn't affect payment methods that you use on Amazon.com or
other Amazon websites.

Accounts protected by MFA

If you've turned on multi-factor authentication (MFA) on your AWS account root user, or configured an
MFA device on an IAM user, the MFA isn't removed automatically when you close the account. If you
choose to leave the MFA turned on during the 90 days post-closure period, keep the virtual hardware
MFA device active until the post-closure period expired in case you need to access the account during
that time.

You have the option to turn off the MFA device before closing the account. MFA devices for IAM users
must be deleted by the account administrator.

On-Demand charges

During the post-closure period, billing for On-Demand charges stops. However, you're billed for any
usage that has accrued up until the time you closed your account. You'll be charged for that usage at
the beginning of the next month. In addition, if you purchased any subscriptions with ongoing payment
obligations, you might continue to be charged for them after your account is closed.

Important
If you don't terminate your resources, you will continue to generate costs.

Domains registered with Amazon Route 53

Domains that are registered with Route 53 are not deleted automatically. When you're closing your AWS
account, you have three options:

• You can disable automatic renewal, and the domains are deleted when the registration period expires.
  For more information, see Enabling or Disabling Automatic Renewal for a Domain in the Amazon
Route 53 Developer Guide.

• You can transfer the domains to another AWS account. For more information, see Transferring a
  Domain to a Different AWS account.

• You can transfer the domains to another domain registrar. For more information, see Transferring a
  Domain from Route 53 to Another Registrar.

If you already closed the account, you can open a case with AWS Support to get help with disabling
automatic renewal or transferring your domains. For more information, see Contacting AWS Support
About Domain Registration Issues. There is no charge to open a case for domain registration issues.

Charges if you reopen your AWS account

If you reopen your AWS account during the post-closure period, you might be billed for the cost of any
AWS services that aren't terminated before you closed your account.
Example

You reopen your AWS account 30 days after closure, and your AWS account had only an active t-example.example Amazon EC2 instance at closure. The price for a t-example.example Amazon EC2 instance in your AWS Region is $0.01 each hour. In this case, you might be charged for 30 days x 24 hours x $0.01 per hour = $7.20 for your AWS services.

Closing a member account

When you close an account that was created with AWS Organizations, that account isn't removed from the organization until after the post-closure period. During the post-closure period, a closed member account still counts toward your quota of accounts in the organization.

To avoid having the account count against the limit, remove member accounts from the organization before closing it. For more information, see Closing an AWS account in the AWS Organizations User Guide.

Cross-account access to the account you’re closing

After you close your AWS account, any access requests to your closed account's AWS services from other AWS accounts fail. This occurs even if you have granted the other accounts permission to access your account's AWS services. If you reopen your AWS account, other AWS accounts can access your account's AWS services if you have granted the other accounts the necessary permissions.

Removing Amazon VPC peering connection

AWS currently doesn't delete Amazon VPC peering connections when you close one of the accounts participating in the VPC peering connection. Any traffic that's destined for the VPC peering connection and originates from other active accounts is dropped. This is because AWS terminates instances and deletes any security groups in the closed account. To remove the VPC peering connection, you can delete it from your account using the Amazon VPC console, AWS CLI, or Amazon EC2 API.

Troubleshooting errors when closing an AWS account

If you receive an error message while trying to close your AWS account, you can contact your account representative or contact us to open a billing or account support case. Common reasons why you can't close your AWS account include the following situations:

• Your account is the management account of an organization in AWS Organizations with open member accounts.
• You have unpaid invoices for your account.
• You aren't signed in to the account as the root user.
• You are an active AWS Marketplace seller.

Closing your AWS account

You can close your AWS account using the following procedure.

To close your AWS account

1. Sign in as the root user of the account that you want to close, using the email address and password that are associated with the account. If you sign in as an AWS Identity and Access Management (IAM) user or role, you can't close an account.
3. On the navigation bar in the upper-right corner, choose your account name (or alias), and then choose My Account.
4. On the Account Settings page, scroll to the end of the page to the Close Account section. Read and ensure that you understand the text next to the check box. After you close an AWS account, you can no longer use it to access AWS services.

   If the account has a multi-factor authentication (MFA) device turned on, keep your MFA device until the 90 day post-closure period expires, or turn off before closing the account.
5. Select the check box to accept the terms, and then choose Close Account.
6. In the confirmation box, choose Close Account.

**Accessing your AWS account after closure**

After you close an AWS account following the process described in the preceding steps, you can no longer use it to access AWS services. However, during the Post-Closure Period, which are the 90 days after your account is closed, you can still view your AWS account's past billing information and access AWS Support.

During the Post-Closure Period, AWS might retain any content that you didn't delete and any AWS services that you didn't terminate before you closed your AWS account. You can access any remaining content or AWS services only by reopening your account during the Post-Closure Period. You can reopen your AWS account by contacting AWS Support. If you choose to reopen your account, you can access the content that you didn't delete and AWS services that you didn't terminate before closing your account. However, you might be charged for the cost of running those AWS services during the Post-Closure Period. You can estimate the cost of running AWS services using the AWS Pricing Calculator in the AWS Pricing Calculator User Guide.

**After the post-closure period**

After the Post-Closure Period, we permanently close your AWS account, and you can't reopen it. Any content that you didn't delete is deleted, and any AWS services that you didn't terminate are terminated. Service attributes can be retained as long as needed for billing and administration purposes. You also can't create a new AWS account using the same alias or email address that was registered to your AWS account at the time of its closure.

If you close the account that you're using for the AWS Firewall Manager administrator, AWS and Firewall Manager handle the closure as follows:

AWS retains the policy data for the account for 90 days from the effective date of the administrator account closure. At the end of the 90 day period, AWS permanently deletes all policy data for the account.

- To retain findings for more than 90 days, you can archive the policies. You can also use a custom action with an EventBridge rule to store the findings in an S3 bucket.
- As long as AWS retains the policy data, when you reopen the closed account, AWS reassigns the account as the service administrator and recovers the service policy data for the account.

**Important**

For customers in the AWS GovCloud (US) Regions:

- Before closing your account, back up and then delete your policy data and other account resources. You will no longer have access to them after you close the account.
Using the AWS Free Tier

When you create an AWS account, you're automatically signed up for the AWS Free Tier for 12 months. The AWS Free Tier allows you to try some AWS services free of charge within certain usage limits.

For the list of services that offer AWS Free Tier benefits and their Free Tier usage limits, see AWS Free Tier.

For more information on how to avoid charges while you're eligible for the AWS Free Tier, see the following resources:

- Tracking your AWS Free Tier usage (p. 23)
- Avoiding unexpected charges after the AWS Free Tier (p. 22)

Eligibility for the AWS Free Tier

Your AWS usage stays within the AWS Free Tier limits when all of these conditions are met:

- You're within the first 12 months of creating your AWS account.
- You use only AWS services that offer AWS Free Tier benefits.
- Your usage stays within the AWS Free Tier limits of those services.

If you use AWS services beyond one or more of these conditions, then that usage exceeds the Free Tier limits. You're charged at the standard AWS billing rates for usage that exceeds the Free Tier limits.

To confirm if your account is still within the 12-month period for the AWS Free Tier, open the AWS Billing console. Then, from the Billing and Cost Management Dashboard, scroll down the page to the Alerts and Notifications section. Check the Alerts and Notifications section for a message that confirms you're eligible for the AWS Free Tier.

To learn more about the AWS Free Tier limits, see AWS Free Tier.

Note
For AWS Organizations, the AWS Free Tier eligibility for all member accounts begins on the day that the management account is created. For more information, see the AWS Organizations User Guide.

Avoiding unexpected charges after the AWS Free Tier

Your eligibility for the AWS Free Tier expires 12 months after you first create your account. You can't extend your Free Tier eligibility after this time.

Note
You can continue to use Always Free offers, even after your Free Tier eligibility expires. To learn more about available Always Free offers, see AWS Free Tier.

As the expiration date of your AWS Free Tier eligibility approaches, we recommend that you terminate any resources you no longer need. After your eligibility expires, you're charged at the standard AWS billing rates for usage.
Even if you aren’t regularly logging in to your account, you might have active resources running. Use the following procedure to identify your account’s active resources.

**To identify your account’s active resources**

2. Next to **Details**, choose **Expand All**.
3. Review the list under **AWS Service Charges**. This list shows you the services with active resources by AWS Region.

Note the services and AWS Regions with resources that you no longer need. For instructions on how to terminate those resources, see the documentation for that service.

You might decide to close your AWS account. To avoid generating future charges, we recommend that you retrieve the content you want to keep and terminate any remaining resources before you close your account. Closing your account might not automatically terminate all your active resources and you might continue to incur charges. Make sure to review your content and resources across different AWS Regions. For more information and important considerations, see close your account (p. 17).

### Tracking your AWS Free Tier usage

You can track your AWS Free Tier usage in the following ways:

- Set up Free Tier alerts using AWS Budgets. By default, AWS Budgets automatically notifies you over email when you exceed 85 percent of the Free Tier limit for each service. You can also configure AWS Budgets to track your usage to 100 percent of the Free Tier limit.
- Review your AWS Free Tier usage using the **Top Free Tier Services by Usage** table in the Billing console.

### Topics

- AWS Free Tier usage alerts using AWS Budgets (p. 23)
- Top AWS Free Tier services table (p. 24)
- Trackable AWS Free Tier services (p. 24)

### AWS Free Tier usage alerts using AWS Budgets

AWS Budgets allows you to track and take action on your cost and usage. For more information about this feature, see Managing your costs with AWS Budgets (p. 109).

AWS Budgets automatically notifies you over email when you exceed 85 percent of your Free Tier limit for each service. For additional tracking, you can set up AWS Budgets to track your usage to 100 percent of the Free Tier limit for each service. For example, you can set up a budget to send you an alert when you’re forecasted to exceed 100 percent of the Free Tier limit for Amazon Elastic Block Store. For instructions on how to set up a usage budget, see Creating a usage budget (p. 115).

AWS Free Tier usage alerts cover non-expiring Free Tier offerings, such as the first 25 GB of Amazon DynamoDB storage or the first 10 custom Amazon CloudWatch metrics. The alerts also cover AWS Free Tier offerings that expire after 12 months, such as the 750 hours per month of Amazon EC2 Windows t2.micro instance usage and the first 5 GB of standard Amazon S3 storage. The alerts don’t cover Free Tier offerings that expire in less than 12 months, such as the first 30 days of using Amazon Lightsail.
When you exceed the Free Tier limit for a service, AWS sends an email to the email address that you used to create your account. Use the following procedure to change the email address for AWS Free Tier usage alerts.

**To change the email address for AWS Free Tier usage alerts**

2. Under Preferences in the navigation pane, choose Billing preferences.
3. Under Cost Management Preferences, under Receive AWS Free Tier Usage Alerts in the Email Address dialog box, enter the email address where you want to receive the usage alerts.
4. Scroll to the end of the page and choose Save preferences.

AWS Budgets usage alerts for 85 percent of the Free Tier limit are automatically activated for all individual AWS accounts, but not for a management account in an AWS Organizations. If you own a management account, you must opt in to get AWS Free Tier usage alerts. Use the following procedure to opt in or out of Free Tier usage alerts.

**To opt in or out of AWS Free Tier usage alerts**

2. Under Preferences in the navigation pane, choose Billing preferences.
3. Under Cost Management Preferences, select Receive AWS Free Tier Usage Alerts to opt in to Free Tier usage alerts. To opt out, clear the Receive AWS Free Tier Usage Alerts check box.

**Top AWS Free Tier services table**

If you're eligible for the AWS Free Tier and you use an AWS Free Tier offering, you can track your usage with the Top AWS Free Tier Services by Usage table on the dashboard of the AWS Billing console. The dashboard shows your account's top five AWS Free Tier service measurements.

To see more details about your AWS Free Tier usage, including all of your active Free Tier services, choose View all in the Top AWS Free Tier Services by Usage table. The detailed table includes additional information about your forecasted usage for each Free Tier service measurement.

The Top AWS Free Tier Service by Usage table is grouped by service limit. A service might have multiple lines, enabling you to track each AWS Free Tier limit closely. For example, each month you get 2,000 Amazon S3 Put operations and 5 GB of Amazon S3 storage. The AWS Free Tier usage table has two lines, one for S3 - Puts and one for S3 - Storage.

The following conditions might limit whether you see the Free Tier table data:

- You use an AWS service that doesn't offer a AWS Free Tier.
- Your AWS Free Tier has expired.
- You access AWS through an AWS Organizations member account.
- You use an AWS service in the AWS GovCloud (US-West) or AWS GovCloud (US-East) Regions.

**Trackable AWS Free Tier services**

With AWS, you can track how much you used AWS Free Tier services and what service usage types you used. Usage types are the specific type of usage that AWS tracks. For example, the usage type Global-BoxUsage:freetier.micro means that you used an Amazon EC2 micro instance.
The AWS Free Tier usage alerts and the **Top AWS Free Tier Services by Usage** table cover both expiring and non-expiring AWS Free Tier offerings. You can track the following services and usage types.

<table>
<thead>
<tr>
<th>Service</th>
<th>Usage type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexa Web Information Service</td>
<td>AlexaWebInfoService::request</td>
</tr>
<tr>
<td></td>
<td>AlexaWebInfoService::Requests</td>
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<tr>
<td>Amazon API Gateway</td>
<td>Global-ApiGatewayRequest</td>
</tr>
<tr>
<td>Amazon AppStream</td>
<td>Global-stream-hrs:720p:g2</td>
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<tr>
<td></td>
<td>Global-stream.standard.large-ib</td>
</tr>
<tr>
<td>Amazon Cloud Directory</td>
<td>Global-Requests-Tier1</td>
</tr>
<tr>
<td></td>
<td>Global-Requests-Tier2</td>
</tr>
<tr>
<td></td>
<td>Global-TimedStorage-ByteHrs</td>
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<tr>
<td>Amazon CloudFront</td>
<td>Global-DataTransfer-Out-Bytes</td>
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<td></td>
<td>Global-Requests-Tier1</td>
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<tr>
<td></td>
<td>Invalidations</td>
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<tr>
<td></td>
<td>Execution:Executions-CloudFrontFunctions</td>
</tr>
<tr>
<td>Amazon CloudWatch</td>
<td>Global-CW:Requests</td>
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<td></td>
<td>Global-TimedStorage-ByteHrs</td>
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<tr>
<td></td>
<td>PutLogEvents:Global-DataProcessing-Bytes</td>
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<td>Amazon Cognito</td>
<td>Global-CognitoUserPoolMAU</td>
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<tr>
<td>Amazon Cognito Sync</td>
<td>Global-CognitoSyncOperation</td>
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<td>Global-TimedStorage-ByteHrs</td>
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<tr>
<td>Amazon Connect</td>
<td>USE1-end-customer-mins</td>
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<td>AWS CodeBuild</td>
<td>Global-Build-Min:Linux:g1.small</td>
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<tr>
<td>Amazon GameLift</td>
<td>Global-BoxUsage:c5.large</td>
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<tr>
<td>AWS Storage Gateway</td>
<td>Global-Uploaded-Bytes</td>
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<td>Amazon DynamoDB</td>
<td>TimedStorage-ByteHrs</td>
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<td>GetRecords:AFS1-Streams-Requests</td>
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<tr>
<td>Amazon Elastic Compute Cloud (Amazon EC2)</td>
<td>Global-BoxUsage:freetier.micro</td>
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<td>Global-BoxUsage:freetier.micro</td>
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<td></td>
<td>Global-DataProcessing-Bytes</td>
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<td>Global-EBS:SnapshotUsage</td>
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<tr>
<td>Service</td>
<td>Usage type</td>
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<tr>
<td>Amazon Elastic Container Registry (Amazon ECR)</td>
<td>Global-TimedStorage-ByteHrs</td>
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<tr>
<td>Amazon Elastic File System</td>
<td>Global-TimedStorage-ByteHrs</td>
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<tr>
<td>Amazon OpenSearch Service</td>
<td>Global-ES:freetier-Storage</td>
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<td>Global-ESInstance:freetier.micro</td>
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<tr>
<td>Amazon Elastic Transcoder</td>
<td>global-ets-audio-success</td>
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<td>Global-ets-hd-success</td>
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<td>Global-ets-sd-success</td>
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<tr>
<td>Amazon Forecast</td>
<td>Global-DataInjection</td>
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<td>Global-TrainingHours</td>
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<td>Amazon Fraud Detector</td>
<td>Global-BoxUsage:c3.large</td>
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<td>Global-FlexMatchMatchmakingHrs</td>
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<td>Global-FlexMatchPlayerPackages</td>
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<td>Global-DailyActiveUser</td>
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<tr>
<td>Amazon GameLift</td>
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<td></td>
<td>Global-TimedStorage-ByteHrs</td>
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<tr>
<td>Amazon GameOn</td>
<td>API-Score-Free-Tier</td>
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<tr>
<td>Amazon GameSparks</td>
<td>Global-ExecutionTime-Code</td>
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<td>Global-APIRequest-Blocks</td>
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<td>Global-APIRequest-Code</td>
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<td>Global-APIRequest-CodeRead</td>
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<td>Global-APIRequest-CodeWrite</td>
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<td>Global-APIRequest-Tune</td>
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<td></td>
<td>Global-Storage-Code</td>
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<td>Global-Storage-Content</td>
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## Trackable AWS Free Tier services

<table>
<thead>
<tr>
<th>Service</th>
<th>Usage type</th>
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<tbody>
<tr>
<td>Amazon IVS</td>
<td>SUM-Global-Input-Basic-Hours</td>
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<tr>
<td></td>
<td>SUM-Global-Output-SD-Hours</td>
</tr>
<tr>
<td>Amazon Lex</td>
<td>Lex-Global-Speech-Requests</td>
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<td>Lex-Global-Text-Requests</td>
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<tr>
<td>Amazon LookoutVision</td>
<td>Free-Inference</td>
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<td>Free-Training</td>
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<tr>
<td>Amazon Macie</td>
<td>SensitiveDataDiscovery</td>
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<tr>
<td>Amazon MCS</td>
<td>Global-TimedStorage-ByteHrs</td>
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<td>Global-ReadRequestUnits</td>
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<td>Global-WriteRequestUnits</td>
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<td>Amazon Neptune</td>
<td>DataTransfer-Out-Bytes</td>
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<tr>
<td>Amazon Pinpoint</td>
<td>Domain-Inboxplacement</td>
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<td></td>
<td>MonthlyTargetedAudience</td>
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<td>Predictive-Tests</td>
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<td>Amazon Personalize</td>
<td>Global-DataIngestion</td>
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<td>Global-TPS-hours</td>
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<td>Global-TrainingHour</td>
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<td></td>
<td>Predictive-Tests</td>
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<td>EventsRecorded</td>
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<td>Amazon Polly</td>
<td>Global-SynthesizeSpeech-Chars</td>
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<td>Amazon Relational Database Service</td>
<td>Global-InstanceUsage:db.t1.micro</td>
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<td>Global-RDS:StorageIOUsage</td>
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<td>Amazon Rekognition</td>
<td>Global-FaceVectorsStored</td>
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<td>Global-ImagesProcessed</td>
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<td>Global-inferenceminutes</td>
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<td>Global-MinutesOfVideoProcessed</td>
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<td>Global-minutestrained</td>
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<tr>
<td>Amazon Route 53</td>
<td>Health-Check-AWS</td>
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</table>
## Trackable AWS Free Tier services

<table>
<thead>
<tr>
<th>Service</th>
<th>Usage type</th>
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<tbody>
<tr>
<td>Amazon Simple Storage Service (Amazon S3)</td>
<td>Global-Requests-Tier1</td>
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<tr>
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<td>Global-Requests-Tier2</td>
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<td>Global-TimedStorage-ByteHrs</td>
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<tr>
<td>Amazon Simple Email Service</td>
<td>Global-Message</td>
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<td>Global-Recipients-MailboxSim-EC2</td>
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<td>Amazon Simple Notification Service (Amazon SNS)</td>
<td>DeliveryAttempts-HTTP</td>
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<td>DeliveryAttempts-SMTP</td>
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<td>Requests-Tier1</td>
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<td>Notifications-Mobile</td>
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<td>Amazon States</td>
<td>Global-StateTransition</td>
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<td>Amazon Simple Workflow Service</td>
<td>Global-AggregateInitiatedActions</td>
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<td>Global-AggregateInitiatedWorkflows</td>
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<td>Amazon Textract</td>
<td>Global-PagesforAnalyzeDocTables</td>
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<td>Global-PagesforDocumentText</td>
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<td>Amazon WorkLink</td>
<td>WorkLink-MAU</td>
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<td>Amazon TTS</td>
<td>Global-SynthesizeSpeech-Chars</td>
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<td>Amazon WorkSpaces</td>
<td>AutoStop-Usage</td>
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<td>AutoStop-User</td>
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<td>AWS Amplify</td>
<td>Global-BuildDuration</td>
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<td>Global-DataStorage</td>
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<td>Global-DataTransferOut</td>
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<td>AWS Budgets</td>
<td>ActionEnabledBudgetsUsage</td>
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<td>AWS CodeArtifact</td>
<td>Global-Requests</td>
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<td>Global-TimedStorage-ByteHrs</td>
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<td>AWS CodeCommit</td>
<td>User-Month</td>
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<td>AWS Database Migration Service</td>
<td>Global-activePipeline</td>
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<td></td>
<td>Global-InstanceUsg:dms.t2.micro</td>
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<td>Global-SynthesizeSpeechNeural-Characters</td>
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<td>Service</td>
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<td>AWS DataTransfer</td>
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<td>AWS DeepRacer</td>
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<td>AWS Glue</td>
<td>Global-Catalog-Request</td>
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<td>AWS IoT</td>
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<td>AWS KMS</td>
<td>Global-KMS-Requests</td>
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<td>AWS Lambda</td>
<td>Global-Lambda-GB-Second</td>
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<td>Amazon SQS</td>
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<td>AWS X-Ray</td>
<td>Global-XRay-TracesAccessed</td>
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<td>Global-XRay-TracesStored</td>
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<td>AWS Storage Gateway</td>
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<td>AWS CodeBuild</td>
<td>Global-Build-Min:Linux:g1.small</td>
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<td>Amazon Comprehend</td>
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<td>USE1-US-tollfree-inbound-mins</td>
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<td>ContactLensAmazonConnect</td>
<td>ChatAnalytics:Global-ChatAnalytics</td>
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<td>VoiceAnalytics:Global-VoiceAnalytics</td>
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<td>AWS IoT Device Defender</td>
<td>global-Detect</td>
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<td>AWS IoT Device Management</td>
<td>global-JobExecutions</td>
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<td>Amazon Mobile Analytics</td>
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<tr>
<td>AWS OpsWorks</td>
<td>OpsWorks-Chef-Automate</td>
</tr>
</tbody>
</table>

Version 2.0
29
Understanding your customer carbon footprint tool

You can use the customer carbon footprint tool to view estimates of the carbon emissions associated with your AWS products and services.

Topics
- Getting started with customer carbon footprint tool (p. 30)
- Understanding your customer carbon footprint tool overview (p. 30)
- Understanding your carbon emission estimations (p. 31)

Getting started with customer carbon footprint tool

The customer carbon footprint tool is available for all accounts. If a report isn't available for your account, your account might be too new to show data. After each month, you might have a delay of up to three months for AWS to show your carbon emission estimates.

To view your customer carbon footprint tool
2. On the navigation bar, choose Cost & Usage Reports.
3. Under date range, choose your start month and end month.

IAM policies

You must have the IAM permission sustainability:GetCarbonFootprintSummary to access the customer carbon footprint tool and data. For more information regarding IAM permissions, see AWS Identity and Access Management for AWS Billing (p. 192).

AWS Organizations users

If you're logged in as a management account of AWS Organizations, the customer carbon footprint tool reports the member account data for the duration that those accounts were a part of your management account. If you’re a member account, the customer carbon footprint tool reports emission data for all the periods. This is regardless of any changes that might have occurred to your account's associated membership in one of the AWS Organizations.

Understanding your customer carbon footprint tool overview

Your customer carbon footprint tool page contains the following sections. This page defines each console section, so you can understand the information provided in depth.
The unit of measurement for carbon emissions is metric tons of carbon dioxide-equivalent (MTCO2e), an industry-standard measure. This measurement considers multiple greenhouse gases, including carbon dioxide, methane, and nitrous oxide. All greenhouse gas emissions are converted to the amount of carbon dioxide that would result in equivalent warming.

Carbon emissions data is available from January 2020 onwards. New data is available monthly, with a delay of three months as AWS gathers and processes the data that's required to provide your carbon emissions estimates. All values in the customer carbon footprint tool are rounded to the nearest one-tenth ton.

Your carbon emissions summary

This section shows your estimated AWS emissions and estimated emissions savings, relative to an equivalent on-premises workload. This is summarized under two categories:

- Emission savings from AWS cloud infrastructure efficiencies
- Emission savings from AWS purchase of renewable energy

Your emissions by geography

This section shows the carbon emissions associated with each applicable geographical region. This information shows high-level geographical groupings such as AMER, EMEA, and not by AWS Regions.

Your emissions by service

This section shows the carbon emissions resulting from your usage of Amazon Elastic Compute Cloud (EC2), Amazon Simple Storage Service (S3), and any other AWS products and services.

Your carbon emissions statistics

This section shows trends in your carbon emissions over time. You can choose between a monthly, quarterly, or annual view.

Path to 100% renewable energy

This graph shows how your carbon emissions will change over time as AWS moves toward its goal of powering its operations with 100% renewable energy. These figures are based on your current AWS usage profile.

The Path to 100% renewable energy graph isn't impacted by your date range selection.

Understanding your carbon emission estimations

Carbon emissions data in the customer carbon footprint tool adhere to the Greenhouse Gas Protocol and ISO. Carbon footprint estimates for AWS include Scope 1 (emissions from direct operations) and Scope 2 (emissions from electricity production) data. For more information about carbon emissions, see the EPA Scope 1 and Scope 2 Inventory Guidance.

The Scope 2 portion of the estimate is calculated using the GHGP market-based method. This means it factors in Amazon enabled renewable projects on the grids where the customer footprint is being estimated. Because we use the market-based method to calculate Scope 2 emissions, only purchased renewables on the grid where your workloads are running are included in the carbon footprint estimates. Estimates factor the grid mix of the AWS Regions where you run your workloads, following GHGP guidance. Carbon emission estimates also factor in the AWS power usage effectiveness (PUE) in our data centers.

To estimate your emissions savings compared to on-premises workload equivalent, we use data from 451 Research, which is a part of S&P Global Market Intelligence. This research found that AWS can lower a workload's carbon footprint by 88% for the median surveyed US enterprise data centers, and compared to European data enterprise centers, up to 96% once AWS is powered with 100% renewable energy. This
target is on path to meet by the year 2025. For more information, see *Reducing carbon by moving to AWS.*

**Regions, usage, and billing data factors**

Electricity grids in different parts of the world use various sources of power. Some use carbon-intense fuels (for example, coal), and some are primarily low-carbon hydro or other renewables. The locations of Amazon's renewable energy projects also play a role, because the energy produced by these projects are accounted against our emissions from Regions on the same grid. As a result, not all AWS Regions have the same carbon intensity.

There are some Regions where high usage result in relatively low emissions. There are others where the low usage results in higher emissions. For carbon reports, EMEA Regions are often shown as under represented in estimates since there are more renewables on the grid. APAC Regions are often shown over represented in estimates. This is because sourcing renewable energy is difficult. Carbon estimates are based on usage only, and one-time charges such as upfront Savings Plan purchases, won't result in similar increases in carbon emissions.

**Customer carbon footprint tool and Amazon's carbon footprint report**

Amazon's carbon footprint report is a part of our annual sustainability report. This covers Scope 1 through 3 emissions for all Amazon operations, including Amazon Web Services. The customer carbon footprint report provides you with the emissions that attribute to your own AWS usage. For more information, see *Amazon Sustainability.*
Viewing your monthly charges

At the end of a billing cycle or at the time you choose to incur a one-time fee, AWS charges the credit card you have on file and issues your invoice as a PDF file. You can download the PDF from the Account Activity page in the Billing and Cost Management console using the following steps.

Note IAM users need explicit permission to see some of the pages in the Billing and Cost Management console.

To view your monthly charges

2. In the navigation pane, choose Bills.
3. For Date, choose a month.

The Summary section displays a summary and details of your charges for that month. It is not an invoice, however, until the month's activity closes and AWS calculates final charges.

If you use the consolidated billing feature in AWS Organizations, the Bills page lists totals for all accounts on the Consolidated Bill Details tab. Choose the Bill Details by Account tab to see the activity for each account in the organization. For more information about consolidated billing, see Consolidated billing for AWS Organizations (p. 177).

To view your charges for a different month

- On the Bills page, select the month you want from the Date list.

To download a copy of your charges as a PDF document

1. On the Bills page, select a month from the Date list for which all activity is closed.
2. Under Total, choose Amazon Web Services, Inc. - Service Charges.
3. Choose Invoice <invoiceID>. 
4. (For entities other than AWS EMEA SARL) To download a copy of a particular tax invoice, choose the Invoice <invoiceID> in the Tax Invoices section.

5. (For AWS EMEA SARL) To download a copy of a particular tax invoice, choose the Invoice <invoiceID> in the Amazon Web Services EMEA SARL – Service Charges section.

**To download a monthly report**

Once you turn on the reports, you can download CSV files for any future billing periods.

1. Turn on monthly reports by choosing Billing preferences in the navigation pane.
2. Under Detailed Billing Reports, select Turn on the legacy Detailed Billing Reports feature to receive ongoing reports of your AWS charges.
3. Choose Configure to specify where your reports will be delivered to.
   - Under Select existing bucket, choose an existing Amazon S3 bucket name as your report destination.
   - If you prefer to create a new Amazon S3 bucket to deliver reports to, enter an Amazon S3 bucket name and Region under Create a bucket.
     a. Choose Next.
     b. Verify your IAM policy and select I have confirmed that this policy is correct.
     c. Choose Save.
4. Choose Save preferences.
5. On the Bills page, choose Download CSV.

**Getting an invoice emailed to you**

Follow these steps to have a PDF copy of your monthly invoice sent to the email address associated with your account.

2. Choose Billing preferences on the navigation pane.
3. Select the Receive PDF Invoice by Email check box.
4. Choose Save preferences.

The monthly invoices are sent to the account's root user and the alternate billing contact. To edit the root user email address, see Editing Your Account name, root user password, and root user email address (p. 9). To add or update the alternate billing contact, see Adding, changing, or removing alternate contacts (p. 10).
Managing your payments

To open an AWS account, you must have a valid payment method on file. Use the procedures in this section to add, update, or remove payment methods and to make payments.

Topics
- Managing your AWS payments (p. 35)
- Managing your payments in India (p. 44)
- Managing your payments in AWS Europe (p. 46)
- Managing your Advance Pay (p. 53)
- Managing your payment profiles (p. 54)

Managing your AWS payments

You can use the Payment Methods page of the Billing and Cost Management console to manage your AWS payment methods and the Payments page on the Billing and Cost Management console to manage your payments.

Topics
- Managing your AWS payment methods (p. 35)
- Making payments, checking unapplied funds, and viewing your payment history (p. 36)
- Managing your credit card payment methods (p. 38)
- Managing your ACH direct debit payment methods (p. 39)
- Managing your AWS payments in CNY (p. 40)

Managing your AWS payment methods

You can use the Payment Methods page of the Billing and Cost Management console to perform the following tasks for all payment types:

Topics
- View your payment methods (p. 35)
- Designate a default payment method (p. 36)
- Remove a payment method (p. 36)

In addition, you can use the Payment Methods page of the Billing and Cost Management console to manage your credit cards and direct debit accounts. For more information, see Managing your credit card payment methods (p. 38) and Managing your ACH direct debit payment methods (p. 39).

View your payment methods

You can use the console to view the payment methods that are associated with your account.
To view payment methods associated with your AWS account

2. In the navigation pane, choose Payment methods.

Designate a default payment method

You can use the console to designate a default payment method for your AWS account.

To designate a default payment method

2. In the navigation pane, choose Payment methods.
3. Next to the payment method that you want to use as your default payment method, choose Make Default.

Remove a payment method

You can use the console to remove a payment method from your account.

To remove a payment method from your AWS account

2. In the navigation pane, choose Payment methods.
3. Ensure that your account has another valid payment method set as the default.
4. Next to the payment method that you want to remove, choose Delete.
5. In the Delete Credit Card or Delete your bank account dialog box, choose Delete.

Making payments, checking unapplied funds, and viewing your payment history

You can use the Payments page of the AWS Billing and Cost Management console to perform the following tasks for all payment types:

- Make a payment
- View outstanding invoices
- View unapplied funds
- View payment history

Make a payment

AWS charges your default payment method automatically at the beginning of each month. If that charge doesn’t process successfully, you can use the console to update your payment method and make a payment.

Note
If you pay by ACH direct debit, AWS provides you with your invoice and initiates the charge to your payment method within 10 days of the start of the month. It can take 3–5 days for
your payment to succeed. For more information, see Managing your ACH direct debit payment methods (p. 39).

Before making a payment, ensure that the payment method that you want automatically charged in the future is set as your default payment method. If you are using a credit card, confirm that your credit card has not expired. For more information, see Designate a default payment method (p. 36) and Managing your credit card payment methods (p. 38).

To make a payment

2. In the navigation pane, choose Payments.
   
   The Payments due table lists all outstanding invoices. If there are no invoices listed, you don't need to take action at this time.
3. If there are outstanding invoices, select the invoice you want to pay in the Payments due table, and then choose Complete payment.
4. On the Complete a payment page, your default payment method is selected if it is eligible for you to use to pay the invoice. If you want to use a different payment method or choose an eligible payment method, choose Change.
5. Confirm that the summary matches what you want to pay, and choose Verify and pay.

After your bank processes your payment, you're redirected to the Payments page.

If you pay by ACH direct debit, and you receive an email from AWS saying that AWS can't charge your bank account and will try again, work with your bank to understand what went wrong.

If you receive an email saying that AWS failed the last attempt to charge your bank account, select the invoice to pay in the Payments due table. Then choose Complete payment to pay the invoice. If you have questions about issues with charging your bank account or paying an overdue balance, create a case in the Support Center.

If you pay by electronic funds transfer and your account payment is overdue, create a case in the Support Center.

View outstanding invoices, unapplied funds, and payment history

You can search and filter the Payments due, Unapplied funds, and Payment history tables described in the following procedures. Choose the gear icon to change the default columns and customize other table settings. Download items individually by choosing the appropriate ID, or choose Download, and then Download CSV to download a CSV file of the table for reporting purposes.

To view outstanding invoices

2. In the navigation pane, choose Payments.
3. Choose the Payments due tab to view the Payments due table.

The Payments due table lists all your outstanding invoices.

The table includes the following statuses:

- **Due** – Outstanding invoices with an approaching due date.
- **Past due** – Outstanding invoices where a payment has not been made by the due date.
• **Scheduled** – Invoices with an upcoming scheduled payment.
• **Processing** – Invoices for which we are currently scheduling a payment.

To view unapplied funds

2. In the navigation pane, choose Payments.
3. Choose the Unapplied funds tab to view the Unapplied funds table.

   The Unapplied funds table lists all unapplied funds and credit memos.

To view payment history

2. In the navigation pane, choose Payments.
3. Choose the Transactions tab to view the Transactions table.

   The Transactions table lists all completed transactions with AWS.

Managing your credit card payment methods

You can use the Payment Methods page of the Billing and Cost Management console to perform the following credit card tasks:

• Add a credit card (p. 38)
• Update your credit card (p. 38)
• Confirm credit card information (p. 39)
• Use a Chinese yuan credit card (p. 42)

Add a credit card

You can use the console to add a credit card to your account.

To add a credit card to your AWS account

2. In the navigation pane, choose Payment methods.
3. Choose Add a card.
4. Enter the credit card information, and then choose Continue.
5. Enter your card billing address.
6. Choose Continue.

Update your credit card

You can update the name, address, or phone number that is associated with your credit card.

To update your credit card

2. In the navigation pane, choose Payment methods.
3. Next to the credit card that you want to edit, choose Edit.
4. Update the information that you want to change.
5. At the bottom on the page, choose Update.

**Confirm credit card information**

To make a payment, you must have a valid, unexpired credit card on file.

**To confirm that your credit card is up to date**
2. In the navigation pane, choose Payment methods.
3. Ensure that the Expires On date for your card is in the future. If your card has expired, add a new card or update your current card.

**Managing your ACH direct debit payment methods**

If you meet the eligibility requirements, you can add a US bank account as an ACH direct debit payment method to your payment methods.

To be eligible, your account must meet the following requirements:

- It is an Amazon Web Services customer.
- It is at least 60 days old.
- It has paid at least one invoice in full in the previous 12 months.
- It has paid at least $100 cumulative over the previous 12 months.
- It uses USD as the preferred currency.

If you pay by ACH direct debit, AWS provides you with your invoice and initiates the charge to your payment method within 10 days of the start of the month. It can take up to 20 days for the payment to complete successfully, even if the payment shows as Succeeded on the Billing and Cost Management console.

You can use the Payment Methods page of the Billing and Cost Management console to add or update a direct debit account.

**To add a direct debit account to your AWS payment methods**

You can use the Billing and Cost Management console to add a direct debit account to your AWS payment methods. You can use any personal or business bank account, provided that the account is located at a branch in the US.

To add an ACH direct debit account, you must have the following information ready:

- A US bank account number
- A US bank account routing number
- The address that the bank associates with the account
- (For a personal bank account) A US driver's license number or state-issued ID number
• (For a business bank account) A Federal tax ID number

2. In the navigation pane, choose Payment methods.
3. Choose Add a bank account.
4. For Account Holder Name, enter the name of the principal account holder.
5. For Bank Routing Number, enter the nine-digit routing number.
   Routing numbers are always nine digits long. Some banks list the routing number first on a check, and other banks list the account number first.
6. For Bank Account Number, enter the account number. Account numbers might have up to 17 digits. The account must be an ACH-enabled checking account at a bank located in the US.
7. For Bank Account Type, choose Personal or Business.
8. (Personal) For Driver’s License Number, enter the primary account holder’s valid US driver’s license or state-issued ID number.
   For State, enter the name of the state where the ID was issued.
9. (Business) For Federal tax ID, enter the Federal tax ID for the business.
10. For Make Default, select whether you want this direct debit account to be your default payment method.
11. For Billing Address Information, enter the valid US billing address of the primary account holder.
12. Choose Create to agree to the Terms and Conditions and add your direct debit account.

To update your direct debit account

You can update the name, address, or phone number associated with your direct debit account.

2. In the navigation pane, choose Payment methods.
3. Next to the direct debit account that you want to edit, choose Edit.
4. Update the information that you want to change.
5. At the bottom of the dialog box, choose Update.

Managing your AWS payments in CNY

You can make payments using the Chinese yuan currency if you're an AWS Inc. customer.

Using the China bank redirect payment method

If you're a customer based in China, you can use the China bank redirect payment method to complete payments. To do this, you must have Chinese yuan payments activated and set as your preferred currency. With the China bank redirect method, you can make payments in Chinese yuan for AWS Inc.

Topics
• Requirements for using China bank redirect payments (p. 41)
• Setting up China bank redirect payments (p. 41)
• Making payments using China bank redirect (p. 42)
• Switching from China bank redirect to Pay by invoice (p. 42)
Requirements for using China bank redirect payments

To use China bank redirect as your payment method, your account must meet the following requirements:

- Your account must be an Amazon Web Services, Inc. customer.
- You must have Chinese yuan payments activated.
- You must have Chinese yuan set as your preferred currency.

Setting up China bank redirect payments

To use China bank redirect as your payment method, you must activate Chinese yuan payments on the Billing and Cost Management console.

To activate Chinese yuan payments, you must submit information for identity verification. For a personal account, you need your national ID number for verification. For a business account, you must have the following information:

- Your uniform social credit code or organization code
- Your business license image

After you gathered the required information, use the following procedure to change your preferred currency to Chinese yuan and to set up China bank redirect payments.

To activate Chinese yuan payments and set up the China bank redirect payment method

2. In the navigation pane, choose Payment methods.
3. In the Pay with Chinese yuan section, choose Get started or Pay in Chinese yuan.
4. Review the Terms and Conditions for Chinese Yuan Payments. Then, select I have read and agree to the Terms and Conditions for Chinese Yuan Payments.
5. Choose Next.
6. If you have a personal account:
   - For Full name, enter your full name in Chinese.
   - For Identity card number, enter your national ID number.

If you have a business account:

- For Company name, enter the company name in Chinese.
- For Contact name, enter the contact name in Chinese.
- For Contact phone number, enter the contact phone number for your company.
- For Uniform social credit code or organization code, enter your company’s code.
- For Company business license, upload the image of your company's business license.

   Note
   If applicable to your account, you might be required to add a China UnionPay credit card. For more information, see Use a Chinese yuan credit card (p. 42).
7. Choose Next.
8. Review the identity information that you entered. Then, choose Submit.
It can take up to one business day to verify your identity information. After your identity is successfully verified, your default currency automatically changes to Chinese yuan. Additionally, the China bank redirect payment method is made available to you in the Pay with Chinese yuan section of the Payment Methods console page.

Making payments using China bank redirect

After setting up the payment method, you can use China bank redirect to make payments on your invoices.

To pay invoices using China bank redirect

2. In the navigation pane, choose Payments.
3. Select the invoice that you want to pay, and then choose Complete payment.
4. For Select payment option, choose China bank redirect.
5. For payments that are more than $50,000, you must confirm that you fulfilled the applicable tax and surcharge withholding obligations. To do so, select I confirm that I fulfilled the Chinese tax and surcharge withholding obligations according to Chinese tax laws and regulations.
6. Choose Verify and pay.
7. To proceed with the redirect, choose OK.

After you're redirected, choose your bank from the dropdown menu and complete your payment on your bank's website. It can take up to 24 hours for your transaction request to process.

Switching from China bank redirect to Pay by invoice

To change your default payment method to Pay by invoice, follow these steps.

To switch to the Pay by invoice method

2. In the navigation pane, choose Payment methods.
3. In the Pay by invoice section, choose Make default next to the default payment method that you want to use.
4. In the Change your payment method and currency dialog box, choose Yes, I want to proceed.

After you change your payment method, your preferred currency defaults to US dollars. To change your preferred currency back to Chinese yuan, choose Make default next to the China bank redirect payment method. To change your preferred currency to another supported currency, see Changing which currency you use to pay your bill (p. 10).

Use a Chinese yuan credit card

If you have an account with AWS Inc., are charged in USD, and are based in China, you can use the following sections to add a Chinese yuan (CNY) credit card to your account.

You can use the Payment Methods page of the Billing and Cost Management console to perform the following tasks:

• the section called “Set up a Chinese yuan credit card” (p. 43)
• the section called “Switch from a Chinese yuan credit card to an international credit card” (p. 43)
• the section called “Add a new Chinese yuan credit card” (p. 44)
Set up a Chinese yuan credit card

To change your preferred currency to CNY and add a credit card, you must have the following information:

- National ID number
- Business license number (if applicable)
- Business license image (if applicable)

After you have the required information, you can use the following procedure to change your preferred currency and add your first Chinese credit card.

To add your first Chinese credit card

2. In the navigation pane, choose Payment methods.
3. Choose Pay with Chinese yuan.
4. In the Setting up Chinese yuan payment dialog box, read the Terms and Conditions for Chinese yuan payments, select I've already read and agree to the above terms and conditions, and choose Next.
5. For Verify customer identity, provide the following information:
   - National ID name
   - Contact number
   - (Business only) Company Name
   - National ID number
   - (Business only) Business License number
   - (Business only) Business License image

   After you have provided the required information, choose Next.
6. For Add a China Union Pay credit card, for the credit card fields, enter the information about the card and bank.
7. Choose Get Code, enter the provided code, and choose Next.
8. Review your information, select I have confirmed that the provided information is accurate and valid, and choose Submit.

It can take up to one business day to verify your customer information. AWS emails you after your information is fully verified.

Switch from a Chinese yuan credit card to an international credit card

To switch from a Chinese yuan credit card to an international credit card, you must change your preferred currency. You can use the following procedure to change your default payment method and preferred currency at the same time.

To change your default payment methods and currency

2. In the navigation pane, choose Payment methods.
3. Next to the international credit card that you want to use as your default payment method, choose Make Default.
4. In the dialog box, for **Select payment currency**, choose the currency that you want to use. Then choose **Yes, I want to proceed**.

**Add a new Chinese yuan credit card**

Use the following procedure to add other Chinese yuan credit cards.

**To add another Chinese credit card**

2. In the navigation pane, choose **Payment methods**.
3. Choose **Add a Chinese yuan credit card**.
4. For the credit card boxes, enter the information about the card and bank.
5. Choose **Get Code**, enter the provided code, and choose **Continue**.

If you have questions about payments or payment methods, see Getting help with AWS Billing and Cost Management (p. 4).

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**Managing your payments in India**

If your account is with AISPL, follow the procedures in this section to manage your payment methods and payments and to verify credit card payments with your bank. To learn whether your account is with AWS or AISPL, see the procedure Determining Which Company Your Account is With (p. 14).

**Note**

If you have questions about payment methods, see Getting help with AWS Billing and Cost Management (p. 4).

**Topics**

- Supported payment methods (p. 44)
- View your credit cards (p. 44)
- Add a credit card (p. 45)
- Add a net banking account (p. 45)
- Make a payment using a credit card (p. 45)
- Make a payment using net banking (p. 46)
- Remove a payment method (p. 46)

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**Supported payment methods**

AWS supports Visa, Mastercard, and American Express credit cards for AISPL accounts.

**View your credit cards**

You can use the console to view the credit cards associated with your account.

**To view credit cards associated with your AISPL account**

2. In the navigation pane, choose **Payment Methods**.
Add a credit card

You can use the console to add a credit card to your account.

**Note**
AISPL charges your card 2 INR as part of the credit card verification process. AISPL refunds the 2 INR after verification is complete.
If you use Visa or Mastercard, you might be redirected to your bank to authorize the verification charge.

**To add a credit card to your AISPL account**

2. In the navigation pane, choose **Payment Methods**.
3. Choose **Add a card**.
4. For the credit card fields, enter the information, including the card verification value (CVV), and then choose **Continue**.
5. For the credit card information fields, enter your card billing address.
6. (Optional) Select **Make Default**.
7. Choose **Continue**.
8. (If you chose **Make Default**) In the dialog box, choose **Ok**.

Add a net banking account

You can use the console to add internet banking (Net Banking) accounts as your payment method. This payment option is available to all AISPL customers.

**To add a net banking account to your AISPL account**

2. In the navigation pane, choose **Payment Methods**.
3. Choose **Add an account**.
4. Under **Net Banking information**, select your bank name,
5. In the **Billing Address Information** section, enter your name, billing address, and phone number.
6. Choose **Create**.

Make a payment using a credit card

You can use the console to pay your AISPL bills.

**To pay your AISPL bill**

2. In the navigation pane, choose **Orders and invoices**.
3. Next to the invoice that you want to pay, choose **Verify and pay**. You're redirected to your payment methods.
4. On the **Payment Methods** page, select the payment method that you want to use.
5. In the **Make Payment** box, enter the three-digit or four-digit security code of your payment method and then choose **Make Payment**.
6. In the dialog box, choose **Ok**.
7. For Visa and Mastercard payment methods, you're redirected to your bank to verify your payment. For American Express payment methods, your bank processes your payment with no action required from you. After your payment is verified, you're redirected to your account page. Your invoice shows the **Verify and pay** link until your bank processes your payment.

### Make a payment using net banking

You can use the console to pay your AISPL bills using Net Banking.

**Note**
Due to the current AISPL regulations, you're redirected to your bank to authorize the charge with each AWS payment. You can't use Net Banking for automatic payments.

**To pay your AISPL bill**

2. In the navigation pane, choose **Orders and invoices**.
3. Next to the invoice that you want to pay, choose **Verify and pay**. You're redirected to your payment methods.
4. On the **Payment Methods** page, select your Net Banking account.
5. Choose **Make Payment**.
6. You're redirected to your bank's website to verify your payment. Log in and follow the prompts to approve the payment.
7. After your payment is verified, you're redirected to your account page, which shows a success message at the top.

### Remove a payment method

You can use the console to remove a credit card from your account.

**To remove a credit card from your AISPL account**

2. In the navigation pane, choose **Payment Methods**.
3. Ensure that your account has another valid payment method set as the default.
4. Next to the card that you want to remove, choose **Delete**.

### Managing your payments in AWS Europe

If your account is with AWS Europe, follow the procedures in this section to manage your payment methods and payments.

**Topics**

- Managing your AWS Europe payment methods (p. 47)
- Making payments, checking unapplied funds, and viewing your payment history in AWS Europe (p. 47)
Managing your AWS Europe payment methods

You can use the Payment Methods page of the Billing and Cost Management console to perform the following tasks for all payment types:

- View payment methods associated with your account
- Designate a default payment method
- Remove a payment method from your AWS Europe account

In addition, you can use the Payment Methods page of the Billing and Cost Management console to manage your credit cards and direct debit accounts. For more information, see Managing your credit card payment methods (p. 38) and Managing your SEPA direct debit payment methods (p. 52).

To view payment methods associated with your AWS account

You can use the console to view the payment methods associated with your account.

2. In the navigation pane, choose Payment Methods.

To designate a default payment method

2. In the navigation pane, choose Payment Methods.
3. Next to the payment method that you want to use as your default payment method, choose Make Default.

To remove a payment method from your AWS Europe account

You can use the console to remove a payment method from your account.

2. In the navigation pane, choose Payment Methods.
3. Ensure that your account has another valid payment method set as the default.
4. Next to the payment method that you want to remove, choose Delete.
5. In the Delete Credit Card or Delete your bank account dialog box, choose Delete.

Making payments, checking unapplied funds, and viewing your payment history in AWS Europe

You can use the Payments page of the AWS Billing and Cost Management console to perform the following tasks for all payment types:
Make a payment

AWS Europe charges your default payment method automatically at the beginning of each month. If that charge doesn't process successfully, you can use the console to update your payment method and make a payment.

**Note**

If you pay by SEPA direct debit, AWS provides you with your invoice and initiates the charge to your payment method either the following day or the invoice due date, whichever is latest. It can take up to 5 business days for your payment to succeed. For more information, see Managing your SEPA direct debit payment methods (p. 52).

Before making a payment, ensure that the payment method that you want automatically charged in the future is set as your default payment method. If you are using a credit card, confirm that your credit card has not expired. For more information, see Designate a default payment method (p. 47) and Managing your AWS Europe credit card payment methods (p. 49).

**To make a payment**

2. In the navigation pane, choose **Payments**.

   The **Payments due** table lists all outstanding invoices. If there are no invoices listed, you don’t need to take action at this time.

3. If there are outstanding invoices, select the invoice you want to pay in the **Payments due** table, and then choose **Complete payment**.
4. On the **Complete a payment** page, your default payment method is selected if it is eligible for you to use to pay the invoice. If you want to use a different payment method or select an eligible payment method, choose **Change**.
5. Confirm that the summary matches what you want to pay, and choose **Verify and pay**.

After your bank processes your payment, you're redirected to the **Payments** page.

If you pay by SEPA direct debit, and you receive an email from AWS Europe saying that AWS Europe can't charge your bank account and will try again, work with your bank to understand what went wrong.

If you receive an email saying that AWS Europe failed the last attempt to charge your bank account, choose **Verify and pay** on the console to pay your invoice. If you have questions about issues with charging your bank account or paying an overdue balance, create a case in the Support Center.

If you pay by electronic funds transfer and your account payment is overdue, create a case in the Support Center.

View outstanding invoices, unapplied funds, and payment history

You can search and filter the **Payments due**, **Unapplied funds**, and **Payment history** tables described in the following procedures. Choose the gear icon to change the default columns and customize other table...
settings. Download items individually by choosing the appropriate ID, or choose **Download** and then **Download CSV** to download a CSV file of the table for reporting purposes.

**To view outstanding invoices**

2. In the navigation pane, choose **Payments**.
3. Choose the **Payments due** tab to view the **Payments due** table.

   The **Payments due** table lists all your outstanding invoices.

   The table includes the following statuses:

   - **Due** – Outstanding invoices with an approaching due date.
   - **Past due** – Outstanding invoices where a payment has not been made by the due date.
   - **Scheduled** – Invoices with an upcoming scheduled payment.
   - **Processing** – Invoices for which we are currently scheduling a payment.

**To view unapplied funds**

2. In the navigation pane, choose **Payments**.
3. Choose the **Unapplied funds** tab to view the **Unapplied funds** table.

   The **Unapplied funds** table lists all unapplied funds and credit memos.

**To view payment history**

2. In the navigation pane, choose **Payments**.
3. Choose the **Transactions** tab to view the **Transactions** table.

   The **Transactions** table lists all completed transactions with AWS.

### Managing your AWS Europe credit card payment methods

You can use the **Payment Methods** page of the Billing and Cost Management console to perform the following credit card tasks:

- **Add a credit card to your AWS Europe account**
- **Update your credit card**
- **Confirm that your credit card is up to date**

**To add a credit card to your AWS Europe account**

You can use the console to add a credit card to your account.

2. In the navigation pane, choose **Payment Methods**.
3. Choose Add a card.
4. For the credit card fields, enter the information and then choose Continue.
5. For the credit card information fields, enter your card billing address.
6. Choose Continue.

To update your credit card

You can update the name, address, or phone number associated with your credit card.

2. In the navigation pane, choose Payment Methods.
3. Next to the credit card that you want to edit, choose Edit.
4. Update the fields that you want to change.
5. At the bottom on the page, choose Update.

To confirm that your credit card is up to date

You must have a valid, unexpired credit card on file to make a payment.

2. In the navigation pane, choose Payment Methods.
3. Ensure that the Expires On date for your card is in the future. If your card has expired, add a new card or update your current card.

Managing your AWS Europe credit card payment verifications

To comply with the recent EU regulation, your bank might ask you for verification whenever you use a credit card to pay AWS online, add or update a credit card, or register a new AWS account. Banks typically verify by sending unique security codes to credit card holders before online purchases are completed. If your bank needs to verify your payment, you will receive an email from AWS. After verification, you're redirected to the AWS website.

If you prefer not to verify payments, register a bank account as your payment method. For more information about direct debit payment eligibility, see the section called “Managing your SEPA direct debit payment methods”.

To learn more about the EU regulation, see the European Commission’s website.

• the section called “Best practices for verification”
• the section called “Payment verification”
• the section called “Troubleshooting payment verification”
• the section called “AWS Organizations”
• the section called “Subscription purchases”

Best practices for verification

• Confirm that your credit card information is up to date. Banks send verification codes only to the registered card owner.
• Enter the newest code. If you close the authentication portal or request a new code, you might experience a delay in receiving your newest code.
• Enter the code as prompted. Don’t enter the phone number that the code is sent from.

Payment verification
You can use the Billing and Cost Management console to confirm that you payment requires verification or to reattempt any failed payments.

To verify your payment
2. In the navigation pane, choose Orders and invoices.
3. Under Payments due, locate the invoice that you want to pay and choose Verify and pay.
4. On the choose Payment Methods page, select the preferred payment method.
5. Choose Complete payment.
6. If your payment requires verification, you’re redirected to your bank's website. To complete verification, follow the provided prompts.

After your bank has processed our payment, you're redirected to the Orders and invoices page.

Note
Your invoice appears with the status of Payment processing until your bank completes the payment process.

Troubleshooting payment verification
If you can't successfully complete your verification, we recommend that you take any of the following actions:

• Contact your bank to confirm that your contact information is up to date
• Contact your bank for details about why your verification has failed
• Clear your cache and cookies or use a different browser
• Navigate to the Payment Methods page of the Billing and Cost Management console and update your billing contact information

AWS Organizations
If you’re a member account in AWS Organizations, your purchased services that require upfront payments might not activate until the Management account user verifies the payment. If verification is required, AWS notifies the billing contact of the Management account by email.

Establish a communication process between your Management account and member accounts. To change your payment method, see the section called “Managing your AWS Europe credit card payment methods”.

Subscription purchases
If you purchase multiple subscriptions at a time (or in bulk) and your bank requests verification, the bank might ask you to verify each individual purchase.
Subscriptions can include immediate purchases such as Reserved Instances, Business support plan, and Route 53 domains. Subscriptions don't include AWS Marketplace charges.

Be sure to complete validation for all purchases or register a bank account as your payment method. For more information about eligibility for direct debit payment, see the section called “Managing your SEPA direct debit payment methods”.

Managing your SEPA direct debit payment methods

If you meet the eligibility requirements, you can add an EU bank account as a SEPA direct debit payment method to your payment methods. To meet these requirements, your account must:

- Be an AWS Europe customer
- Have accepted SEPA terms and conditions
- Have paid at least one invoice in full in the previous 12 months
- Have paid at least $100 cumulative over the previous 12 months
- Use euro as the preferred currency

If you pay by SEPA direct debit, AWS provides you with your invoice and initiates the charge to your payment method either the following day or the invoice due date, whichever is latest. It can take up to 5 business days for the payment to complete successfully, even if the payment shows as Succeeded in the Billing and Cost Management console.

You can use the Payment Methods page of the Billing and Cost Management console to perform the following SEPA direct debit tasks:

- Add a direct debit account to your AWS Europe payment methods
- Update your linked debit account

To add a direct debit account to your AWS Europe payment methods

You can use the Billing and Cost Management console to add a direct debit account to your AWS Europe payment methods. You can use any personal or business bank account, provided that the account is located at a branch in a SEPA-supported country.

To add a SEPA direct debit account, you must have the following information ready:

- Bank Identifier Code (BIC)
- International Bank Account Number (IBAN)
- The address that the bank associates with the account

2. In the navigation pane, choose Payment Methods.
3. Choose Add a bank account.
4. For Account Holder Name, enter the name of the principal account holder.
5. For BIC (Swift Code), enter the 8- or 11-digit number.

Routing numbers are always either 8 or 11 digits long.
6. For Confirm BIC (Swift Code), reenter the BIC. Don't copy and paste.
7. For IBAN, enter the digits for the IBAN.
8. For **Confirm IBAN**, reenter the IBAN. Don't copy and paste.
9. For **Make Default**, select whether you want this direct debit account to be your default payment method.
10. For **Billing Address Information**, enter the billing address of the primary account holder.
11. Choose **Create** to agree to the **Terms and Conditions** and add your direct debit account.

**To update your direct debit account**

You can update the name, address, or phone number associated with your direct debit account.

2. In the navigation pane, choose **Payment Methods**.
3. Next to the direct debit account that you want to edit, choose **Edit**.
4. Update the fields that you want to change.
5. At the bottom of the dialog box, choose **Update**.

If you have questions about payment methods, see Getting help with AWS Billing and Cost Management (p. 4).

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**Managing your Advance Pay**

Advance pay is in public preview for AWS Billing and Cost Management and is subject to change. This feature is available for a select group of customers. Your use of advance pay is subject to the Betas and Previews terms of the AWS Service Terms (Section 2).

Use **Advance Pay** to pay for your AWS usage in advance. AWS uses the funds to pay for your invoices automatically when they are due.

You can register for Advance Pay in the AWS Billing and Cost Management console. You can add funds to Advance Pay using electronic fund transfer, or by using any personal or business bank account. If you're adding funds using a bank account, the bank must be a US branch location.

For a full list of service restrictions for Advance Pay, see **Advance Pay** (p. 219) on the Quotas and restrictions page.

**Topics**

- Registering your Advance Pay (p. 53)
- Adding funds to your Advance Pay (p. 54)

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**Registering your Advance Pay**

You can use the AWS Billing and Cost Management console to register for Advance Pay.

**To register for Advance Pay**

2. In the navigation pane, choose **Payments**.
3. Choose the **Advance Pay** tab.
4. Accept the **Advance Pay terms and conditions.**
5. Choose **Register.**

## Adding funds to your Advance Pay

You can add funds to Advance Pay using electronic funds transfer, or a personal or business bank account.

**To add funds to your Advance Pay using electronic funds transfer**

2. In the navigation pane, choose **Payments.**
3. Choose the **Advance Pay** tab.
4. Choose **Add funds.**
5. Under **Amount**, enter the fund amount that you want to add.
   - The amount must be entered in US dollars.
6. Under **Payment method**, choose **Choose payment method.**
7. Choose **Wire transfer.**
8. Choose **Use this payment method.**
9. Review the payment details, and choose **Verify.**
10. Complete your electronic funds transfer by using the instructions in the **Payment summary** section.

**To add funds to your Advance Pay using a bank account**

2. In the navigation pane, choose **Payments.**
3. Choose the **Advance Pay** tab.
4. Choose **Add funds.**
5. Under **Amount**, enter the fund amount that you want to add.
   - The amount must be entered in US dollars.
6. Under **Payment method**, choose **Choose payment method.**
7. Choose **Bank account.**
8. Choose **Use this payment method.**
9. Review the payment details, and choose **Add funds.**

Your bank account will automatically be charged with the fund amount that you entered.

You can download the funding summary document from the **Advance pay summary** page.

## Managing your payment profiles

You can use **payment profiles** to assign payment methods that are different than your default payment method to pay your invoices automatically. If you receive invoices from more than one AWS service provider (“seller of record”), use payment profiles to assign a unique payment method for each one.
After you create a payment profile for a service provider, your payment profile pays your AWS bills automatically. It does so using the currency and payment method that you specify.

Payment profiles are useful in avoiding situations such as incomplete payments, failed subscription orders, or unprocessed contract renewals despite having a valid default payment method. By using payment profiles, you can do the following:

- Use different payment methods for different AWS service providers.
- Customize your payment preferences for your AWS Organizations member accounts that use different service providers.
- Always have valid payment methods for your automatic bill payments.
- Avoid service interruptions and incomplete balances.

**Note**
Due to some country and technological limitations, not all payment methods are available for all providers. If your default payment method isn't valid for different service providers, create payment profiles using payment methods accepted by your service provider. For more information, see Creating your payment profiles (p. 55).

**Topics**
- Creating your payment profiles (p. 55)
- Editing your payment profiles (p. 57)
- Deleting your payment profiles (p. 57)

## Creating your payment profiles

You can create new custom profiles using the following steps in the Billing and Cost Management console.

**To create payment profiles**

2. In the navigation pane under Preferences, choose Payment methods.
3. Under the Payment profiles section, choose Visit payment profiles.
4. Under the Payment profiles section, choose Create payment profiles.
5. Choose a service provider that matches your invoice.
6. Choose a payment currency that matches your invoice from your service provider.
7. (Optional) Enter a name for your payment profiles.
8. Under the Payment method section, choose the payment method to pay your specified service provider and currency with.
   - To add a new payment method
     a. Choose Add a new payment method to open a new tab.
     b. Add a new payment method to your account. For more information, see Managing Your Payments (p. 35).
     c. Return to the Create payment profile tab.
     d. Under the Payment method section, choose the refresh icon.
     e. Choose the new payment method that you created.
9. Choose Create payment profile.
Creating your payment profiles

Note
Check that your payment profile currency matches the currency of your invoice for the same service provider.

Example: Creating a payment profile for AWS Inc. bills

This section shows an example of how to create a payment profile for the bills that you receive from the AWS Inc. service provider. In this example, your AWS Organizations management account is with AWS Europe (shown as “AWS EMEA SARL” as the service provider). Your default payment currency is Euro (EUR).

If you have a valid default payment method on file, you can pay your AWS Europe invoices automatically. Examples of a valid payment method include a credit card and a SEPA direct debit account. For more information, see Managing your payments in AWS Europe (p. 46).

For your AWS Inc. invoices, you can create a payment profile to pay using a EUR currency credit card that’s eligible for AWS Inc.

To create a payment profile for this AWS Inc. example

2. In the navigation pane under Preferences, choose Payment methods.
3. Under the Payment profiles section, choose Visit payment profiles.
4. Under the Payment profiles section, choose Create payment profiles.
5. For Service provider, choose AWS Inc.
7. (Optional) Enter a name for your payment profile (for example, My AWS Inc. payment profile).
8. Under the Payment method section, choose the payment method to pay your specified service provider and currency with.
9. Choose Create payment profile.

After this payment profile is created, your AWS Inc. invoices are paid automatically using EUR currency and the payment method that you specified.

Example: Creating a payment profile for AWS Europe bills

This section shows an example of how to create a payment profile for the bills that you receive from the AWS Europe (“AWS EMEA SARL”) service provider. In this example, your AWS Organizations management account is with AWS Inc. Your default payment currency is US dollars (USD).

If you have a valid default payment method on file, you can pay your AWS Inc. invoices automatically. Examples of a valid payment method include a credit card and a US bank account for ACH direct debit payments. For more information, see Managing your AWS payments (p. 35).

For your AWS Europe invoices, you can create a payment profile to pay using a USD currency credit card that’s eligible for AWS Europe.

To create a payment profiles for this AWS Europe example

2. In the navigation pane under Preferences, choose Payment methods.
3. Under the Payment profiles section, choose Visit payment profiles.
4. Under the Payment profiles section, choose Create payment profiles.
5. For Service provider, choose AWS EMEA SARL.
7. (Optional) Enter a name for your payment profiles (for example, *My AWS Europe payment profile*).
8. Under the **Payment method** section, choose the payment method to pay your specified service provider and currency with.
9. Choose **Create payment profile**.

**Example: Creating a payment profile for AWS Brazil bills**

This section shows an example of how to create a payment profile for the bills that you receive from the AWS Brazil ("Amazon AWS Serviços Brasil Ltda.") service provider. In this example, your AWS Organizations management account is with AWS Inc. Your default payment currency is US dollars (USD).

If you have a valid default payment method on file, you can pay your AWS Inc. invoices automatically. Examples of a valid payment method include a credit card and a US bank account for ACH direct debit payments. For more information, see Managing your AWS payments (p. 35).

For your AWS Brazil invoices, you can create a payment profile to pay using a Brazilian real (BRL) currency credit card that's eligible for AWS Brazil.

**To create a payment profiles for this AWS Brazil example**

2. In the navigation pane under **Preferences**, choose **Payment methods**.
3. Under the **Payment profiles** section, choose **Visit payment profiles**.
4. Under the **Payment profiles** section, choose **Create payment profiles**.
5. For **Service provider**, choose Amazon AWS Serviços Brasil Ltda..
6. For **Currency**, choose BRL – Brazilian real.
7. (Optional) Enter a name for your payment profiles (for example, *My AWS Brazil payment profile*).
8. Under the **Payment method** section, choose the payment method to pay your specified service provider and currency with.
9. Choose **Create payment profile**.

**Editing your payment profiles**

After you create a payment profile, you can edit the details using the Billing and Cost Management console at any time.

**To edit a payment profile**

2. In the navigation pane under **Preferences**, choose **Payment methods**.
3. Under the **Payment profiles** section, choose **Visit payment profiles**.
4. Under the **Payment profiles** section, choose a payment profile and choose **Edit**.
5. Update your payment profile and choose **Save changes**.

**Deleting your payment profiles**

You can delete your payment profiles using the Billing and Cost Management console at any time.
To edit a payment profile

2. In the navigation pane under Preferences, choose Payment methods.
3. Under the Payment profiles section, choose Visit payment profiles.
4. Under the Payment profiles section, choose a payment profile and choose Delete.
Managing your purchase orders

You can use your Billing and Cost Management console to manage your purchase orders and configure how they reflect on your invoices. You have the option to add multiple purchase orders with multiple line items. Based on your configurations, we select the purchase order that best matches with your invoice. You can manage purchase orders if you're using a regular AWS account or an AWS Organizations management account. For more information about accessing the feature, see Overview of managing access permissions (p. 194).

Each purchase order can have several line items, and every line item is used for matching with invoices. The following types of line items are available:

- **ALL** – All charges on your AWS account.
- **AWS Monthly Usage** – Your AWS monthly invoice charges.
- **AWS Subscription Purchase** – Your subscription invoice charges; for example, upfront charges for Reserved Instances (RI) and AWS Support charges.
- **AWS Marketplace Transaction** – Your purchase order line item for invoice charges from an AWS Marketplace contract subscription. This is available only for the AWS Inc. and AWS EMEA SARL entity, because all AWS Marketplace invoices are generated from AWS Inc and AWS EMEA SARL. Currently, this line item only supports invoices outside of your normal monthly billing cycle.
- **AWS Marketplace Blanket Usage** – Your default purchase order for AWS Marketplace invoice charges. This is available only for the AWS Inc. and EMEA SARL entity, because all AWS Marketplace invoices are generated from AWS Inc. and AWS EMEA SARL. All invoices with AWS Marketplace subscriptions contain an **AWS Marketplace Blanket Usage** line item, unless the subscription has a transaction-specific purchase order. If the subscription has a transaction-specific purchase order, then your invoice has an **AWS Marketplace Transaction** line item instead.

Many criteria and parameters are used to determine the optimal purchase order for your invoices. You can create up to 100 active purchase orders with up to 100 line items for each regular account or AWS Organizations management account.

When an invoice is generated, all purchase orders that are added to your management account are considered for association. Then, expired or suspended purchase orders are filtered out, leaving only the active purchase orders. Your invoice’s billing entity is matched with the “Bill from” entity in your purchase order, filtering out those that don’t match. For example, if you have a purchase order added for the AWS Inc. entity (PO_1), and another one for the AWS EMEA SARL entity (PO_2). If you purchase a Reserved Instance from AWS Europe, only PO_2 will be considered for invoice association.

Next, we evaluate line item configurations to determine the best fit for your invoice. To be matched with a line item, the invoice’s billing period must be within the line item’s start and end month, and it must also match the line item type. If multiple line items match, we use the line item with the most specific type for invoice association. For example, if you have an RI invoice, we use the subscription line item instead of ALL if both are configured.

Lastly, the line items with enough balance to cover your invoice amount are selected above the out of balance line items. If line items that belong to multiple purchase orders match all criteria precisely, we use the purchase order that was most recently updated to match the invoice.

**Topics**

- Setting up purchase order configurations (p. 60)
- Adding a purchase order (p. 61)
- Editing your purchase orders (p. 63)
- Deleting your purchase orders (p. 64)
Setting up purchase order configurations

You can use purchase orders and their line item attributes to flexibly define a configuration that best fits your needs. The following are examples of purchase order configuration scenarios that you can use.

You can configure separate purchase orders for different time periods by choosing distinct effective and expiration months.

**Note**

To be matched with a line item, the invoice's billing period must be within the line item's start and end month, and it must also match the line item type.

**Example Example 1**

If you use monthly purchase orders, you can define one purchase order for each month by selecting the same effective and expiration month for each purchase order. The purchase order will only apply to invoices that are generated during that month.

Here are a few purchase order configurations that you can use for this setup:

- PO #M1_2021 with the effective month set to Jan 2021 and expiration month Jan 2021.
- PO #M2_2021 with the effective month set to Feb 2021 and expiration month Feb 2021.
- PO #M3_2021 with the effective month set to Mar 2021 and expiration month Mar 2021.

Here is an example of how you can also define a purchase order for a particular quarter, half-year, or the entire year:

- PO #Q4_2021 with the effective month set to Apr 2021 and expiration month Jun 2021.
- PO #2H_2021 with the effective month set to Jul 2021 and expiration month Dec 2021.
- PO #2022Y with the effective month set to Jan 2022 and expiration month as Dec 2022.

**Example Example 2**

You can configure separate purchase orders for different types of invoices through line item configurations.

- PO #Anniversary_Q4_2021 with the effective month set to Apr 2021, and expiration month Jun 2021, Line item type = AWS monthly usage.
- PO #Subscriptions_Q4_2021 with the effective month set to Apr 2021, and expiration month Jun 2021, Line item type = AWS Subscription Purchase.
- PO #Marketplace_Q4_2021 with the effective month set to Apr 2021, and expiration month Jun 2021, Line item type = AWS Marketplace Purchase.

You can track the balance of a given purchase order for different time periods by configuring granular line item start and end months.

**Example Example 3**

Consider PO #Q4_2021 from Example 1 with an effective month of Apr 2021 and an expiration month Jun 2021. You can track this PO's balance on a monthly basis by setting up the following line items:
Adding a purchase order

You can use the Billing and Cost Management console to add purchase orders to use in your invoices. Adding a purchase order is a two-step process involving purchase orders and line item configurations. First, you enter your purchase order details (for example, purchase order ID, shipping address, effective and expiration month). Then, you define the purchase order line item configurations that are used to match the purchase order with an invoice. If you add multiple purchase orders, we use the purchase order that has the line item best matching the invoice being generated.

To add a purchase order

2. In the navigation pane, choose Purchase orders.
3. Choose Add purchase order.
4. For Purchase order ID, enter a unique identifier for your purchase order ID. Purchase order IDs must be unique within your account. For details about character restrictions for your purchase ID, see Purchase orders (p. 218).
5. (Optional) For **Description**, describe your purchase order, including any notes for your reference.

6. For **Bill from**, choose the AWS billing entity that you are invoiced from.

   **Note**
   Remittance details are different for each Bill from location. Be sure to verify your Bill from selection. You must make your payments to the legal entity that you're billed from. We don't recommend configuring more than one Bill from location for a purchase order.

7. (Optional) If your purchase order is invoiced from the Amazon Web Services EMEA SARL billing entity: For **Tax registration number**, select the tax registration numbers that you want to associate with your purchase order. Your purchase order is associated with only the invoices generated for the tax registration numbers that you select.

   **Note**
   The Tax registration number selection is available for only the Amazon Web Services EMEA SARL billing entity. For more information on your tax registration number settings, see Managing your account (p. 9).

8. For **Ship to**, enter your shipping address.

   (Optional) Select **Copy Bill to address** to copy and edit the address populated from your Bill to field.

9. For **Effective month**, choose the month you want your purchase order to start from. Your purchase order is eligible for invoice associations starting from this month.

10. For **Expiration month**, choose the month you want your purchase order to end. Your purchase order expires at the end of this month, and is not used for invoice associations going forward.

11. (Optional) For **Purchase order contacts**, enter the contact name, email address, and phone number. You can add up to 10 contacts.

12. Choose **Configure line items**.

13. For **Line item number**, enter a unique identifier for your line item number.

14. (Optional) For **Description**, enter a description for your line item.

15. For **Line item type**, choose your preferred line item type. For a detailed description for each line item type, see Managing your purchase orders (p. 59).

16. For **Start month**, choose the month you want your line item to start from. This date cannot be earlier than your purchase order Effective month.

17. For **End month**, choose the month you want your line item to end. This date cannot be later than your purchase order Expiration month.

18. (Optional) Choose **Enable balance tracking** to track the balance of your line item.

19. For **Amount**, enter the total amount of your purchase order line item.

20. For **Quantity**, enter the quantity amount.

21. (Optional) For **Tax**, enter the tax amount. This can be an absolute value or a percentage of the line item amount.

   For **Tax type**, choose **% of amount** to enter a percentage, or **amount in $** to enter an absolute tax amount.

22. To add other line items, choose **Add new line item**. You can add up to 100 line items.

23. Choose **Submit purchase order**.

Some fields are automatically filled and cannot be edited. Here is a list of where the automated fields are referenced from.

- **Bill to** – The Bill to address for your invoice. This field is included as a reference, because your purchase order billing address should match your invoice billing address.
- **Payment terms** – Your negotiated payment terms.
- **Currency** – Your preferred invoice currency.
Editing your purchase orders

You can edit your purchase order, line item information, and status using the Billing and Cost Management console. You can't change your purchase order ID in this process.

**To edit a purchase order**
2. In the navigation pane, choose Purchase orders.
3. Select the purchase order that you want to edit.
4. Choose Edit purchase order.
5. Change any parameter of your choice. Purchase order IDs cannot be changed.
6. Choose Configure line items.
7. Choose Submit purchase order.

**To update contacts**
2. In the navigation pane, choose Purchase orders.
3. Choose the purchase order that you want to edit.
4. Choose Manage contacts.
5. Change the contacts information as needed.
6. Choose Save changes.

**To change the status of your purchase order**
2. In the navigation pane, choose Purchase orders.
3. Choose the purchase order that you want to edit.
5. Choose a status:
   - Suspended – Your purchase order will no longer be used for invoice association.
   - Active – Your purchase order will be used for invoice association.
6. Choose Change status.

**Note**
You can use a suspended purchase order for invoice association when it is past its expiration date and set to Suspended-Expired status. To do so, you must change the status to Expired and update the expiration month to make it Active. Be sure to update your line item end months accordingly.

**To add a line item**
2. In the navigation pane, choose Purchase orders.
3. Choose the purchase order you want to edit.
4. In the Line items section, choose Add line item.
5. Change the information as needed.
6. Choose Save line item.

To edit a line item
2. In the navigation pane, choose Purchase orders.
3. Choose the purchase order you want to edit.
4. In the Line items section, choose Edit.
5. Change the line item information as needed.
6. Choose Save line item.

To delete a line item
2. In the navigation pane, choose Purchase orders.
3. Choose the purchase order you want to edit.
4. Select all of the line items to delete in the Line items section.
5. Choose Delete.
6. Choose Confirm.

Deleting your purchase orders

You can use the Billing and Cost Management console to delete your purchase order at any time, along with all of its notifications and associated contacts. A deleted purchase order can't be recovered.

To delete a purchase order
2. In the navigation pane, choose Purchase orders.
3. Select all of the purchase orders that you want to delete.
4. Choose Delete purchase order.
5. Choose Confirm.

Viewing your purchase orders

Your purchase order dashboard on the Billing and Cost Management console shows you the state of your purchase orders at a glance. Your purchase orders are listed on the dashboard, along with the following information.

- **Purchase order ID** – The unique identifier for your purchase order.
- **Value** – Your purchase order amount. This is the sum of all line item amounts.
- **Balance** – The sum of all line item balances. This sum is updated whenever an invoice is associated.
- **Effective** and **Expiration** – The start and end of your purchase order ID.
- **Status** – The current status of your purchase order.
- **Updated on** – The most recent date you updated your purchase order.
To view your purchase orders

2. In the navigation pane, choose Purchase orders.
3. Choose a purchase order to see the Purchase order details page.

Reading your purchase order details page

You can review the contents of your individual purchase orders on the Purchase order details page of the Billing and Cost Management console.

To change your purchase order or line items, see Editing your purchase orders (p. 63).

- **Bill to** – The address reflected on your invoice. To change your billing address, update the information from your Payment methods.
- **Ship to** – Your purchase order's shipping address.
- **Bill from** – The AWS legal entity you're billed from.
- **Tax registration numbers** – The tax registration numbers that you selected for your purchase order. Your purchase order is associated with the invoices generated for these tax registration numbers.

  **Note**
  The Tax registration number selection is available for only the Amazon Web Services EMEA SARL billing entity. For more information on your tax registration number settings, see Managing your account (p. 9).

- **Payment terms** – Your negotiated AWS payment terms.
- **Currency** – Your preferred invoice payment currency.
- **Effective month** – The month your purchase order is effective from. Your purchase order is used for generated invoices starting this month.
- **Expiration month** – The month your purchase order expires. Your purchase order is not used for any invoices that are generated past this month.
- **Contacts** – A list of all contacts for this purchase order. Choose Manage contacts to see all listed.
- **Status** – The current status of your purchase order.
  - **Active** – Eligible for invoice association.
  - **Suspended** – Not eligible for invoice association. You can suspend an active or expired purchase order.
  - **Expired** – A purchase order that is past its expiration date, and is no longer eligible for invoice association.
  - **Suspended-expired** – A suspended purchase order that is also past its expiration date.
- **Balance amount** – The balance remaining on your purchase order. This is the total balance amount of all line items configured on your purchase order.
- **Total amount** – The sum of your total values for all line items configured in your purchase order.
- **Line items** – The line item details you used when adding the purchase order.
  - **Number** – The unique identifier for your line item.
  - **Type** – Your line item type.
  - **Start month** – The month that your line is effective from. The line item is eligible for invoice association from this month.
  - **End month** – The month your line item expires. The line item is not eligible for invoice association at the end of this month.
  - **Amount** – The unit price amount.
  - **Quantity** – The number of units.
Enabling purchase order notifications

You can enable email notifications on the Billing and Cost Management console by adding contacts to your purchase orders. You need at least one purchase order contact added to receive notifications.

Notifications are beneficial to proactively take action on your expiring, or out of balance purchase orders. This helps you make payments without delay. To update your contacts information, see Editing your purchase orders (p. 63).

Purchase order notifications are sent to your contacts for the following scenarios:

- **Balance tracking** – When your purchase order’s line item balance drops below the 75% threshold. The purchase order balance is tracked at the line item level, and must be enabled at each level.
- **Expiration tracking** – When your purchase order is approaching its expiration. Your contacts receive notifications leading up to your expiration date. If your purchase order expiration is less than one month away, notifications are sent one week prior and on the expiration date. If your expiration date is one to three months away, a notification is sent one month before the expiration date. If the expiration is more than three months away, notifications are sent two months before the expiration date.
Managing your costs with AWS Cost and Usage Reports

The AWS Cost and Usage Reports (AWS CUR) contains the most comprehensive set of cost and usage data available. You can use AWS Cost and Usage Reports to publish your AWS billing reports to an Amazon Simple Storage Service (Amazon S3) bucket that you own.

For more information, see What are AWS Cost and Usage Reports in the AWS Cost and Usage Reports User Guide.
Monitoring your usage and costs

You can monitor your AWS usage with the following methods.

For information about AWS Cost and Usage Reports, see the Cost and Usage Report Guide.

Topics
- Using the AWS Billing console dashboard (p. 68)
- Analyzing your costs with Cost Explorer (p. 70)
- Managing your costs with AWS Budgets (p. 109)
- Reporting your budget metrics with budget reports (p. 130)
- Detecting unusual spend with AWS Cost Anomaly Detection (p. 132)
- Managing your costs with AWS Cost Categories (p. 141)
- Using Cost Allocation Tags (p. 149)
- Using the AWS Price List API (p. 158)
- Logging Billing and Cost Management API calls with AWS CloudTrail (p. 170)
- Avoiding unexpected charges (p. 173)

Using the AWS Billing console dashboard

You can use the dashboard page of the AWS Billing console to gain a general view of your AWS spending. You can also use it to identify your highest cost service or Region and view trends in your spending over the past few months. You can use the dashboard page to see various breakdowns of your AWS usage. This is especially useful if you're a Free Tier user. To view more details about your AWS costs and invoices, choose Billing details in the left navigation pane. You can customize your dashboard layout at any time by choosing the gear icon at the top of the page to match your use case.

Viewing your AWS costs in the AWS Billing console dashboard doesn't require turning on Cost Explorer. To turn on Cost Explorer to access additional views of your cost and usage data, see Enabling Cost Explorer (p. 71).

To open the AWS Billing console and dashboard

- Sign in to the AWS Management Console and open the AWS Billing console at https://console.aws.amazon.com/billing/.

By default, the console shows the AWS Billing Dashboard page.

Understanding your dashboard page

Your AWS Billing console dashboard contains the following sections. To create your preferred layout, drag and drop sections of the Dashboard page. To customize the visible sections and layout, choose the gear icon at the top of the page. These preferences are stored for ongoing visits to the Dashboard page.
To temporarily remove sections from your view, choose the x icon for each section. To make all sections visible, choose refresh at the top of the page.

**AWS summary**

This section is an overview of your AWS costs across all accounts, AWS Regions, service providers, and services, and other KPIs. **Total compared to prior period** displays your total AWS costs for the most recent closed month. It also provides a comparison to your total forecasted costs for the current month. Choose the gear icon on the card to decide which KPIs you want to display.

**Highest cost and usage details**

This section shows your top service, account, or AWS Region by estimated month-to-date (MTD) spend. To choose which to view, choose the gear icon on the top right.

**Cost trend by top five services**

In this section, you can see the cost trend for your top five services for the most recent three to six closed billing periods.

You can choose between chart types and time periods on the top of the section. You can adjust additional preferences using the gear icon.

The columns provide the following information:
- **Average**: The average cost over the trailing three months.
- **Total**: The total for the most recent closed month.
- **Trend**: Compares the **Total** column with the **Average** column.

**Account cost trend**

This section shows the cost trend for your account for the most recent three to six closed billing periods. If you’re a management account of AWS Organizations, the **cost trend by top five section** shows your top five AWS accounts for the most recent three to six closed billing periods. If invoices weren’t already issued, the data isn’t visible in this section.

You can choose between chart types and time periods on the top of the section. Adjust additional preferences using the gear icon.

The columns provide the following information:
- **Average**: The average cost over the trailing three months.
- **Total**: The total for the most recent closed month.
- **Trend**: Compares the **Total** column with the **Average** column.

**Understanding your dashboard (old console)**

On the dashboard, you can view the following graphs:

- **Spend Summary**
- **Month-to-Date Spend by Service**
- **Month-to-Date Top Services by Spend**

**Spend Summary**

The **Spend Summary** graph shows you how much you spent last month, the estimated costs of your AWS usage for the month-to-date, and a forecast for how much you are likely to spend this month. The forecast is an estimate that’s based on your past AWS costs. Therefore, your actual monthly costs might not match the forecast.
Month-to-Date Spend by Service

The Month-to-Date Spend by Service graph shows the top services that you use most and the proportion of your costs that service contributed to. The Month-to-Date Spend by Service graph doesn't include forecasting.

Month-to-Date Top Services by Spend

The Month-to-Date Top Services by Spend graph shows the services that you use most, along with the costs incurred for the month to date. The Month-to-Date Top Services by Spend graph doesn't include forecasting.

Note

The Billing and Cost Management console has a refresh time of approximately 24 hours to reflect your billing data.

Analyzing your costs with Cost Explorer

Cost Explorer is a tool that enables you to view and analyze your costs and usage. You can explore your usage and costs using the main graph, the Cost Explorer cost and usage reports, or the Cost Explorer RI reports. You can view data for up to the last 12 months, forecast how much you're likely to spend for the next 12 months, and get recommendations for what Reserved Instances to purchase. You can use Cost Explorer to identify areas that need further inquiry and see trends that you can use to understand your costs.

You can view your costs and usage using the Cost Explorer user interface free of charge. You can also access your data programmatically using the Cost Explorer API. Each paginated API request incurs a charge of $0.01. You can't disable Cost Explorer after you enable it.

In addition, Cost Explorer provides preconfigured views that display at-a-glance information about your cost trends and give you a head start on customizing views that suit your needs.

When you first sign up for Cost Explorer, AWS prepares the data about your costs for the current month and the last 12 months, and then calculates the forecast for the next 12 months. The current month's data is available for viewing in about 24 hours. The rest of your data takes a few days longer. Cost Explorer refreshes your cost data at least once every 24 hours. However, this depends on your upstream data from your billing applications, and some data might be updated later than 24 hours. After you sign up, Cost Explorer can display up to 12 months of historical data (if you have that much), the current month, and the forecasted costs for the next 12 months. The first time that you use Cost Explorer, Cost Explorer walks you through the main parts of the console with an explanation for each section. You can trigger this walkthrough at a later time as well. For more information, see To trigger the Cost Explorer walkthrough (p. 73).

Cost Explorer uses the same dataset that is used to generate the AWS Cost and Usage Reports and the detailed billing reports. For a comprehensive review of the data, you can download it into a comma-separated value (CSV) file.

Topics

- Enabling Cost Explorer (p. 71)
- Getting started with Cost Explorer (p. 73)
- Exploring your data using Cost Explorer (p. 74)
- Using Cost Explorer reports (p. 89)
- Understanding your reservations with Cost Explorer (p. 96)
- Optimizing your cost with Rightsizing Recommendations (p. 103)
- Using the AWS Cost Explorer API (p. 108)
Enabling Cost Explorer

You can enable Cost Explorer for your account using this procedure on the Billing and Cost Management console. You can't enable Cost Explorer using the API. After you enable Cost Explorer, AWS prepares the data about your costs for the current month and the last 12 months, and then calculates the forecast for the next 12 months. The current month's data is available for viewing in about 24 hours. The rest of your data takes a few days longer. Cost Explorer updates your cost data at least once every 24 hours.

By default, you can launch Cost Explorer if your account is a member account in an organization. The management account can, however, block your access. For more information, see Consolidated billing for AWS Organizations (p. 177).

Note
An account's status with an organization affects what cost and usage data is visible:

- When a standalone account joins an organization, the account no longer has access to cost and usage data from the time range when the account was a standalone account.
- If a member account leaves an organization and becomes a standalone account, the account no longer has access to cost and usage data from the time range when the account was a member of the organization. The account has access only to the data that is generated as a standalone account.
- If a member account leaves organization A to join organization B, the account no longer has access to cost and usage data from the time range when the account was a member of organization A. The account has access only to the data that is generated as a member of organization B.
- If an account rejoins an organization that it previously belonged to, the account regains access to its historical cost and usage data.

Signing up to receive the AWS Cost and Usage Reports or the Detailed Billing Report doesn't automatically enable Cost Explorer. You must still enable it by performing the following procedure.

To sign up for Cost Explorer

2. On the navigation pane, choose Cost Explorer.

For more information about controlling access to Cost Explorer, see Controlling access for Cost Explorer (p. 71).

Controlling access for Cost Explorer

You can manage access to your Cost Explorer in the following ways:

- The management account can enable Cost Explorer at a root level, automatically enabling all member accounts.
- After member accounts are enabled, the management account can use the Cost Explorer settings to control the level of information you want to expose in Cost Explorer. Levels of information can include cost, refunds or credits, discounts (for example, reservation volume discounts, bundled discounts), and Reserved Instance (RI) recommendations.
- After you enable Cost Explorer at the management account level, you can control the IAM policies of your IAM users to restrict access to Cost Explorer at the account level. Users either get all access or no access with this option.
This topic provides details about how to control access in Cost Explorer.

For information about managing access to Billing and Cost Management pages, see Overview of managing access permissions (p. 194).

To reference Cost Explorer IAM policies, see Using identity-based policies (IAM policies) for AWS Billing (p. 196).

For more information about consolidated billing, see Consolidated billing for AWS Organizations (p. 177).

**Topics**

- Granting Cost Explorer access (p. 72)
- Controlling access using Cost Explorer preferences (p. 72)
- Cost Explorer and IAM users (p. 73)

**Granting Cost Explorer access**

You can enable Cost Explorer access if you are signed into the management account with your root credentials through the Billing and Cost Management console. Enabling Cost Explorer at the management account level enables Cost Explorer for all of your organization accounts. All accounts in the organization are granted access, and you can't grant or deny access individually.

**Controlling access using Cost Explorer preferences**

A management account can grant access to Cost Explorer for all or none of the member accounts. Access isn't customizable for each individual member account.

The management account in AWS Organizations has full access to all Billing and Cost Management information for costs incurred by both the management account and member accounts. Member accounts only have access to their own cost and usage data in Cost Explorer.

The owner of a management account can:

- View all costs in Cost Explorer.
- Grant all member accounts the permission to see the costs for their own member account, refunds, credits, and RI recommendations.

Member account owners can't see costs, refunds, and RI recommendations for other accounts in the Organizations. For more information about consolidated billing, see Consolidated billing for AWS Organizations (p. 177).

If you're an AWS account owner and not using consolidated billing, you have full access to all Billing and Cost Management information including Cost Explorer.

**Organizations account status use cases**

An account's status with an organization affects what cost and usage data is visible in the following ways:

- If a standalone account joins an organization, the account loses access to cost and usage data from when the account was a standalone account.
- If a member account leaves an organization and becomes a standalone account, the account no longer has access to cost and usage data from when the account was a member of their previous organization. The account only has access to the data that is generated as a standalone account.
- If a member account leaves organization A to join organization B, the account no longer has access to cost and usage data from organization A. The account has access only to the data that is generated as a member of organization B.
If an account rejoins an organization that it previously belonged to, the account regains access to its historical cost and usage data.

**Controlling member accounts’ access using Cost Explorer preferences**

You can grant or restrict the access to all member accounts in your Organizations. When you enable your account at the management account level, all member accounts are granted access to their cost and usage data by default.

**To control member account access to Cost Explorer data**

2. In the navigation pane, choose **Cost Explorer**.
3. On the Cost Explorer page, choose **Launch Cost Explorer**.
4. In the navigation pane, choose **Preferences**.
5. On the **Preferences** page, select or clear the **Linked Account Access** check box.
6. Choose **Save**.

**Cost Explorer and IAM users**

After you enable Cost Explorer at the management account level, you can use IAM to manage access to your billing data for individual IAM users. This enables you to grant or revoke access on an individual level for each account, rather than granting access to all member accounts.

An IAM user must be granted explicit permission to view pages in the Billing and Cost Management console. With the appropriate permissions, the IAM user can view costs for the AWS account that the IAM user belongs to. For the policy that grants the necessary permissions to an IAM user, see [Overview of managing access permissions](p. 194).

**Getting started with Cost Explorer**

After you enable Cost Explorer, you can launch it from the Billing and Cost Management console.

**Starting Cost Explorer**

Start Cost Explorer by opening the Billing and Cost Management console and choosing **Launch Cost Explorer**.

**To open Cost Explorer**

2. In the navigation pane, choose **Cost Explorer**.
3. On the Cost Explorer page, choose **Launch Cost Explorer**.

Cost Explorer opens to the **Monthly Amazon EC2 running hours costs and usage** saved report.

**To trigger the Cost Explorer walkthrough**

The first time that you use Cost Explorer, Cost Explorer walks you through the main sections of the console. You can trigger this walkthrough again at any time with the following procedure.
2. In the navigation pane, choose Cost Explorer.

Exploring your data using Cost Explorer

On the Cost Explorer dashboard, Cost Explorer shows your estimated costs for the month to date, your forecasted costs for the month, a graph of your daily costs. It also shows your five top cost trends and a list of reports that you recently viewed.

All costs reflect your usage up to the previous day. For example, if today is December 2, the data includes your usage through December 1.

Note
In the current billing period, the data depends on your upstream data from your billing applications, and some data might be updated later than 24 hours.

- Your Cost Explorer costs (p. 74)
- Your Cost Explorer trends (p. 74)
- Your daily unblended costs (p. 75)
- Your monthly unblended costs (p. 75)
- Your net unblended costs (p. 75)
- Your recent Cost Explorer reports (p. 76)
- Your amortized costs (p. 76)

Navigating Cost Explorer

You can use the icons in the left pane to do the following:

- Go to the main Cost Explorer dashboard
- See a list of the default Cost Explorer reports
- See a list of your saved reports
- See information about your reservations
- See your reservation recommendations

Your Cost Explorer costs

At the top of the Cost Explorer page are the Month-to-date costs and Forecasts month end costs. The Month-to-date costs shows how much you're estimated to have incurred in charges so far this month and compares it to this time last month. The Forecasted month end costs shows how much Cost Explorer estimates that you will owe at the end of the month and compares your estimated costs to your actual costs of the previous month. The Month-to-date costs and the Forecasted month end costs don't include refunds.

The costs for Cost Explorer are only shown in US dollars.

Your Cost Explorer trends

In the this month trends section, Cost Explorer shows your top cost trends. For example, your costs related to a specific service have gone up, or your costs from a specific type of RI have gone up. To see all of your costs trends, choose View all trends in the upper-right corner of the trend section.
To understand a trend in more depth, choose it. You’re taken to a Cost Explorer chart that shows the costs that went into calculating that trend.

**Your daily unblended costs**

In the center of the Cost Explorer dashboard, Cost Explorer shows a graph of your current unblended daily costs. You can access the filters and parameters used to create the graph by choosing *Explore costs* in the upper-right corner. That takes you to the Cost Explorer report page, where you can access the default Cost Explorer reports and modify the parameters that are used to create the chart. The Cost Explorer reports offer additional functionality such as downloading your data as a CSV file and saving your specific parameters as a report. For more information, see Using Cost Explorer reports (p. 89). Your daily unblended costs don’t include refunds.

**Your monthly unblended costs**

**Monthly granularity**

You can view your unblended costs at the monthly granularity and see the discounts applied to your monthly bill. You can see this by opening the Cost Explorer page and choosing *Cost Explorer* from the navigation pane. Discounts appear as the *RI Volume Discount* in the chart. The discount amount aligns with the discount amount shown in your Billing and Cost Management console.

**To see the details in your Billing and Cost Management console**

2. In the navigation pane, choose *Bills*.
3. To display the discount, select the arrow next to *Total Discounts*, under *Credits, Total Discounts and Tax Invoices*.

**Monthly gross charges**

You can view your gross monthly charges by excluding the *RI Volume Discount*.

**To exclude RI volume discounts in your monthly view**

2. In the navigation pane, choose *Cost Explorer*.
3. Select *Launch Cost Explorer*.
4. In the left pane, choose *Cost Explorer*.
5. Choose *Cost & Usage*.
6. On the *Filters* pane, choose *Charge Type*.
7. Select *RI Volume Discount*.
8. To open a dropdown, select *Include only* and choose *Exclude only*.
9. Select *Apply filters*.

**Your net unblended costs**

This enables you to see your net costs after all applicable discounts are calculated. You should still exclude any manual adjustment such as refunds and credits as a best practice. *RI Volume Discounts* are no longer visible because these are post-discount amounts.
Your recent Cost Explorer reports

At the bottom of the Cost Explorer dashboard is a list of reports that you have accessed recently, when you accessed them, and a link back to the report. You can use the dashboard to switch between reports or remember the reports that you find most useful.

For more information about Cost Explorer reports, see Using Cost Explorer reports (p. 89).

Your amortized costs

This enables you to see the cost of the RI purchases spread across the usage of the reservation. AWS estimates your amortized costs by combining the unblended upfront and recurring reservation fees and calculating the effective rate of applicable instances. In the daily view, Cost Explorer shows the unused portion of your reservation fees at the first of the month or the date of purchase.

Using the Cost Explorer chart

You can view your costs as either a cash-based view with unblended costs or as an accrual-based view. In a cash-based view, your costs are recorded when cash is received or paid. In an accrual-based view, your costs are recorded when income is earned or costs are incurred. You can view data for up to the last 12 months and forecast how much you're likely to spend for the next 3 months. You can also specify time ranges for the data and view time data by day or by month.

By default, Cost Explorer uses the Group By filter for the Daily unblended costs graph. When using the Group By filter, the Cost Explorer chart displays data for up to six values in the Group By filter. If your data contains additional values, the chart displays five bars or lines and then aggregates all remaining items in a sixth. The data table that's below the chart breaks out the data for individual services that are aggregated in the chart.

Topics

- Modifying your chart (p. 76)
- Reading the Cost Explorer data table (p. 88)
- Forecasting with Cost Explorer (p. 88)

Modifying your chart

You can modify the parameters that Cost Explorer uses to create your chart to explore different sets of data.

- Selecting a style for your chart (p. 76)
- Choosing time ranges for the data that you want to view (p. 77)
- Grouping data by filter type (p. 78)
- Filtering the data that you want to view (p. 78)
- Choosing advanced options (p. 87)

Selecting a style for your chart

Cost Explorer provides three styles for charting your cost data:

- Bar charts (Bar)
- Stacked bar charts (Stack)
- Line graphs (Line)
You can set the style by using the view dropdown list.

**Choosing time ranges for the data that you want to view**

You can choose to view your cost data in monthly or daily *levels of granularity*. You can use preconfigured time ranges or set custom start and end dates.

**To set the granularity and time range for your data**

1. Start Cost Explorer.
2. Choose a time granularity of **Daily**, **Monthly**, or **Hourly**.
   
   **Note**
   To enable hourly granularity, opt in through the Cost Explorer settings page as the management account. When hourly granularity is enabled, information is available for the previous 14 days.

3. For your monthly or daily data, open the calendar and define a custom time range for your report. Or, alternatively, choose a preconfigured time range (**Auto-select**) at the bottom of the calendar. You can choose from a number of historical or forecast time ranges. The name of the time range that you choose appears in the calendar.

4. Choose **Apply**.

**Historical time range options**

In Cost Explorer, months are defined as calendar months. Days are defined as 12:00:00 AM to 11:59:59 PM. Based on these definitions, when you choose **Last 3 Months** for a date range, you see cost data for the 3 previous months. This doesn't include the present month. For example, if you view your chart on June 6, 2017, and select **Last 3 Months**, your chart includes data for March, April, and May 2017. All times are in Universal Coordinated Time (UTC).

You can choose time ranges for both your past costs and your forecasted future costs.

The following list defines each time range option for your past costs in Cost Explorer.

- **Custom**
  
  Displays data for the **From** and **To** time range that you specify with calendar controls.

- **1D (Last 1 Day)**

  Displays cost data from the previous day.

- **7D (Last 7 Days)**

  Displays cost data from the day before and the previous 6 days.

- **Current Month**

  Displays cost data and forecast data for the current month.

- **3M (Last 3 Months)**

  Includes cost data from the previous 3 months but doesn't include the current month.

- **6M (Last 6 Months)**

  Includes cost data from the previous 6 months but doesn't include the current month.

- **1Y (Last 12 Months)**

  Includes cost data from the previous 12 months but doesn't include the current month.

- **MTD (Month to Date)**
Displays cost data from the current calendar month.
- YTD (Year to Date)
  Displays cost data from the current calendar year.

**Forecast time range options**

With the **Daily** or **Monthly** time granularity, you have the option to view forecast costs in Cost Explorer. The following list defines each time range option for your forecast data. You can select a **Historical** time range and a **Forecasted** time range to display together. For example, you can select a **Historical** time range of 3 months (3M) and select a **Forecasted** time range of 3 months (+3M). Your report includes historical data for the previous 3 months plus forecasted data for the next 3 months. To clear a **Historical** time range and see only the forecast, choose the **Historical** time range option again.

**Note**
- If you choose any forecasted dates, your current date's cost and usage data shows as **Forecast**.
  The current date's cost and usage won't include historical data.
  
- **Custom**
  Displays forecast data for the **From** and **To** time range that you specify with calendar controls.
- **+1M**
  Displays forecast data for the next month. This option is available if you choose the **Daily** time granularity.
- **+3M**
  Displays forecast data for the next 3 months. This option is available if you choose the **Daily** or **Monthly** time granularity.
- **+12M**
  Displays forecast data for the next 12 months. This option is available if you choose the **Monthly** time granularity.

**Grouping data by filter type**

Use the **Group by** button to have Cost Explorer display the cost data groups by filter type. By default, Cost Explorer doesn't use grouping. Forecasting isn't available for charts that have grouping. If you don't select a **Group by** option, Cost Explorer displays total costs for the specified date range.

**To group your data by filter type**

1. Launch Cost Explorer.
2. (Optional) Use the **Filters** controls to configure a view of your cost data.
3. Choose a **Group by** option to group by the category that you want. The data table below the chart also groups your cost figures by the category that you select.

**Filtering the data that you want to view**

With Cost Explorer, you can filter how you view your AWS costs by one or more of the following values:

- **API operation**
- **Availability Zone (AZ)**
- **Billing Entity**
- **Charge Types**
You can use Cost Explorer to see which service you use the most, which Availability Zone (AZ) most of your traffic is in, and which member account uses AWS the most. You can also apply multiple filters to look at intersecting datasets. For example, you can use the Linked Account and Services filters to identify the member account that spent the most money on Amazon EC2.

To filter your data

1. Open Cost Explorer.
2. For Filters, choose a value. After you make a selection, a new control appears with additional options.
3. In the new control, select the items from each list that you want to display in the chart. Or, start typing in the search box to have Cost Explorer autocomplete your selection. After you choose your filters, choose Apply filters.

   Note
   Each time that you apply filters to your costs, Cost Explorer creates a new chart. However, you can use your browser's bookmark feature to save configuration settings (p. 94) for repeated use. Forecasts aren't saved, and Cost Explorer displays the most recent forecast when you revisit your saved chart.

You can continue refining your cost analysis by using multiple filters, grouping your data by filter type, and choosing Advanced Options tab options.

Combining filters to show data in common

Cost Explorer displays a chart that represents the data in common to all the filters that you have selected. You can use this view to analyze subsets of cost data. For example, assume that you set the Service filter to show costs that are related to Amazon EC2 and Amazon RDS services and then select Reserved using the Purchase Option filter. The cost chart will show how much money Reserved instances on Amazon EC2 and Amazon RDS cost for each of the three months.

   Note
   • AWS Cost and Usage Reports in Cost Explorer can use a maximum of 1024 filters.
   • You can filter RI Utilization reports by only one service at a time. You can do this only for the following services:
     • Amazon EC2
     • Amazon Redshift
     • Amazon RDS
     • ElastiCache
• OpenSearch Service

Filters and logical operations (AND/OR)

When you select multiple filters and multiple values for each filter, Cost Explorer applies rules that emulate the logical AND and OR operators to your selections. Within each filter, Cost Explorer emulates the logical OR filter to your selection of filter types. This means that the resulting chart adds the aggregate costs for each item together. Using the previous example, you see bars for both of the selected services, Amazon EC2 and Amazon RDS.

When you select multiple filters, Cost Explorer applies the logical AND operator to your selections. For a more concrete example, assume that you use the Services filter and specify Amazon EC2 and Amazon RDS costs for inclusion and then also apply the Purchase Options filter to select a single type of purchase option. You will see only the Non-Reserved charges incurred by Amazon EC2 and Amazon RDS.

Filter and group options

In Cost Explorer, you can filter by the following groups:

• API Operation
  Requests made to and tasks performed by a service, such as write and get requests to Amazon S3.

• Availability Zone
  Distinct locations within an AWS Region that are insulated from failures in other Availability Zones. They provide inexpensive, low-latency network connectivity to other Availability Zones in the same Region.

• Billing Entity
  The organization that bills the customer for a service. For AWS service charges, AWS is the billing entity. For third-party services sold through AWS Marketplace, AWS Marketplace is the billing entity.

• Instance Type
  The type of RI that you specified when you launched an Amazon EC2 host, Amazon RDS instance class, Amazon Redshift node, or Amazon ElastiCache node. The instance type determines the hardware of the computer used to host your instance.

• Legal Entity
  The provider of your AWS services. For AWS service charges, AWS is the legal entity. For AWS service charges in India, AISPL is the legal entity.

• Linked Account
  The member accounts in an organization. For more information, see Consolidated billing for AWS Organizations (p. 177).

• Platform
  The operating system that your RI runs on. Platform is either Linux or Windows.

• Purchase Option
  The method you choose to pay for your Amazon EC2 instances. This includes Reserved Instances, Spot Instances, Scheduled Reserved Instances, and On-Demand Instances.

• Region
  The geographic areas where AWS hosts your resources.

• Resources
  The unique identifier for your resources.
Note
To enable resource granularity, opt-in on the Cost Explorer settings page as the management account. This is available for Amazon EC2 instances.

• Service

AWS products. To learn what's available, see AWS Products and Services. You can use this dimension to filter costs by specific AWS Marketplace software, including your costs for AMIs, web services, and desktop apps. See the What is AWS Marketplace? guide for more information.

Note
You can only filter RI Utilization reports by one service at a time and only for these services: Amazon EC2, Amazon Redshift, Amazon RDS, and ElastiCache.

• Tag

A label that you can use to track the costs associated with specific areas or entities within your business. For more information about working with tags, see Applying User-Defined Cost Allocation Tags (p. 155).

• Tenancy

Specifies if the Amazon EC2 instance is hosted on shared or single-tenant hardware. Some tenancy values include Shared (Default), Dedicated, and Host.

• Usage Type

Usage types are the units that each service uses to measure the usage of a specific type of resource. For example, the BoxUsage:t2.micro(Hrs) usage type filters by the running hours of Amazon EC2 t2.micro instances.

• Usage Type Group

Usage type groups are filters that collect a specific category of usage type filters into one filter. For example, BoxUsage:c1.medium(Hrs), BoxUsage:m3.xlarge(Hrs), and BoxUsage:t1.micro(Hrs) are all filters for Amazon EC2 instance running hours, so they are collected into the EC2: Running Hours filter.

Usage type groups are available for Amazon EC2, DynamoDB, and Amazon S3. The specific groups available to your account depend on what services you’ve used. The list of groups that might be available includes but isn’t limited to the following:

• DDB: Data Transfer - Internet (In)
  Filters by the costs associated with how many GB are transferred to your DynamoDB databases.

• DDB: Data Transfer - Internet (Out)
  Filters by the costs associated with how many GB are transferred from your DynamoDB databases.

• DDB: Indexed Data Storage
  Filters by the costs associated with how many GB that you have stored in DynamoDB.

• DDB: Provisioned Throughput Capacity - Read
  Filters by the costs associated with how many units of read capacity that your DynamoDB databases used.

• DDB: Provisioned Throughput Capacity - Write
  Filters by the costs associated with how many units of write capacity that your DynamoDB databases used.

• EC2: CloudWatch - Alarms
  Filters by the costs associated with how many CloudWatch alarms that you have.
• **EC2: CloudWatch - Metrics**
  Filters by the costs associated with how many CloudWatch metrics that you have.

• **EC2: CloudWatch - Requests**
  Filters by the costs associated with how many CloudWatch requests that you make.

• **EC2: Data Transfer - CloudFront (Out)**
  Filters by the costs associated with how many GB are transferred from your Amazon EC2 instances to a CloudFront distribution.

• **EC2: Data Transfer - CloudFront (In)**
  Filters by the costs associated with how many GB are transferred to your Amazon EC2 instances from a CloudFront distribution.

• **EC2: Data Transfer - Inter AZ**
  Filters by the costs associated with how many GB are transferred into, out of, or between your Amazon EC2 instances in different AZs.

• **EC2: Data Transfer - Internet (In)**
  Filters by the costs associated with how many GB are transferred to your Amazon EC2 instances from outside the AWS network.

• **EC2: Data Transfer - Internet (Out)**
  Filters by the costs associated with how many GB are transferred from an Amazon EC2 instance to a host outside the AWS network.

• **EC2: Data Transfer - Region to Region (In)**
  Filters by the costs associated with how many GB are transferred to your Amazon EC2 instances from a different AWS Region.

• **EC2: Data Transfer - Region to Region (Out)**
  Filters by the costs associated with how many GB are transferred from your Amazon EC2 instances to a different AWS Region.

• **EC2: EBS - I/O Requests**
  Filters by the costs associated with how many I/O requests that you make to your Amazon EBS volumes.

• **EC2: EBS - Magnetic**
  Filters by the costs associated with how many GB that you have stored on Amazon EBS Magnetic volumes.

• **EC2: EBS - Provisioned IOPS**
  Filters by the costs associated with how many IOPS-months that you have provisioned for Amazon EBS.

• **EC2: EBS - SSD(gp2)**
  Filters by the costs associated with how many GB per month of General Purpose storage that your Amazon EBS volumes use.

• **EC2: EBS - SSD(io1)**
  Filters by the costs associated with how many GB per month of Provisioned IOPS SSD storage that your Amazon EBS volumes use.

• **EC2: EBS - Snapshots**
Filters by the costs associated with how many GB per month that your Amazon EBS snapshots store.

- **EC2: EBS - Optimized**
  Filters by the costs associated with how many MB per instance hour that your Amazon EBS-optimized instances use.

- **EC2: ELB - Running Hours**
  Filters by the costs associated with how many hours that your Elastic Load Balancing load balancers ran.

- **EC2: Elastic IP - Additional Address**
  Filters by the costs associated with how many Elastic IP addresses that you attached to running Amazon EC2 instances.

- **EC2: Elastic IP - Idle Address**
  Filters by the costs associated with Elastic IP addresses that you have that aren't attached to running Amazon EC2 instances.

- **EC2: NAT Gateway - Data Processed**
  Filters by the costs associated with how many GB that your network address translation gateways (NAT gateways) processed.

- **EC2: NAT Gateway - Running Hours**
  Filters by the costs associated with how many hours that your NAT gateways ran.

- **EC2: Running Hours**
  Filters by the costs associated with how many hours that your Amazon EC2 instances ran.

This **Usage Type Group** contains only the following **Usage Types**:

- BoxUsage
- DedicatedUsage
- HostBoxUsage
- HostUsage
- ReservedHostUsage
- SchedUsage
- SpotUsage
- UnusedBox

- **ElastiCache: Running Hours**
  Filters by the costs associated with how many hours that your Amazon ElastiCache nodes ran.

- **ElastiCache: Storage**
  Filters by the costs associated with how many GB that you stored in Amazon ElastiCache.

- **RDS: Running Hours**
  Filters by the costs associated with how many hours that your Amazon RDS databases ran.

This **Usage Type Group** contains only the following **Usage Types**:

- AlwaysOnUsage
- BoxUsage

- DedicatedUsage

- HighUsage
• InstanceUsage
• MirrorUsage
• Multi-AZUsage
• SpotUsage
• RDS: Data Transfer – CloudFront – In
  Filters by the costs associated with how many GB are transferred into Amazon RDS from a CloudFront distribution.
• RDS: Data Transfer – CloudFront – Out
  Filters by the costs associated with how many GB are transferred from a CloudFront distribution to Amazon RDS data transfers.
• RDS: Data Transfer – Direct Connect Locations – In
  Filters by the costs associated with how many GB are transferred into Amazon RDS through a Direct Connect network connection.
• RDS: Data Transfer – Direct Connect Locations – Out
  Filters by the costs associated with how many GB are transferred from Amazon RDS through a Direct Connect network connection.
• RDS: Data Transfer – InterAZ
  Filters by the costs associated with how many GB are transferred into, out of, or between Amazon RDS buckets in different Availability Zones.
• RDS: Data Transfer – Internet – In
  Filters by the costs associated with how many GB are transferred to your Amazon RDS databases.
• RDS: Data Transfer – Internet – Out
  Filters by the costs associated with how many GB are transferred from your Amazon RDS databases.
• RDS: Data Transfer – Region to Region – In
  Filters by the costs associated with how many GB are transferred to your Amazon RDS instances from a different AWS Region.
• RDS: Data Transfer – Region to Region – Out
  Filters by the costs associated with how many GB are transferred from your Amazon RDS instances to a different AWS Region.
• RDS: I/O Requests
  Filters by the costs associated with how many I/O requests that you make to your Amazon RDS instance.
• RDS: Provisioned IOPS
  Filters by the costs associated with how many IOPS-months that you have provisioned for Amazon RDS.
• RDS: Storage
  Filters by the costs associated with how many GB that you have stored in Amazon RDS.
• Redshift: DataScanned
  Filters by the costs associated with how many GB that your Amazon Redshift nodes scanned.
• Redshift: Running Hours
  Filters by the costs associated with how many hours that your Amazon Redshift nodes ran.
Exploring your data using Cost Explorer

• **S3: API Requests - Standard**
  Filters by the costs associated with GET and all other standard storage Amazon S3 requests.

• **S3: Data Transfer - CloudFront (In)**
  Filters by the costs associated with how many GB are transferred into Amazon S3 from a CloudFront distribution.

• **S3: Data Transfer - CloudFront (Out)**
  Filters by costs associated with how many GB are transferred from a CloudFront distribution to Amazon S3 data transfers, such as how much data was uploaded from your Amazon S3 bucket to your CloudFront distribution.

• **S3: Data Transfer - Inter AZ**
  Filters by the costs associated with how many GB are transferred into, out of, or between Amazon S3 buckets in different Availability Zones.

• **S3: Data Transfer - Internet (In)**
  Filters by the costs associated with how many GB are transferred to an Amazon S3 bucket from outside the AWS network.

• **S3: Data Transfer - Internet (Out)**
  Filters by the costs associated with how many GB are transferred from an Amazon S3 bucket to a host outside the AWS network.

• **S3: Data Transfer - Region to Region (In)**
  Filters by the costs associated with how many GB are transferred to Amazon S3 from a different AWS Region.

• **S3: Data Transfer - Region to Region (Out)**
  Filters by the costs associated with how many GB are transferred from Amazon S3 to a different AWS Region.

• **S3: Storage - Standard**
  Filters by the costs associated with how many GB that you have stored in Amazon S3.

• **Charge Type**
  Charge types are different types of charges or fees.
  
  **Credit**
  
  Any AWS credits that are applied to your account.

  **Other out-of-cycle charges**
  
  Any subscription charges that aren't upfront reservation charges or support charges.

  **Recurring reservation fee**
  
  Any recurring charges to your account. When you purchase a Partial Upfront or No Upfront Reserved Instance from AWS, you pay a recurring charge in exchange for a lower rate for using the instance. The recurring fees can result in spikes on the first day of every month, when AWS charges your account.

  **Refund**
  
  Any refunds that you received. Refunds are listed as a separate line item in the data table. They don't appear as an item in the chart because they represent a negative value in the calculation of your costs. The chart displays only positive values.
Reservation applied usage

Usage that AWS applied reservation discounts to.

Savings Plan upfront fee

Any one-time upfront fee from your purchase of an All Upfront or Partial Upfront Savings Plan.

Savings Plan recurring fee

Any recurring hourly charges that correspond with your No Upfront or Partial Upfront Savings Plan. The Savings Plan recurring fee is initially added to your bill on the day that you purchase a No Upfront or Partial Upfront Savings Plan. After the initial purchase, AWS adds the recurring fee to the first day of each billing period thereafter.

Savings Plan covered usage

Any on-demand cost that's covered by your Savings Plan. In an Unblended costs view, this represents the covered usage at on-demand rates. In an Amortized costs view, this represents the covered usage at your Savings Plan rates. Savings Plan covered usage line items are offset by the corresponding Savings Plan negation items.

Savings Plan negation

Any offset cost through your Savings Plan benefit that's associated with the corresponding Savings Plan covered usage item.

Support fee

Any charges that AWS charges you for a support plan. When you purchase a support plan from AWS, you pay a monthly charge in exchange for service support. The monthly fees can result in spikes on the first day of every month, when AWS charges your account.

Tax

Any taxes that are associated with the charges or fees in your cost chart. Cost Explorer adds all taxes together as a single component of your costs. If you select five or fewer filters, Cost Explorer displays your tax expenses as a single bar. If you select six or more filters, Cost Explorer displays five bars, stacks, or lines, and then aggregates all remaining items, including taxes, into a sixth bar, stack slice, or plot line that's labeled Other.

If you choose to omit RI upfront fees, RI recurring charges, or Support charges from your chart, Cost Explorer continues to include any taxes that are associated with the charges.

Cost Explorer displays your tax costs in the chart only when you choose Monthly drop down. When you filter your cost chart, the following rules govern the inclusion of taxes:

1. Taxes are excluded if you select non-Linked Account filters, either singly or in combination with other filters.
2. Taxes are included if you select the Linked Accounts filters.

Upfront reservation fee

Any upfront fees that are charged to your account. When you purchase an All Upfront or Partial Upfront Reserved Instance from AWS, you pay an upfront fee in exchange for a lower rate for using the instance. The upfront fees can result in spikes in the chart for the days or months when you make your purchases.

Usage

Usage that AWS didn't apply reservation discounts to.
Choosing advanced options

You can customize how you view your data in Cost Explorer using Advanced Options to include or exclude specific types of data.

To exclude data from your chart


- In the right pane, under Advanced Options, under Include costs related to, deselect the data type that you want to exclude.

In addition to the costs that Cost Explorer includes, you can show specific costs such as untagged resources or blended costs. By doing this, you also see the following alternate views of your costs.

Show only untagged resources

By default, Cost Explorer includes costs both for resources that have cost allocation tags and for resources that don’t have cost allocation tags. To find untagged resources that add to your costs, select Show only untagged resources. For more information about cost allocation tags, see Using Cost Allocation Tags (p. 149).

Show only uncategorized resources

By default, Cost Explorer includes costs both for resources that are mapped to a cost category and for resources that aren’t mapped to a cost category. To find uncategorized resources that add to your costs, select Show only uncategorized resources. For more information about cost categories, see Managing your costs with AWS Cost Categories (p. 141).

Show blended costs

This cost metric reflects the average cost of usage across the consolidated billing family. If you use the consolidated billing feature in AWS Organizations, you can view costs using blended rates. For more information, see Blended Rates (p. 188).

Show unblended costs

This cost metric reflects the cost of the usage. When grouped by charge type, unblended costs separate discounts into their own line items. This enables you to view the amount of each discount received.

Show net unblended costs

This cost metric reflects the cost after discounts.

Show amortized costs

This cost metric reflects the effective cost of the upfront and monthly reservation fees spread across the billing period. By default, Cost Explorer shows the fees for Reserved Instances as a spike on the day that you’re charged. However, if you choose to show costs as amortized costs, the costs are amortized over the billing period. This means that the costs are broken out into the effective daily rate. AWS estimates your amortized costs by combining your unblended costs with the amortized portion of your upfront and recurring reservation fees. For the daily view, Cost Explorer shows the unused portion of your upfront reservation fees and recurring RI charges on the first of the month.

For example, suppose that Alejandro purchases a Partial Upfront t2.micro RI for a one-year term at $30 dollars upfront. The monthly fee is $2.48. Cost Explorer shows the costs for this RI as a spike on the first of the month. If Alejandro chooses Amortized costs for a 30-day month, the Cost Explorer chart shows a daily effective rate of $0.165. This is the EC2 effective rate multiplied by the number of hours in a day.
Amortized costs aren't available for billing periods before 2018. If you want to see how much of your reservation was unused, group by purchase option.

**Show net amortized costs**

This cost metric amortizes the upfront and monthly reservation fees while including discounts such as RI volume discounts.

You can show these specific costs by using the following procedure.

**To show specific cost types in your chart**


- In the right pane, under **Advanced Options**, under **Other**, select the cost type that you want to show.

**Reading the Cost Explorer data table**

A data table follows each Cost Explorer chart. The data table displays the cost figures that the chart represents. If your chart is using a grouping, the data table displays the aggregate amounts for the filter types that you choose for your chart. If your chart isn't using a grouping, the table displays the aggregate amounts for your past and forecasted cost data. You can download (p. 95) the .csv file that contains the complete data set for your chart.

**Note**

For the RI Utilization and Savings report, the maximum table size is 20 rows. If the data exceeds this, it appears in a truncated form.

In the grouped data table, each row is a value for one of the filter type options: API operations, Availability Zones, AWS services, custom cost allocation tags, instance types, member accounts, purchase options, Region, usage type, or usage type group. The columns represent time intervals. For example, the data table shows the costs for selected services for the last three months in separate columns. Then, the last column of the data table shows the aggregated total for the 3 months.

**Note**

Data transfer costs are included in the services that they're associated with, such as Amazon EC2 or Amazon S3. They aren't represented as either a separate line item in the data table or a bar in the chart.

In the ungrouped data table, the row is your costs. The columns represent time intervals.

**Forecasting with Cost Explorer**

You create a forecast by selecting a future time range for your report. For more information, see **Choosing time ranges for the data that you want to view** (p. 77). The following section discusses the accuracy of the forecasts created by Cost Explorer and how to read them.

A forecast is a prediction of how much you will use AWS services over the forecast time period that you selected. This forecast is based on your past usage. You can use a forecast to estimate your AWS bill and set alarms and budgets for based on predictions. Because forecasts are predictions, the forecasted billing amounts are estimated and might differ from your actual charges for each statement period.

Like weather forecasts, billing forecasts can vary in accuracy. Different ranges of accuracy have different prediction intervals. The higher the prediction interval, the more likely the forecast has a wider range. For example, suppose that you have a budget set to 100 dollars for a given month. An 80% prediction interval might forecast your spend between 90 and 100, with a mean of 95. The range in the prediction band is dependent on your historical spend volatility, or fluctuations. The more consistent and predictable the historical spend, the narrower the prediction range in forecast spend.
Cost Explorer forecasts have a prediction interval of 80%. If AWS doesn't have enough data to forecast an 80% prediction interval, Cost Explorer doesn't provide a forecast. This is common for accounts that have less than one full billing cycle.

**Reading forecasts**

How you read the Cost Explorer forecasts depends on the type of chart that you're using. Forecasts are available for both line charts and bar charts.

The 80% prediction interval appears differently on each type of chart:

- Line charts represent the prediction interval as a set of lines that are on either side of your costs line.
- Bar charts represent the prediction interval as two lines that are on either side of the top of your bar.

If you receive discounts, we encourage you to use *Show net unblended costs* when forecasting your monthly costs to include discounts. Unblended costs don't include discounts. Instead, they separate discounts into their own line item. For more information about different costs, see Cost Explorer Advanced Options (p. 87).

**Using forecasts with consolidated billing**

If you use the consolidated billing feature in AWS Organizations, the forecasts are calculated with the data from all the accounts. If you add a new member account to an organization, forecasts don't include that new member account until the new spending patterns of the organization are analyzed. For more information about consolidated billing, see Consolidated billing for AWS Organizations (p. 177).

**Using Cost Explorer reports**

Cost Explorer provides default reports, but also enables you to change the filters and constraints used to create the reports. Cost Explorer also provides you ways to save the reports that you made. You can save them as a bookmark, download the CSV file, or save them as a report.

**Topics**

- Using the default Cost Explorer reports (p. 89)
- Saving reports and results (p. 94)

**Using the default Cost Explorer reports**

Cost Explorer provides you with a couple of default reports. You can't modify these reports, but you can use them to create your own custom reports.

- Cost and usage reports (p. 89)
- Reserved Instance reports (p. 90)

**Cost and usage reports**

Cost Explorer provides you with the following reports for understanding your costs.

- AWS Marketplace (p. 90)
- Daily costs (p. 90)
- Monthly costs by linked account (p. 90)
- Monthly costs by service (p. 90)
• Monthly EC2 running hours costs and usage (p. 90)

AWS Marketplace

The **AWS Marketplace** report shows how much you have spent through AWS Marketplace.

Daily costs

The **Daily costs** report shows how much you've spent in the last six months, along with how much you're forecasted to spend over the next month.

Monthly costs by linked account

The **Monthly costs by linked account** report shows your costs for the last six months, grouped by linked, or member account. The top five member accounts are shown by themselves, and the rest are grouped into one bar.

Monthly costs by service

The **Monthly costs by service** report shows your costs for the last six months, grouped by service. The top five services are shown by themselves, and the rest are grouped into one bar.

Monthly EC2 running hours costs and usage

The **Monthly EC2 running hours costs and usage** report shows how much you have spent on active Reserved Instances (RIs).

Reserved Instance reports

Cost Explorer provides you with the following reports for understanding your reservations.

The reservation reports show your Amazon EC2 coverage and utilization in either hours or normalized units. Normalized units enable you to see your Amazon EC2 usage for multiple sizes of instances in a uniform way. For example, suppose you run an xlarge instance and a 2xlarge instance. If you run both instances for the same amount of time, the 2xlarge instance uses twice as much of your reservation as the xlarge instance, even though both instances show only one instance-hour. Using normalized units instead of instance-hours, the xlarge instance used 8 normalized units, and the 2xlarge instance used 16 normalized units. For more information, see [Instance Size Flexibility for EC2 Reserved Instances](#).

• RI utilization reports (p. 90)
• RI coverage reports (p. 93)

RI utilization reports

The RI Utilization reports show how much of your Amazon EC2, Amazon Redshift, Amazon RDS, Amazon OpenSearch Service, and Amazon ElastiCache Reserved Instance (RIs) that you use, how much you saved by using RIs, how much you overspent on RIs, and your net savings from purchasing RIs during the selected time range. This helps you to see if you have purchased too many RIs.

The RI Utilization charts display the number of RI hours that your account uses, helping you to understand and monitor your combined usage (utilization) across all of your RIs and services. It also shows how much you saved over On-Demand Instance costs by purchasing a reservation, the amortized costs of your unused reservations, and your total net savings from purchasing reservations. AWS calculates your total net savings by subtracting the costs of your unused reservations from your reservations savings.

The following table shows an example of potential savings (all costs are in USD).
RI utilization example

<table>
<thead>
<tr>
<th>Account</th>
<th>RI utilization</th>
<th>RI hours purchased</th>
<th>RI hours used</th>
<th>RI hours unused</th>
<th>On-Demand cost of RI hours used</th>
<th>Effective RI cost</th>
<th>Net savings</th>
<th>Total potential savings</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martha</td>
<td>0.50</td>
<td>100</td>
<td>50</td>
<td>50</td>
<td>$200</td>
<td>$150</td>
<td>$50</td>
<td>$250</td>
</tr>
<tr>
<td>Liu Jie</td>
<td>0.75</td>
<td>100</td>
<td>75</td>
<td>25</td>
<td>$300</td>
<td>$150</td>
<td>$150</td>
<td>$250</td>
</tr>
<tr>
<td>Saanvi</td>
<td>1.00</td>
<td>50</td>
<td>50</td>
<td>0</td>
<td>$200</td>
<td>$75</td>
<td>$125</td>
<td>$125</td>
</tr>
</tbody>
</table>

As shown in the preceding table, Martha, Liu Jie, and Saanvi purchase RIs at $1.50 an hour and On-Demand hours at $4.00 an hour. Breaking down this example further, you can see how much each of them saves by purchasing RIs:

- Martha purchases 100 RI hours for $150. She uses 50 hours, which would cost $200 if she used On-Demand Instances. She saves $50, which is the cost of 50 On-Demand hours minus the cost of the RI. She could optimize her savings by using more of her purchased RI hours, by converting her RI to cover other instances, or by selling her RIs on the RI Marketplace. For more information about selling an RI on the RI Marketplace, see Selling on the Reserved Instance Marketplace in the Amazon EC2 User Guide for Linux Instances.
- Liu Jie purchases 100 RI hours for $150. He uses 75 of them, which would cost $300 if he used On-Demand Instances. So he saves $150, which is the cost of 300 On-Demand hours minus the cost of the RI.
- Saanvi purchases 50 RI hours for $75. She uses all 50 of them, which would cost $200 if she used On-Demand Instances. So she saves $125, which is the cost of 200 On-Demand hours minus the cost of the RI.

The reports allow you to define a utilization threshold, known as a utilization target, and identify RIs that meet your utilization target and RIs that are underutilized. The chart shows RI utilization as the percentage of purchased RI hours that are used by matching instances, rounded to the nearest percentage.

Target utilization is shown on the chart as a dotted line in the chart and in the table below the chart as a colored RI utilization status bar. RIs with a red status bar are RIs with no hours used. RIs with a yellow status bar are under your utilization target. RIs with a green status bar have met your utilization target. Instances with a gray bar aren't using reservations. You can change the utilization target in the Display Options section. To remove the utilization target line from the chart, clear the Show target line on chart check box. You can also create budgets that enable AWS to notify you if you fall below your utilization targets. For more information, see Managing your costs with AWS Budgets (p. 109).

You can filter the chart to analyze the purchasing accounts, instance types, and more. RI reports use a combination of RI-specific filters and regular Cost Explorer filters. The RI-specific filters are available only for the Cost Explorer RI Utilization and RI Coverage reports. They aren't available anywhere else that AWS uses Cost Explorer filters. The following filters are available:

- **Availability Zone** – Filter your RI usage by specific Availability Zones.
- **Instance Type** – Filter your RI usage by specific instance types, such as t2.micro or m3.medium. This also applies to Amazon RDS instance classes, such as db.m4, and Amazon Redshift and ElastiCache node types, such as dc2.large.
- **Linked Account** – Filter your reservations by specific member accounts.
- **Platform** – Filter your RI usage by platform, such as Linux or Windows. This also applies to Amazon RDS database engines.
• **Region** – Filter your RI usage by specific regions, such as **US East (N. Virginia)** or **Asia Pacific (Singapore)**.

• **Scope** (Amazon EC2) – Filter your Amazon EC2 usage to show RIs that are purchased for use in specific Availability Zones or regions.

• **Tenancy** (Amazon EC2) – Filter your Amazon EC2 usage by tenancy, such as **Dedicated** or **Default**. An RI with a **Dedicated** tenancy is reserved for a single tenant, and an RI with a **Default** tenancy might share hardware with another RI.

In addition to changing your utilization target and filtering your RIs, you can choose a single RI or a group of RIs to show in the chart. To choose a single RI or a selection of RIs to see in the chart, select the check box next to the RI in the table below the chart. You can select up to 10 leases at one time.

Cost Explorer shows the combined utilization across all of your RIs in the chart and shows utilization for individual RI reservations in the table below the chart. The table also includes a subset of the information for each RI reservation. You can find the following information for each reservation in the downloadable .csv file:

• **Account Name** – The name of the account that owns the RI reservation.

• **Subscription ID** – The unique subscription ID for the RI reservation.

• **Reservation ID** – The unique ID for the RI reservation.

• **Instance Type** – The RI instance class, instance type, or node type, such as **t2.micro**, **db.m4**, or **dc2.large**.

• **RI Utilization** – The percentage of purchased RI hours that were used by matching instances.

• **RI Hours Purchased** – The number of purchased hours for the RI reservation.

• **RI Hours Used** – The number of purchased hours that were used by matching instances.

• **RI Hours Unused** – The number of purchased hours that weren't used by matching instances.

• **Account ID** – The unique ID of the account that owns the RI reservation.

• **Start Date** – The date that the RI starts.

• **End Date** – The date that the RI expires.

• **Numbers of RIs** – The numbers of RIs that are associated with the reservation.

• **Scope** – Whether this RI is for a specific Availability Zone or region.

• **Region** – The region that the RI is available in.

• **Availability Zone** – The Availability Zone that the RI is available in.

• **Platform** (Amazon EC2) – The platform that this RI is for.

• **Tenancy** (Amazon EC2) – Whether this RI is for a shared or dedicated instance.

• **Payment Option** – Whether this RI is a Full Upfront, Partial Upfront, or No Upfront RI.

• **Offering Type** – Whether this RI is Convertible or Standard.

• **On-Demand Cost Equivalent** – The cost of the RI hours that you used, based on the public On-Demand prices.

• **Amortized Upfront Fee** – The upfront cost of this reservation, amortized over the RI period.

• **Amortized Recurring Charges** – The monthly cost of this reservation, amortized over the RI period.

• **Effective RI Cost** – The combined amortized upfront and amortized recurring costs of the RI hours that you purchased.

• **Net Savings** – The amount that Cost Explorer estimates that you saved by purchasing reservations.

• **Potential Savings** – The total potential savings that you might see if you use your entire RI.

• **Average On-Demand Rate** – The On-Demand rate of the RI hours that you used. When you view the On-Demand rates for an extended period of time, the On-Demand rate reflects any price changes made during that time period.

If there isn't any usage for the given time period, the average On-Demand rate shows **N/A**.
• **Total Asset Value** – The effective cost of your reservation term. The total asset value takes both your start date and either your end date or your cancellation date into consideration.

• **Effective Hourly Rate** – The effective hourly rate of your total RI costs. The hourly rate takes both your upfront fees and your recurring fees into consideration.

• **Upfront Fee** – The one-time upfront cost of the RI hours that you purchased.

• **Hourly Recurring Fee** – The effective hourly rate of your monthly RI costs. The hourly recurring fee takes only your recurring fees into consideration.

• **RI Cost For Unused Hours** – The amount that you spent on RI hours that you didn't use.

You can use this information to track how many RI usage hours you used and how many RI hours you reserved but didn't use during the selected time range.

The Daily RI Utilization chart displays your RI utilization for the previous three months on a daily basis. The Monthly RI Utilization chart displays your RI utilization for the previous 12 months on a monthly basis.

**RI coverage reports**

The RI Coverage reports show how many of your Amazon EC2, Amazon Redshift, Amazon RDS, Amazon OpenSearch Service, and Amazon ElastiCache instance hours are covered by RIs, how much you spent on On-Demand Instances, and how much you might have saved had you purchased more reservations. This enables you to see if you have under-purchased RIs.

The RI coverage charts display the percentage of instance hours that your account used that were covered by reservations, helping you to understand and monitor the combined coverage across all of your RIs. It also shows how much you spent on On-Demand Instances and how much you might have saved had you purchased more reservations.

You can define a threshold for how much coverage you want from RIs, known as a **coverage target**, which enables you to see where you can reserve more RIs.

Target coverage is shown on the chart as a dotted line, and the average coverage is shown in the table below the chart as a colored status bar. Instances with a red status bar are instances with no RI coverage. Instances with a yellow status bar are under your coverage target. Instances with a green status bar have met your coverage target. Instances with a gray bar aren't using reservations. You can change the coverage target in the **Display Options** section. To remove the coverage target line from the chart, clear the **Show target line on chart** check box. You can also create coverage budgets that enable AWS to notify you if you fall below your coverage target. For more information, see Managing your costs with AWS Budgets (p. 109).

The RI coverage reports use the Cost Explorer filters instead of the RI Utilization filters. You can filter the chart to analyze the purchasing accounts, instance types, and more. RI reports use a combination of RI-specific filters and regular Cost Explorer filters. The RI-specific filters are available only for the Cost Explorer RI Utilization and RI Coverage reports, and aren't available anywhere else that AWS uses Cost Explorer filters. The following filters are available:

• **Availability Zone** – Filter your RI usage by specific Availability Zones.

• **Instance Type** – Filter your RI usage by specific instance types, such as t2.micro or m3.medium. This also applies to Amazon RDS instance classes such as db.m4.

• **Linked Account** – Filter your RI usage by specific member accounts.

• **Platform** – Filter your RI usage by platform, such as Linux or Windows. This also applies to Amazon RDS database engines.

• **Region** – Filter your RI usage by specific regions, such as US East (N. Virginia) or Asia Pacific (Singapore).

• **Scope** (Amazon EC2) – Filter your Amazon EC2 usage to show RIs that are purchased for use in specific Availability Zones or regions.
• **Tenancy** (Amazon EC2) – Filter your Amazon EC2 usage by tenancy, such as **Dedicated** or **Default**. A **Dedicated** RI is reserved for a single tenant, and a **Default** RI might share hardware with another RI.

In addition to changing your coverage target and filtering your instance types with the available filters, you can choose a single instance type or a group of instance types to show in the chart. To choose a single instance type or a selection of instance types to see in the chart, select the check box next to the instance type in the table below the chart. You can select up to 10 instances at one time.

Cost Explorer shows the combined coverage across all of your instance types in the chart and shows coverage for individual instance types in the table below the chart. The table also includes a subset of the information for each instance type. You can find the following information for each instance type in the downloadable .csv file:

- **Instance Type** (Amazon EC2), **Instance Class** (Amazon RDS), or **Node Type** (Amazon Redshift or Amazon ElastiCache) – The RI instance class, instance type, or node type, such as t2.micro, db.m4, or dc2.large.
- **Database Engine** (Amazon RDS) – Filter your Amazon RDS coverage to show RIs that cover a specific database engine, such as Amazon Aurora, MySQL, or Oracle.
- **Deployment Option** (Amazon RDS) – Filter your Amazon RDS coverage to show RIs that cover a specific deployment option, such as Multi-AZ deployments.
- **Region** – The region that the instance ran in, such as us-east-1.
- **Platform** (Amazon EC2) – The platform that this RI is for.
- **Tenancy** (Amazon EC2) – Whether this RI is for a shared, dedicated, or host instance.
- **Average Coverage** – The average number of usage hours that a reservation covers.
- **RI Covered Hours** – The number of usage hours that a reservation covers.
- **On-Demand Hours** – The number of usage hours that aren't covered by reservations.
- **On-Demand Cost** – The amount that you spent on On-Demand Instances.
- **Total Running Hours** – The total number of usage hours, both covered and uncovered.

You can use this information to track how many hours you use and how many of those hours are covered by RIs.

The daily chart displays the number of RI hours that your account used on a daily basis for the last three months. The monthly chart displays your RI coverage for the previous 12 months, listed by month.

**Saving reports and results**

You can save your Cost Explorer filters and data multiple ways. You can save the exact configuration as a bookmark, you can download the CSV file of the data that Cost Explorer used to create your graphs, or you can save the Cost Explorer configuration as a saved report. Cost Explorer keeps your saved reports and lists them on your report page along with the default Cost Explorer reports.

**Topics**

- Saving your Cost Explorer configuration with bookmarks or favorites (p. 94)
- Downloading the cost data CSV file (p. 95)
- Managing your saved Cost Explorer reports (p. 95)

**Saving your Cost Explorer configuration with bookmarks or favorites**

You can save your date, filter, chart style, group by, and advanced settings by saving the Cost Explorer URLs as favorites or bookmarks in your browser. When you return to the link that you saved, Cost Explorer refreshes the page using current cost data for time range you selected and displays the most
recent forecast. This feature enables you to save a configuration that you're likely to refresh and return to often. You can also save a configuration for a specific, unchanging range of time by using the Custom

time range and setting fixed start and end dates for your chart.

**Warning**
If you want to save a number of configurations, make sure to give each bookmark or favorite a unique name so that you don't overwrite older configurations when you save a new URL.

**Downloading the cost data CSV file**

When you want to review comprehensive detail, you can download a comma-separated values (CSV) file of the cost data that Cost Explorer uses to generate the chart. This is the same data that appears in the data table under the chart. The data table sometimes doesn't display the complete dataset that is used for the chart. For more information, see Reading the Cost Explorer data table (p. 88).

**To download a CSV file**

2. Configure Cost Explorer to use the options that you want to see in the CSV file.
3. Choose Download CSV.

Note the following about the format of the CSV download:

- If you view the CSV file in a table format, the file's columns represent costs and the rows represent time. When compared to the Cost Explorer data table in the console, the columns and rows are transposed.
- The file shows data with up to 15 decimal places of precision.
- The file shows dates in the YYYY-MM-DD format.

**Managing your saved Cost Explorer reports**

You can save the results of a Cost Explorer query as a Cost Explorer report. This enables you to track your Cost Explorer results and forecasts over time.

**Topics**

- Creating a Cost Explorer report (p. 95)
- Viewing a Cost Explorer report (p. 96)
- Editing a Cost Explorer report (p. 96)
- Deleting a Cost Explorer report (p. 96)

**Creating a Cost Explorer report**

You can use the console to save the results of a Cost Explorer query as a report.

**Note**
Cost Explorer reports can be modified. We strongly recommend that you don't use them for auditing purposes.

**To save a Cost Explorer report**

Sign in to the AWS Management Console and open the AWS Cost Management at https://console.aws.amazon.com/cost-management/home.

1. Choose New report. This resets all of your Cost Explorer settings to your default settings.
2. For the report name text field, enter a name for your report.
3. Customize your Cost Explorer settings.
4. Choose Save report.
5. In the Save report dialog box, choose Continue.

**Viewing a Cost Explorer report**

You can use the console to view saved Cost Explorer reports.

**To view your saved reports**


1. On the report dropdown menu, choose View/Manage all reports.
2. To return to the Cost Explorer page, choose Back.

**Editing a Cost Explorer report**

You can use the console to edit Cost Explorer reports.

**To edit your report**


1. On the report dropdown menu, choose the report that you want to edit.
   
   **Note**
   
   You can't edit the preconfigured reports. If you choose one of the preconfigured reports as a starting point for a report, enter a new report name in the report name field and continue with this procedure.

2. Customize your Cost Explorer settings.
3. Choose Save report.
4. In the Save report dialog box, choose Continue.

**Deleting a Cost Explorer report**

You can use the console to delete saved Cost Explorer reports.

**To delete a saved report**


1. On the report dropdown menu, choose View/Manage all reports.
2. Next to the report that you want to delete, select the check box.
3. On the navigation bar, choose Delete.
4. In the Delete Report dialog box, choose Delete.

**Understanding your reservations with Cost Explorer**

A significant part of using AWS involves balancing your Reserved Instance (RI) usage and your On-Demand Instance usage. To help with that, Cost Explorer provides a couple of tools to help you understand where your greatest RI costs are and how you can potentially lower your costs. Cost Explorer does this by providing you with an overview of your current reservations, showing your RI utilization and coverage, and calculating recommended RIs that could save you money if you purchase them.
Using your RI reports

You can use the RI reports page in the Cost Explorer console to see how many reservations you have, how much your reservations are saving you compared to similar usage of On-Demand Instances, and how many of your reservations are expiring this month.

Cost Explorer breaks down your reservations and savings by service and lists your potential savings: that is, the costs of On-Demand usage compared to what that usage could cost you with an RI.

To take advantage of your potential savings, see Accessing Reserved Instance Recommendations (p. 97).

Accessing Reserved Instance Recommendations

If you enable Cost Explorer, you automatically get Amazon EC2, Amazon RDS, ElastiCache, OpenSearch Service, and Amazon Redshift Reserved Instance (RI) purchase recommendations that could help you reduce your costs. RIs provide a discounted hourly rate (up to 75%) compared to On-Demand pricing. Cost Explorer generates your RI recommendations using the following process:

- Identifies your On-Demand Instance usage for a service during a specific time period
- Collects your usage into categories that are eligible for an RI
- Simulates every combination of RIs in each category of usage
- Identifies the best number of each type of RI to purchase to maximize your estimated savings

For example, Cost Explorer automatically aggregates your Amazon EC2 Linux, shared tenancy, and c4 family usage in the US West (Oregon) Region and recommends that you buy size-flexible regional RIs to apply to the c4 family usage. Cost Explorer recommends the smallest size instance in an instance family. This makes it easier to purchase a size-flexible RI. Cost Explorer also shows the equal number of normalized units so that you can purchase any instance size that you want. For this example, your RI recommendation would be for c4.large because that is the smallest size instance in the c4 instance family.

Cost Explorer recommendations are based on a single account or organization usage of the past seven, 30, or 60 days. Cost Explorer uses On-Demand instance usage during the selected look-back period to generate recommendations. All other usage in the look-back period that are covered by features such as RI, SPOT, and Savings Plans aren’t included. Amazon EC2, ElastiCache, OpenSearch Service, and Amazon Redshift recommendations are for RIs scoped to Region, not Availability Zones, and your estimated savings reflects the application of those RIs to your usage. Amazon RDS recommendations are scoped to either Single-AZ or Multi-AZ RIs. Cost Explorer updates your recommendations at least once every 24 hours.

Note

Cost Explorer doesn’t forecast your usage or take forecasts into account when recommending RIs. Instead, Cost Explorer assumes that your historical usage reflects your future usage when determining which RIs to recommend.

Linked accounts can see recommendations only if they have the relevant permissions. Linked accounts need permissions to view Cost Explorer and permissions to view recommendations. For more information, see Viewing the Cost Explorer Reservation Recommendations (p. 98).

Topics

- RI Recommendations for Size-Flexible RIs (p. 98)
- Viewing the Cost Explorer Reservation Recommendations (p. 98)
- Reading the Cost Explorer RI Recommendations (p. 98)
- Modifying Your RI Recommendations (p. 99)
- Saving Your RI Recommendations (p. 100)
Using Your RI Recommendations (p. 102)

RI Recommendations for Size-Flexible RIs

Cost Explorer also considers the benefits of size-flexible regional RIs when generating your RI purchase recommendations. Size-flexible regional RIs help maximize your estimated savings across eligible instance families in your recommendations. AWS uses the concept of normalized units to compare the various sizes within an instance family. Cost Explorer uses the smallest normalization factor to represent the instance type that it recommends. For more information, see Instance Size Flexibility for EC2 Reserved Instances.

For example, let’s say you own an EC2 RI for a c4.8xlarge. This RI applies to any usage of a Linux/Unix c4 instance with shared tenancy in the same region as the RI, such as the following instances:

- One c4.8xlarge instance
- Two c4.4xlarge instances
- Four c4.2xlarge instances
- Sixteen c4.large instances

It also includes combinations of EC2 usage, such as one c4.4xlarge and eight c4.large instances.

If you own an RI that is smaller than the instance that you’re running, you are charged the prorated, On-Demand price for the excess. This means that you could buy an RI for a c4.4xlarge, use a c4.4xlarge instance most of the time, but occasionally scale up to a c4.8xlarge instance. Some of your c4.8xlarge usage is covered by the purchased RI, and the rest is charged at On-Demand prices. For more information, see How Reserved Instances Are Applied in the Amazon Elastic Compute Cloud User Guide.

Viewing the Cost Explorer Reservation Recommendations

Linked accounts need the following permissions to view recommendations:

- ViewBilling
- ViewAccount

For more information, see Using identity-based policies (IAM policies) for AWS Billing (p. 196).

To view your RI recommendations


   The console opens to the Dashboard, where you can see your current month-to-date usage graphs.

2. In the navigation pane, choose Cost Explorer.


4. In the navigation pane, under Reservations, choose Recommendations.

5. For Select recommendation type, choose the service that you want recommendations for.

Reading the Cost Explorer RI Recommendations

The RI recommendation page shows you your estimated potential savings, your RI purchase recommendations, and the parameters that Cost Explorer used to create your recommendations. You can change the parameters to get recommendations that might match your use case more closely.
The top of the RI recommendations page show you three numbers:

- **Estimated Annual Savings** – Your Estimated Annual Savings is how much Cost Explorer calculates that you could save by purchasing all the recommended RIs.
- **Savings vs. On-Demand** – Your Savings vs. On-Demand is your estimated savings as a percentage of your current costs.
- **Purchase Recommendations** – Your Purchase Recommendations is how many different RI purchase options that Cost Explorer found for you.

These numbers enable you to see a rough estimate of how much you could potentially save by buying more RIs. You can recalculate these numbers for a different use case by using the parameters in the pane on the right. The pane allows you to change the following parameters:

- **RI term** – The length of the RI reservation that you want recommendations for.
- **Offering class** – Whether you want recommendations for a standard RI or a convertible RI.
- **Payment option** – Whether you want to pay for recommended RIs upfront.
- **Based on the past** – How many days of your previous instance usage that you want your recommendations to take into account.

At the bottom of the page are tabs with some of your savings estimates. The All accounts tab enables you to see the recommendations based on the combined usage across your entire organization, and the Individual accounts tab enables you to see recommendations that Cost Explorer generated on a per-linked-account basis. The table on each tab shows the different purchase recommendations and details about the recommendations. If you want to see the usage that Cost Explorer based a recommendation on, choose the View associated usage link in the recommendation details. This takes you to a report that shows the exact parameters that Cost Explorer used to generate your recommendation. The report also shows your costs and associated usage grouped by Purchase option, so that you can view the On-Demand Instance usage that your recommendation is based on.

**Note**

Recommendations that Cost Explorer bases on an individual linked account consider all usage by that linked account, including any RIs used by that linked account. This includes RIs shared by another linked account. The recommendations don’t assume that an RI will be shared with the linked account in the future.

You can sort your recommendations by Monthly estimated savings, Upfront RI cost, Purchase recommendation, or Instance type.

### Modifying Your RI Recommendations

You can change the information that Cost Explorer uses when it creates your recommendations, and you can also change the types of recommendations that you want. This allows you to see recommendations for the RIs that work best for you, such as All UpFront RIs with a one-year term, based on your last 30 days of usage.

**Note**

Instead of forecasting your future usage, Cost Explorer assumes that your future usage is the same as your previous usage. Cost Explorer also assumes that you are renewing any expiring RIs.

**To modify your RI recommendations**


   The console opens to the Dashboard, where you can see your current month-to-date usage graphs.

2. In the navigation pane, choose Cost Explorer.

4. On the navigation bar, choose the menu, choose **RI Recommendations** and then under **Select a service** choose the service that you want to modify the recommendations for.

5. In the **RI Recommendation Parameters** pane, change the parameters that you want to change. Your estimated savings update automatically.
   a. For **RI term**, select the RI term that you want.
   b. For **Offering class**, select the RI class that you want.
   c. For **Payment option**, select the purchase option that you want.
   d. For **Recommendation type**, select the logic that you want your recommendations based on.
   e. For **Based on the past**, select how many days of usage that you want your RI recommendations to be based on.

6. Choose either **All accounts** or **Individual accounts** to see recommendations based either on your organization-wide usage or on all of your linked accounts based on their individual account usage.

### Saving Your RI Recommendations

You can save your RI recommendations as a CSV file.

**To save your RI recommendations**

1. On the **Reserved Instance Recommendations** page, in the RI parameter pane, change any parameters that you want to change. Your estimated savings update automatically.
2. Above the recommendation table, choose **Download CSV**.

The CSV file contains the following columns.

**RI Recommendation CSV Columns**

<table>
<thead>
<tr>
<th>Column Name</th>
<th>Service</th>
<th>Column Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Average hourly normalized unit usage in Historical Period</td>
<td>EC2, RDS</td>
<td>The average number of normalized units used per hour over the period chosen for generating recommendations.</td>
</tr>
<tr>
<td>Average hourly usage in Historical Period</td>
<td>EC2, RDS, RS, ELC, ES</td>
<td>The average number of instance hours used per hour over the period chosen for generating recommendations.</td>
</tr>
<tr>
<td>Break Even Months</td>
<td>EC2, RDS, RS, ELC, ES</td>
<td>The estimated length of time before you recoup your upfront costs for this set of recommended reservations.</td>
</tr>
<tr>
<td>Cache Engine</td>
<td>ELC</td>
<td>The kind of engine that the recommended ElastiCache reserved node runs, such as Redis or Memcheched.</td>
</tr>
<tr>
<td>Database Edition</td>
<td>RDS</td>
<td>The edition of the database engine that the recommended RDS reserved instance runs.</td>
</tr>
<tr>
<td>Database Engine</td>
<td>RDS</td>
<td>The kind of engine that the recommended RDS RI runs, such as Aurora MySQL or MariaDB.</td>
</tr>
<tr>
<td>Column Name</td>
<td>Service</td>
<td>Column Explanation</td>
</tr>
<tr>
<td>-----------------------------------</td>
<td>---------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Deployment Option</td>
<td>RDS</td>
<td>Whether your RI is for an RDS instance in a single Availability Zone or an RDS instance with a backup in another Availability Zone.</td>
</tr>
<tr>
<td>Instance Type</td>
<td>EC2, RDS, ES</td>
<td>The type of instance that the recommendation is generated for (for example, m4.large or t2.nano). For size-flexible recommendations, Cost Explorer aggregates all usage in a organization (for example, the m4 family) and shows a recommendation for the smallest instance type RI that is available for purchase (for example, m4.large).</td>
</tr>
<tr>
<td>Location</td>
<td>EC2, RDS, RS, ELC, ES</td>
<td>The region of the instances used to generate a recommendation. You must purchase the recommended RIs in the recommended region to see potential savings.</td>
</tr>
<tr>
<td>Max hourly normalized unit usage in Historical Period</td>
<td>EC2, RDS</td>
<td>The maximum number of normalized units used in an hour over the period chosen for generating recommendations.</td>
</tr>
<tr>
<td>Max hourly usage in Historical Period</td>
<td>EC2, RDS, RS, ELC, ES</td>
<td>The maximum number of instance hours used in an hour over the period chosen for generating recommendations.</td>
</tr>
<tr>
<td>Min hourly normalized unit usage in Historical Period</td>
<td>EC2, RDS</td>
<td>The minimum number of normalized units used in an hour over the period chosen for generating recommendations.</td>
</tr>
<tr>
<td>Min hourly usage in Historical Period</td>
<td>EC2, RDS, RS, ELC, ES</td>
<td>The minimum number of instance hours used in an hour over the period chosen for generating recommendations.</td>
</tr>
<tr>
<td>Node Type</td>
<td>ELC, RS</td>
<td>The type of node that the recommendation is generated for, such as ds2.xlarge.</td>
</tr>
<tr>
<td>OS</td>
<td>EC2</td>
<td>The operating system and license model for the recommended RI instance type.</td>
</tr>
<tr>
<td>Owner Account</td>
<td>EC2, RDS, RS, ELC, ES</td>
<td>The account associated with your recommendation.</td>
</tr>
<tr>
<td>Payment Option</td>
<td>EC2, RDS, RS, ELC, ES</td>
<td>The recommended payment option for the recommendation.</td>
</tr>
</tbody>
</table>
Using Your RI Recommendations

To purchase the recommended reservations, go to the purchase page on a service console. You can also save a CSV file of your recommendations and purchase the reservations at a later date.

To use Amazon Elastic Compute Cloud recommendations

1. On the Reserved Instance Recommendations page, choose Amazon EC2 RI Purchase Console to go to the Amazon EC2 Purchase Console.
2. Purchase your RIs by following the instructions at Buying Reserved Instances in the Amazon EC2 User Guide for Linux Instances.

To use Amazon Relational Database Service recommendations

1. On the Reserved Instances page in the Amazon RDS console, choose Purchase Reserved DB Instance.
2. Purchase your reservations by following the instructions at Working with Reserved DB Instances in the Amazon RDS User Guide.

To use Amazon Redshift recommendations

1. On the Reserved Node page in the Amazon Redshift console, choose Purchase Reserved Nodes.
2. Purchase your reservations by following the instructions at Purchasing a Reserved Node Offering with the Amazon Redshift Console in the Amazon Redshift Cluster Management Guide.
To use Amazon OpenSearch Service recommendations

1. On the Reserved Instances page in the OpenSearch Service console, choose Purchase Reserved Instance.
2. Purchase your reservations by following the instructions at Amazon OpenSearch Service Reserved Instances in the Amazon OpenSearch Service Developer Guide.

To use Amazon ElastiCache recommendations

2. Purchase your reservations by following the instructions at Purchasing a Reserved Node in the Amazon ElastiCache User Guide.

Managing your reservation expiration alerts

You can track your reservations and their expiration in Cost Explorer. Reservation expiration alerts enable you to receive email alerts 7, 30, or 60 days in advance before your reservation expiration date. These notifications also alert you on the date of expiration and can be sent to up to 10 email recipients. Reservation expiration alerts are supported for Amazon EC2, Amazon RDS, Amazon Redshift, Amazon ElastiCache, and Amazon OpenSearch Service reservations.

To turn on reservation expiration alerts

2. Navigate to the Overview page under the Reservations section.
3. In the Reservation expiring section, choose Manage alerts in the upper right corner.
4. Select the check boxes for when you want to receive your alerts.
5. Enter email addresses for who you want to notify. You can add up to 10 emails.
6. Choose Save.

AWS begins monitoring your reservation portfolio and automatically sends alerts at your preference.

Optimizing your cost with Rightsizing Recommendations

The rightsizing recommendations feature in Cost Explorer helps you identify cost-saving opportunities by downsizing or terminating instances in Amazon Elastic Compute Cloud (Amazon EC2). Rightsizing recommendations analyze your Amazon EC2 resources and usage to show opportunities for how you can lower your spending. You can see all of your underutilized Amazon EC2 instances across member accounts in a single view to immediately identify how much you can save. After you identify your recommendations, you can take action on the Amazon EC2 console.

Topics

- Getting started with rightsizing recommendations (p. 104)
- Using your rightsizing recommendations (p. 104)
- CSV details (p. 105)
- Understanding your rightsizing recommendations calculations (p. 106)
Getting started with rightsizing recommendations

You can access your reservation recommendations and resource-based recommendations on the Cost Explorer console. After you enable the feature, it can take up to 30 hours to generate your recommendations.

To access rightsizing recommendations

2. In the navigation pane, choose Rightsizing recommendations.

To enable rightsizing recommendations

2. In the navigation pane, choose Preferences.
3. In the Recommendations section, choose Receive Amazon EC2 resource recommendations.
4. Choose Save preferences.

Note
Only regular or a management account can enable rightsizing recommendations. After you enable the feature, both member and management account can access rightsizing recommendations unless the management account specifically prohibits member account access on the settings page.

To improve the recommendation quality, AWS might use your published utilization metrics, such as disk or memory utilization, to improve our recommendation models and algorithms. All metrics are anonymized and aggregated before AWS uses them for model training. If you want to opt out of this experience and request that your metrics not be stored and used for model improvement, contact AWS Support. For more information, see AWS Service Terms.

Using your rightsizing recommendations

You can see the following top-level key performance indicators (KPIs) in your rightsizing recommendations:

- **Optimization opportunities** – The number of recommendations available based on your resources and usage
- **Estimated monthly savings** – The sum of the projected monthly savings associated with each of the recommendations provided
- **Estimated savings (%)** – The available savings relative to the direct instance costs (On-Demand) associated with the instances in the recommendation list

To filter your rightsizing recommendations

2. In the left navigation pane, choose Rightsizing recommendations.
3. At the top of the Rightsizing Recommendations page, filter your recommendations by selecting any or all of the following check boxes:
   - Idle instances (termination recommendations)
   - Underutilized instances
   - Include Savings Plans and Reserved Instances (option to consider existing Savings Plans or RI coverage in recommendation savings calculations)
• Generate recommendations (option to generate recommendations within the instance family, or across multiple instance families)

4. Above the Findings table, use the search bar to filter by the following parameters:
   • Account ID (option available from the management account)
   • Region
   • Cost allocation tag

To view your rightsizing recommendations details

2. In the left navigation pane, choose Rightsizing recommendations.
3. Choose View.

   The View button on the right of each recommendation opens a window that provides details on the instances and recommended actions.

To download your recommendations in CSV format

1. Choose Launch Cost Explorer.
2. In the left navigation pane, choose Recommendations.
3. Select Download CSV.

For definitions for the CSV file fields, see CSV details (p. 105).

Enhancing your recommendations using CloudWatch metrics

We can examine your memory utilization if you enable your Amazon CloudWatch agent.

To enable memory utilization, see Installing the CloudWatch Agent.

Important
When you create a CloudWatch configuration file, use the default namespace and default names for the collected metrics.
For InstanceID, choose append_Dimension. Do not add additional dimensions for individual memory or disk metrics. Disk utilization is currently not examined.
For Linux instances, choose mem_used_percent as your metric for your CloudWatch agent to collect. For Windows instances, choose "% Committed Bytes In Use".

For more information about the CloudWatch agent, see Collecting Metrics and Logs from Amazon EC2 Instances and On-Premises Servers with the CloudWatch Agent in the Amazon CloudWatch User Guide.

CSV details

The following is a list of fields in the downloadable CSV form from the Rightsizing Recommendations page. The fields are repeated if there are multiple rightsizing options available. The file also contains all of your relevant cost allocation tags.

• Account ID – The AWS account ID that owns the instance that the recommendation is based off of.
• Account Name – The name of the account that owns the instance that the recommendation is based off of.
• Instance ID – The unique instance identifier.
• Instance Name – The name you've given to the instance.
• **Instance Type** – The instance family and size of the original instance.
• **Instance Name** – The name you've given an instance. This field will show as blank if you haven't given the instance a name.
• **OS** – The operating system or platform of the current instance.
• **Region** – The AWS Region that the instance is running in.
• **Running Hours** – The total number of running hours of the instance over the last 14 days.
• **RI Hours** – The subset of the total running hours that are covered by an AWS reservation over the look-back period.
• **OD Hours** – The subset of the total running hours that are On-Demand over the look-back period.
• **SP Hours** – The subset of the total running hours that are covered by Savings Plans over the look-back period.
• **CPU Utilization** – The maximum CPU utilization of the instance over the look-back period.
• **Memory Utilization** – The maximum memory utilization of the instance over the look-back period (if available from the Amazon CloudWatch agent).
• **Disk Utilization** – The maximum disk utilization of the instance over the look-back period (if available from the CloudWatch agent - currently not supported).
• **Network Capacity** – The maximum network input/output operations per second capacity of the current instance. This isn't a measure of actual instance use or performance, only capacity. It's not considered in the recommendation.
• **EBS Read Throughput** – The maximum number of read operations per second.
• **EBS Write Throughput** – The maximum number of write operations per second.
• **EBS Read Bandwidth** – The maximum volume of read KiB per second.
• **EBS Write Bandwidth** – The maximum volume of write KiB per second.
• **Recommended Action** – The recommended action, either modify or terminate the instance.
• **Recommended Instance Type 1** – The instance family and size of the recommended instance type. For termination recommendations, this field is empty.
• **Recommended Instance Type 1 Estimated Saving** – The projected savings based on the recommended action, instance type, associated rates, and your current Reserved Instance (RI) portfolio.
• **Recommended Instance Type 1 Projected CPU** – The projected value of the CPU utilization based on utilization of current instance disk and recommended instance specifications.
• **Recommended Instance Type 1 Projected Memory** – The projected value of the memory utilization based on utilization of current instance memory and recommended instance specifications.
• **Recommended Instance Type 1 Projected Disk** – The projected value of the disk utilization based on utilization of current instance disk and recommended instance specifications.
• **Recommended Instance Type 1 Network Capacity** – The maximum network input/output operations per second capacity of the recommended instance. This isn't a measure of actual instance use or performance, only capacity. It's not considered in the recommendation.

**Understanding your rightsizing recommendations calculations**

This section provides an overview of the savings calculations that are used in your rightsizing recommendations algorithms.

**Consolidated billing family**

To identify all instances for all accounts in the consolidated billing family, rightsizing recommendations look at the usage for the last 14 days for each account. If the instance was stopped or terminated, we remove it from consideration. For all remaining instances, we call CloudWatch to get maximum
CPU utilization data, memory utilization (if enabled), network in/out, local disk input/output (I/O), and performance of attached EBS volumes for the last 14 days. This is to produce conservative recommendations, not to recommend instance modifications that could be detrimental to application performance or that could unexpectedly impact your performance.

**Determining if an instance is idle, underutilized, or neither**

We look at the maximum CPU utilization of the instance for the last 14 days to make one of the following assessments:

- **Idle** – If the maximum CPU utilization is at or below 1%. A termination recommendation is generated, and savings are calculated. For more information, see *Savings calculation (p. 107).*
- **Underutilized** – If the maximum CPU utilization is above 1% and cost savings are available in modifying the instance type, a modification recommendation is generated.

If the instance isn't idle or underutilized, we don't generate any recommendations.

**Generating modification recommendations**

Recommendations use a machine learning engine to identify the optimal Amazon EC2 instance types for a particular workload. Instance types include those that are a part of AWS Auto Scaling groups.

The recommendations engine analyzes the configuration and resource usage of a workload to identify dozens of defining characteristics. For example, it can determine whether a workload is CPU-intensive or whether it exhibits a daily pattern. The recommendations engine analyzes these characteristics and identifies the hardware resources that the workload requires.

Finally, it concludes how the workload would perform on various Amazon EC2 instances to make recommendations for the optimal AWS compute resources that the specific workload.

**Savings calculation**

We first examine the instance running in the last 14 days to identify whether it was partially or fully covered by an RI or Savings Plans, or running On-Demand. Another factor is whether the RI is size-flexible. The cost to run the instance is calculated based on the On-Demand hours and the rate of the instance type.

For each recommendation, we calculate the cost to operate a new instance. We assume that a size-flexible RI covers the new instance in the same way as the previous instance if the new instance is within the same instance family. Estimated savings are calculated based on the number of On-Demand running hours and the difference in On-Demand rates. If the RI isn't size-flexible, or if the new instance is in a different instance family, the estimated savings calculation is based on whether the new instance had been running during the last 14 days as On-Demand.

Cost Explorer only provides recommendations with an estimated savings greater than or equal to $0. These recommendations are a subset of Compute Optimizer results. For more performance-based recommendations that might result in a cost increase, see *Compute Optimizer.*

You can choose to view saving with or without consideration for RI or Savings Plans discounts. Recommendations consider both discounts by default. Considering RI or Savings Plans discounts might result in some recommendations showing a savings value of $0. To change this option, see *Using your rightsizing recommendations (p. 104).*

**Note**

Rightsizing recommendations doesn't capture second-order effects of rightsizing, such as the resulting RI hour's availability and how they will apply to other instances. Potential savings based on reallocation of the RI hours aren't included in the calculation.
Using the AWS Cost Explorer API

The Cost Explorer API allows you to programatically query your cost and usage data. You can query for aggregated data such as total monthly costs or total daily usage. You can also query for granular data, such as the number of daily write operations for DynamoDB database tables in your production environment.

If you use a programming language that AWS provides an SDK for, we recommend that you use the SDK. All the AWS SDKs greatly simplify the process of signing requests and save you a significant amount of time when compared with using the AWS Cost Explorer API. In addition, the SDKs integrate easily with your development environment and provide easy access to related commands.

For more information about available SDKs, see Tools for Amazon Web Services. For more information about the AWS Cost Explorer API, see the AWS Billing and Cost Management API Reference.

Service endpoint

The Cost Explorer API provides the following endpoint:

https://ce.us-east-1.amazonaws.com

Granting IAM permissions to use the AWS Cost Explorer API

An IAM user must be granted explicit permission to query the AWS Cost Explorer API. For the policy that grants the necessary permissions to an IAM user, see View costs and usage (p. 207).

Best practices for the AWS Cost Explorer API

The following are best practices when working with the Cost Explorer API.

Topics

- Best practices for configuring access to the Cost Explorer API (p. 108)
- Best practices for querying the Cost Explorer API (p. 108)
- Best practices for optimizing your Cost Explorer API costs (p. 109)

Best practices for configuring access to the Cost Explorer API

An IAM user must be granted explicit permission to query the Cost Explorer API. Granting an IAM user access to the Cost Explorer API gives that user query access to any cost and usage data available to that account. For the policy that grants the necessary permissions to an IAM user, see View costs and usage (p. 207).

When configuring access to the Cost Explorer API, we recommend creating a unique IAM user for allowing programmatic access. If you want to give multiple IAM users query access to the Cost Explorer API, we recommend creating a programmatic access IAM role for each of them.

Best practices for querying the Cost Explorer API

When querying the Cost Explorer API, we recommend using filtering conditions to refine your queries so that you receive only the data that you need. You can do this by restricting the time range to a smaller interval or by using filters to limit the result set that your request returns. This enables your queries to return data more quickly than if you're accessing a larger set of data.

Adding one or more grouping dimensions to your query can increase the size of your result and can impact query performance. Depending on your use case, it can make sense to filter your data instead.
The Cost Explorer API can access up to 12 months of historical data and data for the current month. It can also provide 3 months of cost forecast data at the daily level of granularity and 12 months of cost forecast data at the monthly level of granularity.

**Best practices for optimizing your Cost Explorer API costs**

Because you're charged for the Cost Explorer API per paginated request, we recommend identifying the exact dataset to access before submitting queries.

AWS billing information is updated up to three times daily. Typical workloads and use cases for the Cost Explorer API anticipate a call pattern cadence ranging from daily to several times per day. To receive the most up-to-date data available, query for the time period that you're interested in.

If you're creating an application using the Cost Explorer API, we recommend architecting the application so that it has a caching layer. This enables you to regularly update the underlying data for your end users, but doesn’t trigger queries every time that an individual in your organization accesses it.

## Managing your costs with AWS Budgets

You can use AWS Budgets to track and take action on your AWS cost and usage. You can use AWS Budgets to monitor your aggregate utilization and coverage metrics for your Reserved Instances (RIs) or Savings Plans. If you're new to AWS Budgets, see [Best practices for AWS Budgets](p. 110).

You can use AWS Budgets to enable simple-to-complex cost and usage tracking. Some examples include:

- Setting a monthly cost budget with a fixed target amount to track all costs associated with your account. You can choose to be alerted for both actual (after accruing) and forecasted (before accruing) spends.
- Setting a monthly cost budget with a variable target amount, with each subsequent month growing the budget target by 5 percent each month. Then, you can configure your notifications for 80 percent of your budgeted amount and apply an action. For example, you could automatically apply a custom IAM policy that denies you the ability to provision additional resources within an account.
- Setting a monthly usage budget with a fixed usage amount and forecasted notifications to help ensure that you are staying within the service quotas for a specific service. You can also be sure you are staying under a specific AWS Free Tier offering.
- Setting a daily utilization or coverage budget to track your RI or Savings Plans. You can choose to be notified through email and Amazon SNS topics when your utilization drops below 80 percent for a given day.

AWS Budgets information is updated up to three times a day. Updates typically occur 8–12 hours after the previous update. Budgets can track your unblended costs, amortized, and blended costs. Budgets can include or exclude charges such as descriptions, refunds, support fees, and taxes.

You can create the following types of budgets:

- **Cost budgets** – Plan how much you want to spend on a service.
- **Usage budgets** – Plan how much you want to use one or more services.
- **RI utilization budgets** – Define a utilization threshold and receive alerts when your RI usage falls below that threshold. This lets you see if your RIs are unused or under-utilized.
- **RI coverage budgets** – Define a coverage threshold and receive alerts when the number of your instance hours that are covered by RIs fall below that threshold. This lets you see how much of your instance usage is covered by a reservation.
- **Savings Plans utilization budgets** – Define a utilization threshold and receive alerts when the usage of your Savings Plans falls below that threshold. This lets you see if your Savings Plans are unused or under-utilized.
- **Savings Plans coverage budgets** – Define a coverage threshold and receive alerts when your Savings Plans eligible usage that is covered by Savings Plans fall below that threshold. This lets you see how much of your instance usage is covered by Savings Plans.

You can set up optional notifications that warn you if you exceed, or are forecasted to exceed, your budgeted amount for cost or usage budgets or fall below your target utilization and coverage for RI or Savings Plans budgets. You can have notifications sent to an Amazon SNS topic, to an email address, or to both. For more information, see Creating an Amazon SNS topic for budget notifications (p. 127).

If you use consolidated billing in an organization and you own the management account, you can use IAM policies to control access to budgets by member accounts. By default, owners of member accounts can create their own budgets but can’t create or edit budgets for other users. You can create IAM users with permissions that allow them to create, edit, delete, or read budgets in a specific account. However, we do not support cross-account usage.

A budget is only visible to users with access to the account that created the budget, and with access to the budget itself. For example, a management account can create a budget that tracks a specific member account’s cost, but the member account can only view the same budget if they receive access to the management account. For more information, see Overview of managing access permissions (p. 194). For more information about AWS Organizations, see the AWS Organizations User Guide.

**Note**

There can be a delay between when you incur a charge and when you receive a notification from AWS Budgets for the charge. This is due to a delay between when an AWS resource is used and when that resource usage is billed. You might incur additional costs or usage that exceed your budget notification threshold before AWS Budgets can notify you.

**Topics**

- Best practices for AWS Budgets (p. 110)
- Creating a budget (p. 113)
- Viewing your budgets (p. 121)
- Editing a budget (p. 122)
- Downloading a budget (p. 122)
- Copying a budget (p. 123)
- Deleting a budget (p. 123)
- Configuring AWS Budgets actions (p. 123)
- Creating an Amazon SNS topic for budget notifications (p. 127)
- Receiving budget alerts in Amazon Chime and Slack (p. 129)

# Best practices for AWS Budgets

Note the following best practices when you’re working with budgets.

**Topics**

- Best practices for controlling access to AWS Budgets (p. 111)
- Best practices for budget actions (p. 111)
- Best practices for setting budgets (p. 112)
- Best practices for using the advanced options when setting cost budgets (p. 112)
- Understanding the AWS Budgets update frequency (p. 112)
- Best practices for setting budget alerts (p. 112)
Best practices for controlling access to AWS Budgets

To allow IAM users to create budgets in the AWS Billing and Cost Management console, you must also allow IAM users to do the following:

- View your billing information
- Create Amazon CloudWatch alarms
- Create Amazon Simple Notification Service (Amazon SNS) notifications

To learn more about giving users the ability to create budgets on the AWS Budgets console, see Allow IAM users to create budgets in the AWS Cost Management user guide.

You can also create budgets programmatically using the Budgets API. When configuring access to the Budgets API, we recommend creating a unique IAM user for allowing programmatic access. This helps you define more precise access controls between who in your organization has access to the AWS Budgets console and the API. To give multiple IAM users query access to the Budgets API, we recommend creating a programmatic access IAM role for each of them.

Best practices for budget actions

You can configure AWS Budgets to take actions on your behalf when your budget exceeds a certain cost or usage threshold. To learn more about budget actions, see Configuring AWS Budgets actions (p. 123).

Granting access to budget actions

To get started with budget actions, you must configure the correct permissions for both your IAM users and for the AWS Budgets service.

For IAM users, you can assign permissions to manage budget actions or to retrieve information about budget actions. For the list of permissions available, see the budgets: permissions in AWS Billing actions policies (p. 196).

Note
To view an account's budget actions in the console, IAM users must have permission to budgets:DescribeBudgetActionsForAccount. Without this permission, the Actions column doesn't load and the console returns an error message.

For AWS Budgets to perform budget actions on your behalf, the service must have permissions to run those operations on your resources. To learn more about how to grant permissions to AWS Budgets, see Setting up a role for AWS Budgets to run budget actions (p. 124).

Using managed policies

There are two AWS managed policies to help get you started with budget actions. One for the user, and the other for budgets. These policies are related. The first policy ensures a user can pass a role to the budgets service, and the second allows budgets to execute the action.

If you don't have proper permissions configured and assigned for the user and for AWS Budgets, AWS Budgets can't execute your configured actions. To ensure proper configuration and execution, we've configured these managed policies so your AWS Budgets actions work as intended. We recommend you use these IAM policies to be sure you don't have to update your existing IAM policy for AWS Budgets when a new functionality is included. We will add new capabilities to the managed policy by default.

For details about managed policies, see Managed policies (p. 200).
Using Amazon EC2 Auto Scaling

If a budget action is used to stop an Amazon EC2 instance in an Auto Scaling group, Amazon EC2 Auto Scaling restarts the instance, or launches new instances to replace the stopped instance. Therefore, budget actions is not effective to control cost in this use case.

Best practices for setting budgets

Use AWS Budgets to set custom budgets based on your costs, usage, reservation utilization, and reservation coverage.

With AWS Budgets, you can set budgets on a recurring basis or for a specific time frame. However, we recommend setting your budget on a recurring basis so that you don't unexpectedly stop receiving budget alerts.

Best practices for using the advanced options when setting cost budgets

Cost budgets can be aggregated by unblended costs, amortized costs, or blended costs. Cost budgets can also either include or exclude refunds, credits, upfront reservation fees, recurring reservation charges, non-reservation subscription costs, taxes, and support charges.

Understanding the AWS Budgets update frequency

AWS billing data, which Budgets uses to monitor resources, is updated at least once per day. Keep in mind that budget information and associated alerts are updated and sent according to this data refresh cadence.

Best practices for setting budget alerts

Budget alerts can be sent to up to 10 email addresses and one Amazon SNS topic per alert. You can set budgets to alert against either actual values or forecasted values.

Actual alerts are only sent out once per budget, per budget period, when a budget first reached the actual alert threshold.

Forecast-based budget alerts are sent out on a per-budget, per-budget period basis. They might alert more than once in a budgeted period if the forecasted values exceed, dip below, and then exceed the alert threshold again during the budgeted period.

AWS requires approximately 5 weeks of usage data to generate budget forecasts. If you set a budget to alert based on a forecasted amount, this budget alert isn't triggered until you have enough historical usage information.

Best practices for setting budget alerts using Amazon SNS topics

When you create a budget that sends notifications to an Amazon SNS topic, you must either have a preexisting Amazon SNS topic or create an Amazon SNS topic. Amazon SNS topics enable you to send notifications over SMS in addition to email.

For budget notifications to be sent successfully, your budget must have permissions to send a notification to your topic, and you must accept the subscription to the Amazon SNS notification topic.

For more information, see Creating an Amazon SNS topic for budget notifications (p. 127).
Creating a budget

You can create budgets to track and take action on your costs and usage. You can also create budgets to track your aggregate Reserved Instance (RI) and Savings Plans utilization and coverage. By default, single accounts, the management account, and member accounts in an AWS Organizations organization can create budgets.

- Creating a cost budget (p. 113)
- Creating a usage budget (p. 115)
- Creating a Savings Plans budget (p. 117)
- Creating a reservation budget (p. 118)

When you create a budget, AWS Budgets provides a Cost Explorer graph to help you see your incurred costs and usage. If you haven't used Cost Explorer, then this graph is blank and AWS Budgets enables Cost Explorer when you start to create your first budget. You can create your budget without enabling Cost Explorer. It can take up to 24 hours for this graph to appear after you or AWS Budgets enable Cost Explorer.

Creating a cost budget

Use this procedure to create a budget that's based on your costs.

To create a cost budget

2. In the navigation pane, choose Budgets.
3. At the top of the page, choose Create budget.
4. For Choose budget type, choose Cost budget. Then, choose Next.
5. Under Set budget amount, for Period, choose how often you want the budget to reset the actual and forecasted spend. Select Daily for every day, Monthly for every month, Quarterly for every three months, or Annually for every year.
   
   **Note**
   
   With a Monthly or Quarterly budget period, you can set custom future budgeted amounts using the budget planning feature.

6. For Budget effective date, choose Recurring budget for a budget that resets after the budget period. Or, choose Expiring budget for a one-time budget that doesn't reset after the budget period.
7. Choose the start date or period to begin tracking against your budgeted amount. For an Expiring budget, choose the end date or period for the budget to end on.

   All budget times are in the UTC format.

8. If your budget period is Daily or Annually: For Enter your budgeted amount, enter the total amount that you want to spend each budget period.

   If your budget period is Monthly:

   - For Choose how to budget, choose Fixed to create a budget that monitors the same amount every month. Or, choose Monthly budget planning to specify the amount to monitor each month.
   - For a Fixed budget, for Enter your budgeted amount, enter the total amount that you want to spend every month. For Monthly budget planning, enter the amount that you want to spend for each month.
Creating a budget

If your budget period is **Quarterly**:

- For **Choose how to budget**, choose **Fixed** to create a budget that monitors the same amount every quarter. Or, choose **Quarterly budget planning** to specify the amount to monitor each quarter.

- For a **Fixed** budget, for **Enter your budgeted amount**, enter the total amount that you want to spend every quarter. For **Quarterly budget planning**, enter the amount that you want to spend for each quarter.

9. (Optional) Under **Budget scoping - optional**, for **Filters**, choose **Add filter** to apply one or more of the available filters (p. 120). Your choice of budget type determines the set of filters that's displayed on the console.

   **Note**

   You can't use the **Linked account** filter within a linked account.

10. (Optional) Under **Budget scoping - optional**, for **Advanced options**, choose one or more of the following filters. If you're signed in from a member account in an organization instead of from a management account, you might not see all of the advanced options.

   **Refunds**

   Any refunds that you received.

   **Credits**

   Any AWS credits that are applied to your account.

   **Upfront reservation fees**

   Any upfront fees that are charged to your account. When you purchase an All Upfront or Partial Upfront Reserved Instance from AWS, you pay an upfront fee in exchange for a lower rate for using the instance.

   **Recurring reservation charges**

   Any recurring charges to your account. When you purchase a Partial Upfront or No Upfront Reserved Instance from AWS, you pay a recurring charge in exchange for a lower rate for using the instance.

   **Taxes**

   Any taxes that are associated with the charges or fees in your budget.

   **Support charges**

   Any charges that AWS charges you for a support plan. When you purchase a support plan from AWS, you pay a monthly charge in exchange for service support.

   **Other subscription costs**

   Other applicable subscription costs that aren't covered by the other data categories. These costs can include data such as AWS training fees, AWS competency fees, out-of-cycle charges such as registering a domain with Route 53.

   **Use blended costs**

   The cost of the instance hours that you used. A blended rate doesn't include either the RI upfront costs or the RI discounted hourly rate.

   **Use amortized costs**

   The amortized cost of any reservation hours that you used. For more information about amortized costs, see **Show amortized costs**.
Discounts

Any enterprise discount such as RI volume discounts. Discount line items don't contain tags.

11. Under **Details**, for **Budget name**, enter the name of your budget. Your budget name must be unique within your account. It can contain A-Z, a-z, spaces, and the following characters:

   _ : / = + - % @

12. Choose Next.

13. Choose **Add an alert threshold**.

14. Under **Set alert threshold**, for **Threshold**, enter the amount that's needed to be reached for you to be notified. This can be either an absolute value or a percentage. For example, say you have a budget of 200 dollars. To be notified at 160 dollars (80% of your budget), enter **160** for an absolute budget or **80** for a percentage budget.

   Next to the amount, choose **Absolute value** to be notified when your costs exceed the threshold amount. Or, choose % of budgeted amount to be notified when your costs exceed the threshold percentage.

   Next to the threshold, choose **Actual** to create an alert for actual spend. Or, choose **Forecasted** to create an alert for forecasted spend.

15. (Optional) Under **Notification preferences - Optional**, for **Email recipients**, enter the email addresses that you want the alert to notify. Separate multiple email addresses with commas. A notification can be sent to a maximum of 10 email addresses.

16. (Optional) Under **Notification preferences - Optional**, for **Amazon SNS Alerts**, enter the Amazon Resource Name (ARN) for your Amazon SNS topic. For instructions on how to create a topic, see Creating an Amazon SNS topic for budget notifications (p. 127).

   **Important**
   After you create a budget with Amazon SNS notifications, Amazon SNS sends a confirmation email to the email addresses that you specified. The subject line is AWS Notification - Subscription Confirmation. The recipient must choose **Confirm subscription** in the confirmation email to receive future notifications.

17. (Optional) Under **Notification preferences - Optional**, for **AWS Chatbot Alerts**, you can choose to configure AWS Chatbot to send budget alerts to an Amazon Chime or Slack chat room. You configure these alerts on the AWS Chatbot console.

18. Choose Next.

19. (Optional) For **Attach actions - Optional**, you can configure an action that AWS Budgets performs on your behalf when the alert threshold is exceeded. For more information and instructions, see To configure a budget action (p. 124).

20. Choose Next.

   **Note**
   To proceed, you must configure at least one of the following parameters for each alert:
   
   - An email recipient for notifications
   - An Amazon SNS topic for notifications
   - A budget action

21. Review your budget settings, and then choose **Create budget**.

Creating a usage budget

Use this procedure to create a budget that's based on your usage.
Creating a budget

To create a usage budget

2. In the navigation pane, choose Budgets.
3. At the top of the page, choose Create budget.
4. For Choose budget type, choose Usage budget. Then, choose Next.
5. Under Choose what you’re budgeting against, for Budget against, choose Usage type groups or Usage types. A usage type group is a collection of usage types that have the same unit of measure, such as resources that measure usage by the hour.
   - For Usage type groups, choose the unit of measurement and the applicable service usage that you want the budget to monitor.
   - For Usage types, choose the specific service usage measurements that you want the budget to monitor.
6. Under Set budget amount, for Period, choose how often you want the budget to reset the actual and forecasted usage. Select Daily for every day, Monthly for every month, Quarterly for every three months, or Annually for every year.
   
   **Note**
   
   With a Monthly or Quarterly budget period, you can set custom future budgeted amounts using the budget planning feature.
7. For Budget effective date, choose Recurring budget for a budget that resets at the end of each budget period. Or, choose Expiring budget for a one-time budget that doesn’t reset after the given budget period.
8. Choose the start date or period to begin tracking against your budgeted amount. For an Expiring budget, choose the end date or period for the budget to end on.
   
   All budget times are in the UTC format.
9. If your budget period is Daily or Annually: For Enter your budgeted amount, enter the total amount that you want to use in each budget period.
   
   If your budget period is Monthly:
   
   - For Choose how to budget, choose Fixed to create a budget that monitors the same amount every month. Or, choose Monthly budget planning to specify the amount to monitor each month.
   - For a Fixed budget, for Enter your budgeted amount, enter the total amount of units that you want to use every month. For Monthly budget planning, enter the amount that you want to use for each month.
   
   If your budget period is Quarterly:
   
   - For Choose how to budget, choose Fixed to create a budget that monitors the same amount every quarter. Or, choose Quarterly budget planning to specify the amount to monitor each quarter.
   - For a Fixed budget, for Enter your budgeted amount, enter the total amount of units that you want to use every quarter. For Quarterly budget planning, enter the amount that you want to use for each quarter.
10. (Optional) Under Budget scoping - optional, for Filters, choose Add filter to apply one or more of the available filters (p. 120). Your choice of budget type determines the set of filters that’s displayed on the console.
   
   **Note**
   
   You can’t use the Linked account filter within a linked account.
11. Under **Details**, for **Budget name**, enter the name of your budget. Your budget name must be unique within your account. It can contain A-Z, a-z, spaces, and the following characters:

```
_.:/=+-%@
```

12. Choose **Next**.

13. Choose **Add an alert threshold**.

14. Under **Set alert threshold**, for **Threshold**, enter the amount that's needed to be reached for you to be notified. This can be either an absolute value or a percentage. For example, say you have a budget of 200 hours. To be notified at 160 hours (80% of your budget), enter **160** for an absolute budget or **80** for a percentage budget.

Next to the amount, choose **Absolute value** to be notified when your usage exceeds the threshold amount. Or, choose **% of budgeted amount** to be notified when your usage exceeds the threshold percentage.

Next to the threshold, choose **Actual** to create an alert for actual usage. Or, choose **Forecasted** to create an alert for forecasted usage.

15. (Optional) Under **Notification preferences - Optional**, for **Email recipients**, enter the email addresses that you want the alert to notify. Separate multiple email addresses with commas. A notification can be sent to a maximum of 10 email addresses.

16. (Optional) Under **Notification preferences - Optional**, for **Amazon SNS Alerts**, enter the ARN for your Amazon SNS topic. For instructions on how to create a topic, see **Creating an Amazon SNS topic for budget notifications (p. 127)**.

   **Important**
   After you create a budget with Amazon SNS notifications, Amazon SNS sends a confirmation email to the email addresses that you specified. The subject line is **AWS Notification - Subscription Confirmation**. The recipient must choose **Confirm subscription** in the confirmation email to receive future notifications.

17. (Optional) Under **Notification preferences - Optional**, for **AWS Chatbot Alerts**, you can choose to configure AWS Chatbot to send budget alerts to an Amazon Chime or Slack chat room. You configure these alerts on the AWS Chatbot console.

18. Choose **Next**.

19. (Optional) For **Attach actions - Optional**, you can configure an action that AWS Budgets performs on your behalf when the alert threshold is exceeded. For more information and instructions, see **To configure a budget action (p. 124)**.

20. Choose **Next**.

   **Note**
   To proceed, you must configure at least one of the following parameters for each alert:
   
   - An email recipient for notifications
   - An Amazon SNS topic for notifications
   - A budget action

21. Review your budget settings, and then choose **Create budget**.

### Creating a Savings Plans budget

Use this procedure to create a budget that's specifically for Savings Plans utilization or coverage.

**To create a Savings Plans budget**

2. In the navigation pane, choose **Budgets**.
3. At the top of the page, choose **Create budget**.
4. For **Choose budget type**, choose **Savings Plans budget**. Then, choose **Next**.
5. Under **Utilization threshold**, for **Period**, choose how often you want the budget to reset the tracked utilization or coverage. Select **Daily** for every day, **Monthly** for every month, **Quarterly** for every three months, or **Annually** for every year.

   All budget times are in the UTC format.

6. For **Monitor my spend against**, choose **Utilization of Savings Plans** to track how much of your Savings Plans you used. Or, choose **Coverage of Savings Plans** to track how much of your instance usage is covered by Savings Plans.

   For **Utilization threshold**, enter the utilization percentage that you want AWS to notify you at. For example, for a utilization budget where you want to stay above 90% Savings Plans utilization, enter 90. The budget notifies you when your overall Savings Plans utilization is below 90%.

   For **Coverage threshold**, enter the coverage percentage that you want AWS to notify you at. For example, for a coverage budget where you want to stay above 80%, enter 80. The budget notifies you when your overall coverage is below 80%.

7. (Optional) Under **Budget scoping - optional**, for **Filters**, choose **Add filter** to apply one or more of the available filters (p. 120). Your choice of budget type determines the set of filters that's displayed on the console.

   **Note**
   You can't use the **Linked account** filter within a linked account.

8. Under **Details**, for **Budget name**, enter the name of your budget. Your budget name must be unique within your account. It can use A-Z, a-z, spaces, and the following characters:

   _ . : / = + - @

9. Choose **Next**.
10. Under **Notification preferences**, for **Email recipients**, enter the email addresses that you want the alert to notify. Separate multiple email addresses with commas. A notification can be sent to a maximum of 10 email addresses.

11. (Optional) For **Amazon SNS Alerts**, enter the ARN for your Amazon SNS topic. For instructions on how to create a topic, see Creating an Amazon SNS topic for budget notifications (p. 127).

   **Important**
   After you create a budget with Amazon SNS notifications, Amazon SNS sends a confirmation email to the email addresses that you specified. The subject line is **AWS Notification - Subscription Confirmation**. The recipient must choose **Confirm subscription** in the confirmation email to receive future notifications.

12. (Optional) For **AWS Chatbot Alerts**, you can choose to configure AWS Chatbot to send budget alerts to an Amazon Chime or Slack chat room. You configure these alerts through the AWS Chatbot console.

13. Choose **Next**.

   **Note**
   To proceed, you must configure at least one email recipient or an Amazon SNS topic for notifications.

14. Review your budget settings, and then choose **Create budget**.

## Creating a reservation budget

Use this procedure to create a budget for RI utilization or coverage.
To create a reservation budget

2. In the navigation pane, choose Budgets.
3. At the top of the page, choose Create budget.
4. For Choose budget type, choose Reservation budget. Then, choose Next.
5. Under Utilization threshold, for Period, choose how often you want the budget to reset the tracked utilization or coverage. Select Daily for every day, Monthly for every month, Quarterly for every three months, or Annually for every year.

   All budget times are in the UTC format.
6. For Monitor my spend against, choose Utilization of reservations to track how much of your reservation you used. Or, choose Coverage of reservations to track how much of your instance usage is covered by reservations.
7. For Service, choose the service that you want the budget to track.
8. For Utilization threshold, enter the utilization percentage that you want AWS to notify you at. For example, for a utilization budget where you want to stay above 90% RI utilization, enter 90. The budget notifies you when your overall RI utilization is below 90%.

   For Coverage threshold, enter the coverage percentage that you want AWS to notify you at. For example, for a coverage budget where you want to stay above 80%, enter 80. The budget notifies you when your overall coverage is below 80%.
9. (Optional) Under Budget scoping - optional, for Filters, choose Add filter to apply one or more of the available filters (p. 120). Your choice of budget type determines the set of filters that is displayed on the console.

   Note
   You can't use the Linked account filter within a linked account.
10. Under Details, for Budget name, enter the name of your budget. Your budget name must be unique within your account. It can contain A-Z, a-z, spaces, and the following characters:

   _ . : /=+-%@

11. Choose Next.
12. Under Notification preferences, for Email recipients, enter the email addresses that you want the alert to notify. Separate multiple email addresses with commas. A notification can be sent to a maximum of 10 email addresses.
13. (Optional) For Amazon SNS Alerts, enter the ARN for your Amazon SNS topic. For instructions on creating a topic, see Creating an Amazon SNS topic for budget notifications (p. 127).

   Important
   After you create a budget with Amazon SNS notifications, Amazon SNS sends a confirmation email to the email addresses that you specified. The subject line is AWS Notification - Subscription Confirmation. The recipient must choose Confirm subscription in the confirmation email to receive future notifications.
14. (Optional) For AWS Chatbot Alerts, you can choose to configure AWS Chatbot to send budget alerts to an Amazon Chime or Slack chat room. You configure these alerts through the AWS Chatbot console.
15. Choose Next.

   Note
   To proceed, you must configure at least one email recipient or an Amazon SNS topic for notifications.
16. Review your budget settings, and then choose Create budget.
Available budget filters

Usage Type Group

Choose one of the groups provided, such as **S3: Data Transfer – Internet (Out) (GB)**. A usage type group is a collection of usage types that have the same unit of measure. If you choose both the **Usage Type Group** and the **Usage Type** filters, Cost Explorer shows you usage types that are automatically constrained to the group unit of measure. For example, when you choose the group **EC2: Running Hours (Hrs)** and then choose the **EC2-Instances** filter for **Usage Type**, Cost Explorer shows you only the usage types that are measured in hours.

Usage Type

Choose a filter such as **S3** and then choose a usage type value, such as **DataTransfer-Out-Bytes (GB)**. You can create a usage budget only for a specific unit of measure. If you choose **Usage Type** but not **Usage Type Group**, Cost Explorer shows you all the available units of measure for the usage type.

Service

Choose an AWS service. You can also use the **Service** dimension to filter costs by specific AWS Marketplace software. This includes your costs for specific AMIs, web services, and desktop apps. For more information, see [What Is AWS Marketplace?](#).

**Note**

You can use this filter only for cost, RI utilization, or RI coverage budgets. Cost Explorer doesn’t show revenue or usage for the AWS Marketplace software seller. The RI utilization and RI coverage reports allow filtering by only one service at a time and only for the following services:

- Amazon Elastic Compute Cloud
- Amazon Redshift
- Amazon Relational Database Service
- Amazon ElastiCache
- Amazon OpenSearch Service

Linked Account

Choose an AWS account that is a member of the account that you're creating the budget for.

**Note**

Do not use this filter within a member account. If the current account is a member account, filtering by **linked account** is not supported.

Tag

If you have activated any tags, choose a resource tag. A tag is a label that you can use to organize your resource costs and track them on a detailed level. There are AWS generated tags and user-defined tags. You must activate tags to use them. For more information, see [Activating the AWS-Generated Cost Allocation Tags](#) and [Activating User-Defined Cost Allocation Tags](#).

Purchase Option

Choose **On Demand Instances**, **Standard Reserved Instances**, or **Savings Plans**.

Availability Zone

Choose the **Availability Zone** in which the resource that you want to create a budget for is running.

API Operation

Choose an action, such as **CreateBucket**.
Billing Entity

Choose the organization that bills you for a service. For AWS service charges, AWS is the billing entity. For third-party services that are sold through AWS Marketplace, AWS Marketplace is the billing entity.

Instance Type

Choose the type of instance that you want to track with this budget.

Instance Family

Choose the family of instances to track using this budget.

Platform

Choose the operating system that your RI runs on. Platform is either Linux or Windows.

Tenancy

Choose whether you share an RI with another user or not. Tenancy is either Dedicated or Default.

Savings Plans Type

Choose what you want to budget for, between Compute Savings Plans and EC2 Instance Savings Plans. The Savings Plans type filter is only available for Savings Plans utilization budgets.

Viewing your budgets

You can view the state of your budgets at a glance on the Budgets dashboard. Your budgets are listed on the dashboard along with the following data:

- Your current costs and usage incurred for a budget during the budget period
- Your budgeted costs or usage for the budget period
- Your forecasted usage or costs for the budget period
- A percentage that shows your costs or usage compared to your budgeted amount
- A percentage that shows your forecasted costs or usage compared to your budgeted amount

To view your budgets

2. On the navigation pane, choose Budgets.
3. To see the filters and cost variances for your budgets, choose the budget's name in your list of budgets.

Reading your budgets

After you choose your budget name, you see your budget details page. This page includes the following information:

- Current vs budgeted – Your current incurred costs compared to your budgeted costs.
- Forecasted vs budgeted – Your forecasted costs compared to your budgeted costs.
- Alerts – Any alerts or notifications about the state of your budgets.
- Details – The amount, type, time period, and any other additional parameters for your budget.
• **Budget history** tab – A chart and table that show the history of your budget. **QUARTERLY** budgets show the last four quarters of history, and **MONTHLY** budgets show the last 12 months. Budget history isn't available for **ANNUAL** budgets.

If you change the budgeted amount for a budget period, then the budgeted amount in the table is the last budgeted amount. For example, if you have a monthly budget set for 100 in January and you change the budget to 200 in February, then the February line in the table shows only the 200 budget.

• **Alerts** tab – More details for any alerts about the state of your budget, including a **Definition** that describes the conditions for exceeding the alert threshold.

You can use this information to see how well your budget has matched your costs and usage in the past. You can also download all of the data that Budgets used to create the table through the following procedure.

**To download a budget CSV**

2. On the navigation pane, choose **Budgets**.
3. To see the filters and cost variances for your budgets, choose the budget name in your list of budgets.
4. On the **Budget history** tab, choose **Download as CSV**.
5. Follow the instructions onscreen.

**Editing a budget**

**Note**

You can't edit the budget name.

**To edit a budget**

2. On the navigation pane, choose **Budgets**.
3. On the **Budgets** page, from your list of budgets, choose the budget that you want to edit.
4. Choose **Edit**.
5. Change the parameters that you want to edit. You can't change the budget name.
6. After you make your changes on each page, choose **Next**.
7. Choose **Save**.

**Downloading a budget**

You can download your budgets as a CSV file. The file includes all of the data for all of your budgets, such as Budget Name, Current Value and Forecasted Value, Budgeted Value, and more.

**To download a budget**

2. On the navigation pane, choose **Budgets**.
3. Choose **Download CSV**.
4. Open or save your file.
Copying a budget

You can copy an existing budget to a new one. By doing this, you can retain the filters and notification settings from your original budget, or change them. Billing and Cost Management automatically populates the fields on the page that you create the new budget on. You can update the budget parameters on this page.

To copy a budget

2. On the navigation pane, choose Budgets.
3. From the list of budgets, select the budget that you want to copy.
4. At the top of the page, choose Actions, and then choose Copy.
5. Change the parameters that you want to update. You must change the budget name.
6. After you make any necessary changes on each page, choose Next.
7. Choose Copy budget.

Deleting a budget

You can delete your budgets and the associated email and Amazon SNS notifications at any time. However, you can't recover a budget after you delete it. If you delete a budget, all email notifications and notification subscribers that are associated with the budget are also deleted.

To delete a budget

2. On the navigation pane, choose Budgets.
3. From your list of budgets, select one or more budgets that you want to delete.
4. At the top of the page, choose Actions, and then choose Delete.
5. Choose Confirm.

Configuring AWS Budgets actions

You can use AWS Budgets to run an action on your behalf when a budget exceeds a certain cost or usage threshold. To do this, after you set a threshold, configure a budget action to run either automatically or after your manual approval.

Your available actions include applying an IAM policy or a service control policy (SCP). They also include targeting specific Amazon EC2 or Amazon RDS instances in your account. You can use SCPs so that you don't need to provision any new resources during the budget period.

**Note**
From the management account, you can apply an SCP to another account. However, you can't target Amazon EC2 or Amazon RDS instances in another account.

You can also configure multiple actions to initiate at the same notification threshold. For example, you can configure actions to initiate automatically when you reach 90 percent of your forecasted costs for the month. To do so, perform the following actions:

- Apply a custom Deny IAM policy that restricts the ability for a user, group, or role to provision additional Amazon EC2 resources.
- Target specific Amazon EC2 instances in US East (N. Virginia) us-east-1.

Setting up a role for AWS Budgets to run budget actions

To use budget actions, you must create a service role for AWS Budgets. A service role is an IAM role that a service assumes to perform actions on your behalf. An IAM administrator can create, modify, and delete a service role from within IAM. For more information, see Creating a role to delegate permissions to an AWS service in the IAM User Guide.

To allow AWS Budgets to perform actions on your behalf, you must grant the necessary permissions to the service role. The following table lists the permissions that you can grant the service role.

<table>
<thead>
<tr>
<th>Permissions policy for budget actions</th>
<th>Instructions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allows AWS Budgets broad permission to control AWS resources in the AWS Cost Management user guide</td>
<td>This is an AWS managed policy. For instructions on how to attach a managed policy, see To use a managed policy as a permissions policy for an identity (console) in the IAM User Guide.</td>
</tr>
<tr>
<td>Managed policies in the AWS Cost Management user guide</td>
<td>You can use this example policy as an inline policy or a customer managed policy. For instructions on how to embed an inline policy, see To embed an inline policy for a user or role (console) in the IAM User Guide. For instructions on how to create a customer managed policy, see Creating IAM policies (console) in the IAM User Guide.</td>
</tr>
<tr>
<td>Managed policies in the AWS Cost Management user guide</td>
<td>You can use this example policy as an inline policy or a customer managed policy. For instructions on how to embed an inline policy, see To embed an inline policy for a user or role (console) in the IAM User Guide. For instructions on how to create a customer managed policy, see Creating IAM policies (console) in the IAM User Guide.</td>
</tr>
</tbody>
</table>

Configuring a budget action

You can attach budget actions to an alert for either a cost budget or a usage budget. To configure a budget action on a new budget, first follow the steps for Creating a cost budget (p. 113) or Creating a usage budget (p. 115). To configure a budget action on an existing cost or usage budget, first follow the steps for Editing a budget (p. 122). Then, after you reach the Configure alerts step of creating or editing the budget, use the following procedure.

To configure a budget action

1. To configure a budget action on a new alert, choose Add an alert threshold. To configure a budget action on an existing alert, skip to step 7.
2. Under **Set alert threshold**, for **Threshold**, enter the amount that needs to be reached for you to be notified. This can be either an absolute value or a percentage. For example, say you have a budget of 200 dollars. To be notified at 160 dollars (80% of your budget), enter 160 for an absolute budget or 80 for a percentage budget.

   Next to the amount, choose **Absolute value** to be notified when your costs exceed the threshold amount. Or, choose **% of budgeted amount** to be notified when your costs exceed the threshold percentage.

   Next to the threshold, choose **Actual** to create an alert for actual spend. Or, choose **Forecasted** to create an alert for forecasted spend.

3. (Optional) Under **Notification preferences - Optional**, for **Email recipients**, enter the email addresses that you want the alert to notify. Separate multiple email addresses with commas. A notification can have up to 10 email addresses.

4. (Optional) Under **Notification preferences - Optional**, for **Amazon SNS Alerts**, enter the Amazon Resource Name (ARN) for your Amazon SNS topic. For instructions on how to create a topic, see Creating an Amazon SNS topic for budget notifications (p. 127).

   **Important**
   After you create a budget with Amazon SNS notifications, Amazon SNS sends a confirmation email to the email addresses that you specified. The subject line is **AWS Notification - Subscription Confirmation**. The recipient must choose **Confirm subscription** in the confirmation email to receive future notifications.

5. (Optional) Under **Notification preferences - Optional**, for **AWS Chatbot Alerts**, you can configure AWS Chatbot to send budget alerts to an Amazon Chime or Slack chat room. You configure these alerts through the AWS Chatbot console.

6. Choose **Next**.

7. For **Attach actions - Optional**, choose **Add Action**.

   a. For **Select IAM role**, choose an IAM role to allow AWS Budgets to perform an action on your behalf.

      **Note**
      If you didn't configure and assign the appropriate permissions for the IAM role and for AWS Budgets, then AWS Budgets can't run your configured actions. For simplified permissions management, we recommend that you use the managed policy. This ensures that your AWS Budgets actions work as intended and eliminates the need to update your existing IAM policy for AWS Budgets whenever any new functionality is added. This is because new functions and capabilities are added to the managed policy by default. For more information about managed policies, see Managed policies (p. 200).

      For more information and examples of IAM role permissions, see Managed policies in the AWS Cost Management user guide.

   b. For **Which action type should be applied when the budget threshold has been exceeded**, select the action that you want AWS Budgets to take on your behalf.

      You can choose from applying an IAM policy, attaching a service control policy (SCP), or targeting specific Amazon EC2 or Amazon RDS instances. You can apply multiple budget actions to a single alert. Only a management account can apply SCPs.

   c. Depending on the action that you chose, complete the fields related to the resources that you want to apply the action to.

   d. For **Do you want to automatically run this action when this threshold is exceeded**, choose **Yes** or **No**. If you choose **No**, then you run the action manually on the **Alert details** page. For instructions, see Reviewing and approving your budget action (p. 126).
Configuring AWS Budgets actions

e. For **How do you want to be alerted when this action is run**, choose **Use the same alert settings when you defined this threshold** or **Use different alert settings**. To use different alert settings, complete the **Notification preferences** specific to this action.

8. Choose **Next**.

    **Note**
    
    To proceed, you must configure at least one of the following for each alert:
    
    - An email recipient for notifications
    - An Amazon SNS topic for notifications
    - A budget action

9. Review your budget settings, and then choose **Create budget** or **Save**.

After you create an action, you can view its status from the AWS Budgets page on the **Actions** column. This column shows your configured actions count, actions waiting for your approval (**Requires approval**), and your successfully completed actions.

**Reviewing and approving your budget action**

You receive a notification to inform you that an action is pending or has already run on your behalf, regardless of your action preferences. The notification includes a link to the **Budget details** page of the action. You can also navigate to the **Budget details** page by choosing the budget name on the AWS Budgets page.

On the **Budget details** page, you can review and approve your budget action.

**To review and approve your budget action**

1. On the **Budget details** page, in the **Alerts** section, choose **Requires approval**.
2. In the **Actions** pop-up, choose the name of the alert that requires an action.
3. On the **Alert details** page, in the **Action** section, review the action that requires approval.
4. Select the action that you want to run, and then choose **Run action**.
5. Choose **Yes, I am sure**.

Your pending actions move from the **pending** status in **Action history**, listing the newest actions at the top. AWS Budgets shows actions configured and run in the last 60 days. You can view the full history of actions by using AWS CloudTrail or by calling the **DescribeBudgetActionHistories** API.

**Reversing a previous action**

You can review and undo previously completed actions from the **Action history** table. Each status is defined as follows:

- **Standby** - AWS Budgets is actively evaluating the action.
- **Requires approval** - The action was initiated, and is waiting for your approval.
- **Completed** - The action successfully completed.
- **Reversed** - The action was undone, and AWS Budgets will no longer evaluate the action for the remaining budgeted period.

If you want AWS Budgets to re-evaluate the reversed action during the same period, you can choose **Reset**. You can do this, for example, if you initiated a read–only policy but then received approval from your manager to increase your budget and adjust your budgeted amount during the current period.
Creating an Amazon SNS topic for budget notifications

When you create a budget that sends notifications to an Amazon Simple Notification Service (Amazon SNS) topic, you need to either have a preexisting Amazon SNS topic or create one. Amazon SNS topics allow you to send notifications over SNS in addition to email. Your budget must have permissions to send a notification to your topic.

To create an Amazon SNS topic and grant permissions to your budget, use the Amazon SNS console.

To create an Amazon SNS notification topic and grant permissions

2. On the navigation pane, choose Topics.
3. Choose Create topic.
4. For Name, enter the name for your notification topic.
5. (Optional) For Display name, enter the name that you want displayed when you receive a notification.
7. In the policy text field, after "Statement": [ , add the following text:

```json
{
  "Sid": "E.g., AWSBudgetsSNSPublishingPermissions",
  "Effect": "Allow",
  "Principal": {
    "Service": "budgets.amazonaws.com"
  },
  "Action": "SNS:Publish",
  "Resource": "your topic ARN"
},
```

8. Replace E.g., AWSBudgetsSNSPublishingPermissions with a string. The Sid must be unique within the policy.
9. Choose Create topic.
10. Under Details, save your ARN.
11. Choose Edit.
12. Under Access policy, replace your topic ARN with the Amazon SNS topic ARN from step 10.
13. Choose Save changes.

Your topic now appears in the list of topics on the Topics page.

Troubleshooting

You might encounter the following error messages when you're creating your Amazon SNS topic for budget notifications.

Please comply with SNS ARN format

There's a syntax error in the ARN you replaced (step 9). Confirm the ARN for proper syntax and formatting.
Invalid SNS topic

AWS Budgets doesn't have access to the SNS topic. Confirm that you've allowed budgets.amazonaws.com the ability to publish messages to this SNS topic, in the SNS topic's resource based policy.

The SNS topic is encrypted

You have encryption enabled on the SNS topic. The SNS topic won't work without additional permissions. Disable encryption on the topic, and refresh the Budget edit page.

Checking or resending notification confirmation emails

When you create a budget with notifications, you also create Amazon SNS notifications. For notifications to be sent, you must accept the subscription to the Amazon SNS notification topic.

To confirm that your notification subscriptions have been accepted or to resend a subscription confirmation email, use the Amazon SNS console.

To check your notification status or to resend a notification confirmation email

2. On the navigation pane, choose Subscriptions.
3. On the Subscriptions page, for Filter, enter budget. A list of your budget notifications appears.
4. Check the status of your notification. Under Status, PendingConfirmation appears if a subscription hasn't been accepted and confirmed.
5. (Optional) To resend a confirmation request, select the subscription with a pending confirmation and choose Request confirmation. Amazon SNS sends a confirmation request to the endpoints that are subscribed to the notification.

When each owner of an endpoint receives the email, they must choose the Confirm subscription link to activate the notification.

Protecting your Amazon SNS budget alerts data with SSE and AWS KMS

You can use server-side encryption (SSE) to transfer sensitive data in encrypted topics. SSE protects Amazon SNS messages by using keys managed in AWS Key Management Service (AWS KMS).

To manage SSE using AWS Management Console or the AWS Service Development Kit (SDK), see Enabling Server-Side Encryption (SSE) for an Amazon SNS Topic in the Amazon Simple Notification Service Getting Started Guide.

To create encrypted topics using AWS CloudFormation, see the AWS CloudFormation User Guide.

SSE encrypts messages as soon as Amazon SNS receives them. The messages are stored encrypted and are decrypted using Amazon SNS only when they're sent.

Configuring AWS KMS permissions

You must configure your AWS KMS key policies before you can use SSE. The configuration enables you to encrypt topics, as well as encrypt and decrypt messages. For details about AWS KMS permissions, see AWS KMS API Permissions: Actions and Resources Reference in the AWS Key Management Service Developer Guide.
You can also use IAM policies to manage AWS KMS key permissions. For more information, see Using IAM Policies with AWS KMS.

Note
Although you can configure global permissions to send and receive message from Amazon SNS, AWS KMS requires you to name the full ARN of AWS KMS keys (KMS key) in the specific Regions. You can find this in the Resource section of an IAM policy.
You must ensure that the key policies of the KMS keys allow the necessary permissions. To do this, name the principals that produce and consume encrypted messages in Amazon SNS as users in the KMS key policy.

To enable compatibility between AWS Budgets and encrypted Amazon SNS topics

1. Create a KMS key.
2. Add the following text to the KMS key policy.

```json
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Effect": "Allow",
      "Principal": {
        "Service": "budgets.amazonaws.com"
      },
      "Action": [
        "kms:GenerateDataKey*",
        "kms:Decrypt"
      ],
      "Resource": "*"
    }
  ]
}

3. Enable SSE for your SNS topic.

Note
Be sure that you're using the same KMS key that grants AWS Budgets the permissions to publish to encrypted Amazon SNS topics.

4. Choose Save Changes.

Receiving budget alerts in Amazon Chime and Slack

You can receive your AWS Budgets alerts in Amazon Chime and Slack by using AWS Chatbot.

AWS Chatbot enables you to receive AWS Budgets alerts directly into your designated Slack channel or Amazon Chime chat room.

To begin receiving your budget alerts in Slack and Amazon Chime

1. Follow Creating a budget (p. 113) or Editing a budget (p. 122) and select Configure alerts.
2. Add an Amazon SNS topic as an alert recipient to a specific alert or alerts. To ensure that AWS Budgets has permissions to publish to your Amazon SNS topics, see Creating an Amazon SNS Topic for Budget Notifications (p. 127).
3. Select Confirm Budget.
4. Select Done.
5. Open the AWS Chatbot console.
7. Choose Configure.
Reporting your budget metrics with budget reports

There are specific authorization processes for each endpoint: for example, Slack channel, Amazon Chime rooms, AWS Chatbot IAM permissions, and SNS topics receiving the budget alerts.

8. Choose Slack workspace.
9. Choose a channel type.
   • Public: Everyone in your workspace can see or join the channel
   • Private: The channel is viewable only by invitation
10. Either select an existing IAM role for AWS Chatbot to assign or create a new IAM role.
11. Choose a role name.
12. Select the Amazon SNS Region.
13. Select the SNS topic.
   
   **Note**
   You can send AWS Budgets alerts to multiple Amazon SNS topics and Regions.
   At least one of the Amazon SNS topics must match the Amazon SNS topic or topics of your budget or budgets.
14. Select Configure.

Reporting your budget metrics with budget reports

With AWS Budgets, you can configure a report to monitor the performance of your existing budgets on a daily, weekly, or monthly cadence and deliver that report to up to 50 email addresses.

You can create up to 50 reports for each standalone account or AWS Organizations management account. Each budget report costs $.01 USD for each report delivered. This is regardless of the number of recipients receiving the report. For example, a daily budget report costs $.01 a day, a weekly budget report costs $.01 a week, and a monthly budget report costs $.01 a month.

If you use consolidated billing in an organization and you own the management account, you can use IAM policies to control access to budgets by member accounts. By default, owners of member accounts can create their own budgets but can't create or edit budgets for other users. You can use IAM to allow users in a member account to create, edit, delete, or read the budget for your management account. Do this, for example, to allow another account to administer your budget. For more information, see Overview of managing access permissions (p. 194). For more information about AWS Organizations, see the AWS Organizations User Guide.

Topics

- Creating an AWS Budgets report (p. 130)
- Editing an AWS Budgets report (p. 131)
- Copying an AWS Budgets report (p. 131)
- Deleting an AWS Budgets report (p. 132)

Creating an AWS Budgets report

Use the following procedure to create an AWS Budgets report.

**To create an AWS Budgets report**

2. In the navigation pane, choose **Budgets Reports**.
3. On the top right of the page, choose **Create budget report**.
4. Select the budgets that you want to include in your report. You can select up to 50 budgets.

   **Note**
   If you select more, you can't proceed to the next step until you change your selection to 50 or fewer budgets.

5. For **Report frequency**, choose **Daily**, **Weekly**, or **Monthly**.
   - If you choose a **Weekly** report: For **Day of week**, choose the day of the week that you want the report delivered.
   - If you choose a **Monthly** report: For **Day of month**, choose the calendar day of the month that you want the report delivered. If you choose any day after the 28th day, and the next month doesn't have that calendar day, then your report is delivered on the last day of that month.

   Reports are delivered at approximately 0:00 UTC+0 on the specified day.

6. For **Email recipients**, enter the email addresses to deliver the report to. Separate multiple email addresses with commas. You can include up to 50 email recipients for each budget report.

7. For **Budget report name**, enter the name of your budget report. This name appears on the subject line of the budget report email. You can change the report name at any time.

8. Choose **Create budget report**.

Your report appears on the AWS Budgets Reports dashboard. On the dashboard, you can filter your reports by **Report name**. For each report, the dashboard also shows **Frequency**, **Budgets included**, and **Recipient(s)**.

**Editing an AWS Budgets report**

You can use this procedure to edit an AWS Budgets report.

**To edit an AWS Budgets report**

2. In the navigation pane, choose **Budgets Reports**.
3. Choose the name of the report that you want to edit.
4. On the **Edit budget report** page, change the parameters that you want to edit.
5. Choose **Save**.

**Copying an AWS Budgets report**

Use the following procedure to copy an AWS Budgets report.

**To copy an AWS Budgets report**

2. In the navigation pane, choose **Budgets Reports**.
3. From the list of reports, select the report that you want to copy.
4. At the top of the page, choose **Actions**, and then choose **Copy**.
5. Change the parameters that you want to update.
Deleting an AWS Budgets report

Use the following procedure to delete an AWS Budgets report.

**To delete an AWS Budgets report**

2. In the navigation pane, choose **Budgets Reports**.
3. From the list of reports, select the report that you want to delete.
4. At the top of the page, choose **Actions**, and then choose **Delete**.
5. Choose **Confirm**.

Detecting unusual spend with AWS Cost Anomaly Detection

AWS Cost Anomaly Detection is an AWS Cost Management feature that uses machine learning to continuously monitor your cost and usage to detect unusual spends. Using AWS Cost Anomaly Detection includes the following benefits:

- Receive alerts individually in aggregated reports. You can receive alerts in an email or an Amazon SNS topic.
- Evaluate your spend patterns using machine learning methods to minimize false positive alerts. For example, you can evaluate weekly or monthly seasonality and organic growth.
- Analyze and determine the root cause of the anomaly, such as account, service, Region, or usage type that is driving the cost increase.
- Configure how you need to evaluate your costs. You can choose whether you want to analyze all of your AWS services independently, or by member accounts, cost allocation tags, or cost categories.

**Note**

AWS Cost Anomaly Detection runs approximately three times a day after your billing data is processed. You might experience a slight delay in receiving alerts. As a result, you might accumulate additional costs over the notified amount by the time you receive the alert.

**Topics**

- Setting up your anomaly detection (p. 132)
- Getting started with AWS Cost Anomaly Detection (p. 133)
- Editing your alerting preferences (p. 138)
- Creating an Amazon SNS topic for anomaly detection (p. 139)

Setting up your anomaly detection

The overviews in this section help you get started with AWS Cost Anomaly Detection in AWS Billing and Cost Management.

**Topics**
Enabling Cost Explorer

AWS Cost Anomaly Detection is a feature within Cost Explorer. To access AWS Cost Anomaly Detection, enable Cost Explorer. For information about how to enable Cost Explorer using the console, see Enabling Cost Explorer (p. 71).

Controlling access using IAM

After you enable Cost Explorer at the management account level, you can use AWS Identity and Access Management (IAM) to manage access to your billing data for individual IAM users. You can then grant or revoke access on an individual level for each account, rather than granting access to all member accounts.

An IAM user must be granted explicit permission to view pages in the Billing and Cost Management console. With the appropriate permissions, the IAM user can view costs for the AWS account that the IAM user belongs to. For the policy that grants the necessary permissions to an IAM user, see AWS Billing actions policies (p. 196).

Accessing the console

When your setup is complete, access AWS Cost Anomaly Detection.

To access AWS Cost Anomaly Detection

2. On the navigation pane, choose Cost Anomaly Detection.

Quotas

For the default quotas, see AWS Cost Anomaly Detection (p. 218).

Getting started with AWS Cost Anomaly Detection

When you start using AWS Cost Anomaly Detection in AWS Billing and Cost Management, you have several options for configuring your cost monitors and alert subscriptions.

Topics

- Creating your cost monitors and alert subscriptions (p. 133)
- Detection history values (p. 136)
- Viewing your detected anomalies and root causes (p. 136)
- Monitor types (p. 138)

Creating your cost monitors and alert subscriptions

You can configure AWS Cost Anomaly Detection so that it detects anomalies at a lower granularity and spend patterns, in context to your monitor type.
For example, your spend patterns for Amazon EC2 usage might be different from your AWS Lambda or Amazon S3 spend patterns. By segmenting spends by AWS services, AWS Cost Anomaly Detection can detect separate spend patterns that help decrease false positive alerts. You can also create cost monitors that evaluate specific cost allocation tags, member accounts within an organization (AWS Organizations), and cost categories based on your AWS account structure.

As you create your cost monitors, you can configure your alert subscriptions specific to each monitor.

**To create a cost monitor**

2. In the navigation pane, choose **Cost Anomaly Detection**.
3. Choose the **Cost monitors** tab.
4. Choose **Create monitor**.
5. In **Step 1**, choose a monitor type and name your monitor.

   For more information about each monitor type and best practices, see Monitor types (p. 138).

   For **Monitor name**, enter a name for your anomaly monitor. We recommend that the name is a short description so that you know what the monitor represents when you view your monitors on the **Cost monitors** tab.

6. Choose **Next**.
7. In **Step 2**, configure your alert subscriptions.

   For **Alert subscription**, if you do not have an existing subscription, choose **Create a new subscription**. If you have existing subscriptions, select **Choose an existing subscription**.

   **Note**
   An alert subscription notifies you when a cost monitor detects an anomaly. Depending on the alert frequency, you can notify designated individuals by email or Amazon SNS. For example, you can create a subscription for the Finance team in your organization.

   For **Subscription name**, enter a name that describes your use case. For example, if the subscription is meant for leadership, then the subscription name might be “Leadership report.”

   For **Threshold**, enter the dollar amount threshold to receive alerts.

   **Note**
   AWS Cost Anomaly Detection sends you a notification when the difference between your actual spend and normal spend pattern has exceeded the **Threshold**. For example, if your normal spend pattern is $100 and you set a $10 threshold, then alert recipients get anomaly notifications when the cost exceeds $110. If anomalies repeat over multiple days, then alert recipients continue to get notifications while the aggregate cost impact of the anomalies exceed the threshold amount.

   The machine learning model continues to detect spend anomalies on your account even if the anomaly is below the alert threshold. All anomalies detected by the machine learning model (with cost impacts greater and less than the threshold) are available in the **Detection history** tab.

   Under **Alerting frequency**, choose your preferred notification frequency.

   - **Individual alerts** - The alert notifies you as soon as an anomaly is detected. You might receive multiple alerts throughout a day. These notifications require an Amazon SNS topic.
   - **Daily summary** - The alert notifies you with a daily summary when anomalies are detected. You receive one email containing information for multiple anomalies that occurred that day. These notifications require at least one email recipient.
• **Weekly summary** - The alert notifies you with a weekly summary when anomalies are detected. You receive one email containing information for multiple anomalies that occurred that week. These notifications require at least one email recipient.

Under **Alert recipients**, enter email addresses for this subscription.

8. (Optional) Choose **Add alert subscriptions** to create another alert subscription. With this option, you can create a new subscription using the same monitor.

9. Choose **Create monitor**.

**To create an alert subscription**

You must create at least one alert subscription per monitor. The "create cost monitor steps" described earlier already include the alert subscription creation process. If you want to create additional subscriptions, perform the following steps.

1. Go to the **Alert subscriptions tab**.
2. Choose **Create a subscription**.
3. For **Subscription name**, enter a name that describes your use case. For example, if the subscription is meant for leadership, then the subscription name might be “Leadership report.”
4. For **Threshold**, enter the dollar amount threshold to receive alerts.
   
   **Note**
   
   AWS Cost Anomaly Detection sends you a notification when the difference between your actual spend and normal spend pattern has exceeded the **Threshold**. For example, if your normal spend pattern is $100 and you set a $10 threshold, then alert recipients get anomaly notifications when the cost exceeds $110. If anomalies repeat over multiple days, then alert recipients continue to get notifications while the aggregate cost impact of the anomalies exceed the threshold amount.
   
   The machine learning model continues to detect spend anomalies on your account even if the anomaly is below the alert threshold. All anomalies detected by the machine learning model (with cost impacts greater and less than the threshold) are available in the **Detection history** tab.

5. Under **Alerting frequency**, choose your preferred notification frequency.
   
   • **Individual alerts** - The alert notifies you as soon as an anomaly is detected. You might receive multiple alerts throughout a day. These notifications require an Amazon SNS topic.
   
   • **Daily summary** - The alert notifies you with a daily summary when anomalies are detected. You receive one email containing information for multiple anomalies that occurred that day. These notifications require at least one email recipient.
   
   • **Weekly summary** - The alert notifies you with a weekly summary when anomalies are detected. You receive one email containing information for multiple anomalies that occurred that week. These notifications require at least one email recipient.

Under **Alert recipients**, enter email addresses for this subscription.

6. In the **Cost monitors** section, select the monitors you would like to be associated with the alert subscription.

7. Choose **Create subscription**.

   **Note**
   
   You can only access cost monitors and alert subscriptions under the account that created them. For example, if the cost monitor was created under a member/linked account, the payer account will not be able to view or edit the cost monitors, alert subscriptions or detected anomalies.
Detection history values

On the Detection history tab, you can view a list of all the anomalies detected over the time frame that you have selected. By default, you can see the anomalies detected in the last 90 days. You can search by Severity, Assessment, Service, Account ID, Usage type, Region, or Monitor type.

The following information is included on the Detection History page:

Time frame

The options are Last 30 days, Last 60 days, and Last 90 days.

Detection date

The day the anomaly was detected.

Severity

Represents how abnormal a certain anomaly is, accounting for historical spending patterns. A low severity generally suggests a small spike compared to historical spend and a high severity suggests a big spike. However, a small spike with historically consistent spend is categorized as a high severity and a big spike with irregular historical spend is categorized as a low severity.

Duration

The duration that the anomaly lasted. An anomaly can be on-going.

Monitor name

The name of the anomaly monitor.

Service

The service that caused the anomaly. If the service field is empty, AWS has detected an anomaly, but the root cause is unclear.

Account ID

The account id that caused the anomaly. If the account id is empty, AWS has detected an anomaly, but the root cause is unclear.

Total cost impact

The spend increase detected compared to your normal historical spend. The calculation is anomaly spend - normal spend. For example, a cost impact of $20 on a service monitor means that we detected a $20 increase in a particular service with a total duration of the specified days.

Assessment

For each detected anomaly, you can submit an assessment to help improve our anomaly detection systems. The possible values are Not submitted, Not an issue, or Accurate anomaly.

Viewing your detected anomalies and root causes

After you create your monitors, AWS Cost Anomaly Detection evaluates your future spend. Based on your defined alerting preferences, you might start receiving alerts within 24 hours.

To view your anomalies from an email alert

1. Choose the provided View in Anomaly Detection link.
2. On the Anomaly details page, you can view the root cause analysis and cost impact of the anomaly.
3. (Optional) Choose View in Cost Explorer to view a graph of the time series, automatically filtered by root causes.
4. (Optional) Choose Did you find this detected anomaly to be helpful? to provide feedback and help improve our detection accuracy.

**To view your anomalies from the AWS Cost Management console**

2. In the navigation pane, choose Cost Anomaly Detection.
3. (Optional) On the Detection history tab, use the search area to narrow the list of detected anomalies for a particular Severity, Assessment, Service, Account ID, Usage Type, Region, or Monitor Type.
4. (Optional) Choose Detection date to view the details for a particular anomaly.
5. On the Anomaly details page, you can view the root cause analysis and cost impact of the anomaly.
6. (Optional) Choose View in Cost Explorer to view a graph of the time series, automatically filtered by root causes.
7. (Optional) Choose Did you find this detected anomaly to be helpful? to provide feedback and help improve our detection accuracy.

**To view your anomalies from an Amazon SNS topic**

1. Subscribe an endpoint to the Amazon SNS topic that you created for a cost monitor with individual alerts. For instructions, see Subscribing to an Amazon SNS topic in the Amazon Simple Notification Service Developer Guide.
2. After your endpoint receives messages from the Amazon SNS topic, open a message and then find the anomalyDetailsLink URL. The following example is a message from AWS Cost Anomaly Detection through Amazon SNS:

   ```json
   {
     "accountId": "123456789012",
     "anomalyStartDate": "2021-05-25",
     "anomalyEndDate": "2021-05-25",
     "anomalyId": "newAnomalyId",
     "dimensionalValue": "ServiceName",
     "monitorArn": "arn:aws:ce::123456789012:anomalymonitor/abcdefgh-1234-4ea0-84cc-918a97d736ef",
     "anomalyScore": {
       "maxScore": 0.47,
       "currentScore": 0.47
     },
     "impact": {
       "maxImpact": 151,
       "totalImpact": 1001
     },
     "rootCauses": [
       {
         "service": "AnomalousServiceName",
         "region": "AnomalousRegionName",
         "linkedAccount": "AnomalousLinkedAccount",
         "usageType": "AnomalousUsageType"
       }
     ],
     "anomalyDetailsLink": "https://console.aws.amazon.com/cost-management/home#/anomaly-detection/monitors/abcdefgh-1234-4ea0-84cc-918a97d736ef/anomalies/newAnomaly"
   }
   
   3. Open the anomalyDetailsLink URL in a web browser. The URL takes you to the associated Anomaly details page, which shows the root cause analysis and cost impact of the anomaly.
Monitor types

You can choose the monitor type that suits your account structure. Currently we offer the following monitor types:

- **AWS services** - We recommend this monitor if you don’t need to segment your spend by internal organizations or environments. This single monitor evaluates all AWS services used by your individual AWS account for anomalies. When you add new AWS services, the monitor automatically begins to evaluate the new service for anomalies, so you don’t have to manually configure your settings.

  **Note**
  Only the AWS services monitor is available within member accounts.

- **Linked account** - This monitor evaluates the total spend of an individual, or group of, member accounts. This monitor is useful if your Organizations needs to segment spend by team, product, services, or environment, that you define as individual or groups of accounts. The maximum number of linked accounts you can select per monitor is 10.

- **Cost category** - This monitor is recommended if you use cost categories to organize and manage your spend. This monitor type is restricted to one key:value pair.

- **Cost allocation tag** - This monitor is similar to **Linked account** because it is useful if you need to segment your spend by team, product, services, or environment, defined by cost allocation tags. This monitor type is restricted to one key, but accepts multiple values. The maximum number of values you can select per monitor is 10.

We recommend that you do not create monitors that span multiple monitor types. This might lead to evaluating overlapping spends that generate duplicate alerts.

For more information about creating your Amazon SNS topic, see [Creating an Amazon SNS topic for anomaly detection](p. 139).

Editing your alerting preferences

You can adjust your cost monitors and alert subscriptions in AWS Billing and Cost Management to match your needs.

**To edit your cost monitors**

2. In the navigation pane, choose **Cost Anomaly Detection**.
3. Choose the **Cost monitors** tab.
4. Select the monitor you want to edit.
5. Choose **Edit**.
   - (Alternative) Choose the individual monitor name.
   - Choose **Edit monitor**.
6. On the **Edit monitor** page, change any settings for **monitor name** and **attached alert subscriptions**.
7. Choose **Save**.

**To edit your alert subscriptions**

2. In the navigation pane, choose **Cost Anomaly Detection**.
3. Choose the **Alert subscriptions** tab.
4. Select the subscription you want to edit.
5. Choose **Edit**.
   - (Alternative) Choose the individual monitor name.
   - Choose **Edit**.
6. On the **Edit alert subscription** page, change any settings for **subscription name**, **threshold**, **frequency**, **recipients**, or **cost monitors**.
7. Choose **Save**.

**Creating an Amazon SNS topic for anomaly detection**

When you create an anomaly detection monitor that sends notifications to an Amazon Simple Notification Service (Amazon SNS) topic, you must either have a preexisting Amazon SNS topic or create one. Amazon SNS topics allow you to send notifications over SNS in addition to email. AWS Cost Anomaly Detection must have permissions to send a notification to your topic.

**To create an Amazon SNS notification topic and grant permissions**

2. On the navigation pane, choose **Topics**.
3. Choose **Create topic**.
4. For **Name**, enter the name for your notification topic.
5. (Optional) For **Display name**, enter the name that you want displayed when you receive a notification.
6. In **Access policy**, choose **Advanced**.
7. In the policy text field, after "Statement": [], add the following text:

```json
{
  "Sid": "E.g., AWSAnomalyDetectionSNSPublishingPermissions",
  "Effect": "Allow",
  "Principal": {
    "Service": "costalerts.amazonaws.com"
  },
  "Action": "SNS:Publish",
  "Resource": "your topic ARN"
}
```
8. Replace **E.g., AWSAnomalyDetectionSNSPublishingPermissions** with a string. The **Sid** must be unique within the policy.
9. Replace **your topic ARN** with the Amazon SNS topic Amazon Resource Name (ARN) from step 7 in this procedure.
10. Choose **Create topic**.

Your topic now appears in the list of topics on the **Topics** page.

**Checking or resend notification confirmation emails**

When you create an anomaly detection monitor with notifications, you also create Amazon SNS notifications. For notifications to be sent, you must accept the subscription to the Amazon SNS notification topic.

To confirm that your notification subscriptions have been accepted or to resend a subscription confirmation email, use the Amazon SNS console.
Creating an SNS topic

To check your notification status or to resend a notification confirmation email

2. On the navigation pane, choose Subscriptions.
3. Check the status of your notification. Under Status, PendingConfirmation appears if a subscription hasn't been accepted and confirmed.
4. (Optional) To resend a confirmation request, select the subscription with a pending confirmation and choose Request confirmation. Amazon SNS sends a confirmation request to the endpoints that are subscribed to the notification.

When each owner of an endpoint receives the email, they must choose the Confirm subscription link to activate the notification.

Protecting your Amazon SNS anomaly detection alerts data with SSE and AWS KMS

You can use server-side encryption (SSE) to transfer sensitive data in encrypted topics. SSE protects Amazon SNS messages by using keys managed in AWS Key Management Service (AWS KMS).

To manage SSE using AWS Management Console or the AWS SDK, see Enabling Server-Side Encryption (SSE) for an Amazon SNS Topic in the Amazon Simple Notification Service Getting Started Guide.

To create encrypted topics using AWS CloudFormation, see the AWS CloudFormation User Guide.

SSE encrypts messages as soon as Amazon SNS receives them. The messages are stored encrypted and are decrypted using Amazon SNS only when they're sent.

Configuring AWS KMS permissions

You must configure your AWS KMS key policies before you can use SSE. The configuration enables you to encrypt topics, in addition to encrypting and decrypting messages. For details about AWS KMS permissions, see AWS KMS API Permissions: Actions and Resources Reference in the AWS Key Management Service Developer Guide.

You can also use IAM policies to manage AWS KMS key permissions. For more information, see Using IAM Policies with AWS KMS.

Note
Although you can configure global permissions to send and receive message from Amazon SNS, AWS KMS requires you to name the full ARN of the AWS KMS keys (KMS keys) in the specific Regions. You can find this in the Resource section of an IAM policy.
You must ensure that the key policies of the KMS key allow the necessary permissions. To do this, name the principals that produce and consume encrypted messages in Amazon SNS as users in the KMS key policy.

To enable compatibility between AWS Cost Anomaly Detection and encrypted Amazon SNS topics

1. Create a KMS key.
2. Add the following text to the KMS key policy.

```json
{
   "Version": "2012-10-17",
   "Statement": [{
```
3. **Enable SSE for your SNS topic.**

   **Note**  
   Be sure that you're using the same KMS key that grants AWS Cost Anomaly Detection the permissions to publish to encrypted Amazon SNS topics.

4. Choose **Save Changes**.

### Managing your costs with AWS Cost Categories

You can use AWS Cost Categories to map your AWS costs and usage into meaningful categories. With cost categories, you can organize your costs using a rule-based engine. The rules that you configure organize your costs into categories. You can then use these categories across multiple products in the AWS Billing and Cost Management console. This includes Cost Explorer, AWS Budgets, AWS Cost and Usage Reports (AWS CUR), and Cost Anomaly Detection.

You can create groupings of costs using cost categories. For example, assume that your business is organized by teams and that each team has multiple accounts within. To build this structure in cost categories, create a cost category named **Team**. Then, you can map costs to a cost category value that's named **Team 1**.

Companies commonly have multiple perspectives on their business. These can include projects, cost centers, and applications. You can create cost categories to match these perspectives. Cost category values are groups within cost categories. They're similar to **Team 1** or **Team 2** from the previous example. By creating cost categories, you can view your business from multiple, corresponding perspectives. Furthermore, you can create multilevel hierarchical relationships among your cost categories to replicate your organizational structure. For example, you can create a cost category named **Business Unit** that includes groupings of multiple teams. You can then define the cost category value that's named **BU1** with **Team 1** and **Team 2** selected from your **Teams** cost category and a cost category value **BU2** with **Team 3** and **Team 4** selected from the **Teams** cost category.

You can start using cost categories by creating a unique category name. Then, map costs to cost category values within the cost categories. In each cost category value, map the type of costs that belong to that value. For example, if your **Team 1** consists of multiple accounts, you can write that expression by choosing the accounts dimension (**is** option) and selecting the applicable accounts. After creating the cost category value, continue to create other teams by adding values.

   **Note**  
   To create hierarchical relationships among your cost categories, you select the cost category dimension from the parent cost category. This was **Business Unit** in the previous example. The child cost category is the cost category name. This was **Teams** in the previous example. You can then select values that belong to the child cost category, such as **Team 1** and **Team 2**, into the parent cost category value. This is **BU 1** in the previous example.

After you create the cost categories, they appear in Cost Explorer, AWS Budgets, AWS CUR, and Cost Anomaly Detection. In Cost Explorer and AWS Budgets, a cost category appears as an additional billing dimension. You can use this to filter for the specific cost category value, or group by the cost category.
In AWS CUR, the cost category appears as a new column with the cost category value in each row. In Cost Anomaly Detection, you can use cost category as a monitor type to monitor your total costs across specified cost category values.

**Note**
Cost categories are effective at the start of the current month. If you create or update your cost category in the middle of the month, it retroactively takes effect on cost and usage from the beginning of the month.

This is an administrative feature, and it can only be customized by the management account or regular accounts in AWS Organizations.

**Topics**
- Supported dimensions (p. 142)
- Supported operations (p. 143)
- Supported rule types (p. 143)
- Default value (p. 144)
- Status (p. 144)
- Quotas (p. 144)
- Term comparisons (p. 144)
- Creating cost categories (p. 144)
- Tagging cost categories (p. 146)
- Viewing cost categories (p. 146)
- Editing cost categories (p. 147)
- Deleting cost categories (p. 148)
- Splitting charges within cost categories (p. 148)

**Supported dimensions**

You can select from a list of billing dimensions to create your cost category rules. These billing dimensions are used to group your data. For example, assume that you wanted to group a set of accounts to form a team. You need to choose the account billing dimension, and then choose the list of accounts that you want to include in the team.

The following billing dimensions are supported.

**Account**

This can be the AWS account name or the account ID, depending on the operation. If you’re using an exact match operation (is or is not), account refers to the account ID. If you’re using an approximate match operation (starts with, ends with, or contains), account refers to account name.

**Service**

AWS services, such as Amazon EC2, Amazon RDS, and Amazon S3.

**Charge type**

The type of charges based on line items details. Also referred to as the RECORD_TYPE in the Cost Explorer API. For more information, see Term comparisons (p. 144).

**Tag key**

The cost allocation tag keys that are specified on the resource. For more information, see Using Cost Allocation Tags (p. 149).
**Cost category**

A dimension from another cost category. Using cost categories as a dimension helps you organize the levels of categories.

**Supported operations**

You can use these operations to create the filter expression when you're creating a cost category rule.

The following operations are supported.

**Is**

The exact match operation that's used to filter for the exact value specified.

**Is not**

The exact match operation that's used to filter for the exact value that isn't specified.

**Is absent**

The exact match operation that's used to exclude the tag key that matches this value.

**Contains**

The approximate match that's used to filter for a text string containing this value. This value is case sensitive.

**Starts with**

The approximate match that's used to filter for a text string that starts with this value. This value is case sensitive.

**Ends with**

The approximate match that's used to filter for a text string that ends with this value. This value is case sensitive.

**Supported rule types**

Use rule type to define which cost category values to use to categorize your costs.

The following rule types are supported.

**Regular Rule**

This rule type adds statically defined cost category values that categorize costs based on the defined dimension rules.

**Inherited Value**

This rule type adds the flexibility of defining a rule that dynamically inherits the cost category value from the dimension value defined. For example, assume that you wanted to dynamically group costs based on the value of a specific tag key. You need to choose the inherited value rule type, then choose the `Tag` dimension and specify the tag key to use. Optionally, you can use a tag key, `teams`, to tag your resources. They can tag them with values such as `alpha`, `beta`, and `gamma`. Then, with an inherited value rule, you can select `Tag` as the dimension and use `teams` as the tag key. This generates the dynamic cost category values of `alpha`, `beta`, and `gamma`. 
Default value

Optionally, if no rules are matched for the cost category, you can define this value to be used instead.

Status

You can use the console to confirm the status of whether your cost categories completed processing the cost and usage information. After you create or edit a cost category, it can take up to 24 hours before it has categorized your cost and usage information in the AWS Cost and Usage Report, Cost Explorer, and other cost management products.

There are two status states.

**Applied**

- Cost categories completed processing, and the information in AWS Cost and Usage Report, Cost Explorer, and other cost management products is up to date with the new rules.

**Processing**

- The cost category updates are still in progress.

Quotas

For more information about cost categories quotas, see Quotas and restrictions (p. 217).

Term comparisons

CHARGE_TYPE is a dimension supported for cost category expressions. It’s the RECORD_TYPE value in the Cost Explorer API. This dimension uses different terms, depending on whether you’re using the console or the API/JSON editor. The following table compares the terminology used for both scenarios.

<table>
<thead>
<tr>
<th>Value in API or JSON editor</th>
<th>Name used in the console</th>
</tr>
</thead>
<tbody>
<tr>
<td>Usage</td>
<td>Usage</td>
</tr>
<tr>
<td>SavingsPlanCoveredUsage</td>
<td>Savings Plan Covered Usage</td>
</tr>
<tr>
<td>DiscountedUsage</td>
<td>Reservation applied usage</td>
</tr>
<tr>
<td>RIFee</td>
<td>Recurring reservation fee</td>
</tr>
<tr>
<td>SavingsPlanRecurringFee</td>
<td>Savings Plan Recurring Fee</td>
</tr>
<tr>
<td>Tax</td>
<td>Tax</td>
</tr>
<tr>
<td>Credit</td>
<td>Credit</td>
</tr>
<tr>
<td>SavingsPlanNegation</td>
<td>Savings Plan Negation</td>
</tr>
</tbody>
</table>

Creating cost categories

You can create cost categories to organize your cost and usage information. Regular accounts and the management account in AWS Organizations have default access to create cost categories. Rules aren’t
mutually exclusive, and you can control the order that the rules apply in. Allow up to 24 hours after creating a cost category for your usage records to be updated with values.

There are three major steps in creating cost categories.

1. Define a name for your cost category (for example, business units, Teams).
2. (Optional) Add a tag to your cost category. For more information about tags, see Tagging AWS resources in the AWS General Reference guide.
3. Write the rules to categorize your costs into cost category values (for example, Team-A, Team-B, Team-C).
4. (Optional) Define rules to split charges between your cost category values.

   For more information about split charges, see Splitting charges within cost categories (p. 148).

Use the following procedure to create a new cost category.

**To create a cost category**

2. In the navigation pane, choose AWS Cost Categories.
3. At the top of the page, choose Create Cost category.
4. Under Cost category details, enter the name of your cost category. Your cost category name must be unique within your account.
5. (Optional) To add a tag, choose Add new resource tag and enter a key and value.
6. Choose Next.
7. Choose Define category values.

   Use either the Rule Builder or JSON editor to define your cost categories.

   For more information about the JSON request syntax, see the AWS Billing and Cost Management API Reference.
8. For Value, enter the name of the cost category value.
9. Choose a Rule Type, either Regular or Inherited value.
10. Choose a billing Dimension from the dropdown list. For a regular rule type, you can choose Accounts, Service, Charge Type (for example, recurring reservation fee), Tag key, or Cost Category. (You can choose Cost Category to create hierarchical relationships among your cost categories.) For an inherited value rule type, you can choose Account or Tag key (Cost Allocation tag key).
11. For a regular rule type, choose Operator from the dropdown list. Your options are Is, Contains, Starts with, and Ends with.

   Note
   
   Contains, Starts with, and Ends with are only supported with Accounts and Tag dimensions. If you use these operators with Accounts, the engine evaluates against account name, and not account ID.

   Choose a filtered value for your Dimension in the attribute selector.

12. For an inherited value rule type, choose Account or Tag for Dimension. If Tag is the Dimension, choose the Tag key to inherit the cost category value from.

   Note
   
   The Account dimension uses account names, not account IDs for the inherited cost category value.

13. (Optional) Add a default value. It categorizes all unmatched costs to this value.
14. (Optional) To rearrange the rule order, use the arrows or change the number on the top right of each rule.

15. (Optional) To delete a rule, choose Remove on the top right of each rule.

16. (Optional) Under Define split charges, choose Next.

   For more information about split charge rules, see Splitting charges within cost categories (p. 148).

   a. Choose Add a split charge.
   b. Under Source value, choose your cost category value.

      Uncategorized cost isn’t an option at this time, but is an available source if you edit your cost category. For more information, see Editing cost categories (p. 147).

   c. Under Target values, choose one or more cost category values you wish to allocate split charges to.
   d. Under Charge allocation method, choose how you want to allocate your costs. Your choices are proportional, fixed, and even split.

      For fixed charge allocation, enter the percentage amount to allocate each target cost category value.

   e. Choose Create split charge.
   f. Choose Add a split charge and repeat steps to define more split charges.

17. Choose Create cost category.

Tagging cost categories

Tagging cost categories is beneficial to control access to cost categories. For more information, see Controlling access to AWS resources using tags in the IAM User Guide.

You can tag your existing cost categories using the following procedure:

To tag a cost category

2. In the navigation pane, choose AWS Cost Categories.
3. Choose the cost category you want to tag.
5. Choose Manage resource tags.
7. Enter a Key and Value.
8. Once you configure the tags, choose Save changes.

Viewing cost categories

From the cost categories dashboard in AWS Billing and Cost Management, you go to the details page. There comprehensive information about your category details and values is displayed.

Topics

- Navigating to your cost category details page (p. 147)
- Understanding your cost category details page (p. 147)
• Your cost category month-to-date categorizations (p. 147)
• Download your cost category values (p. 147)

Navigating to your cost category details page

You can choose any cost category name in the Billing and Cost Management console to open a details page. The details page is also shown when you add or edit a cost category.

To view your cost category details page

2. In the navigation pane, choose Cost categories.
3. Under the Cost category column, choose a cost category name.

Understanding your cost category details page

Your cost category details page breaks down your month-to-date cost allocations using the Category details and Category values sections.

• Use the month selector on the top right of the page to change the month you’re viewing. You can see a detailed breakdown of cost category value cost allocations within your cost category.
• Under the Category details section, you can view your current status (p. 144), default value (p. 144), value count, and your total month-to-date net amortized costs.
• The graph under Categorized costs shows the allocation of cost category values in your monthly spend. Any uncategorized costs are shown as Uncategorized.

Your cost category month-to-date categorizations

In the Category values section, you can see the month-to-date spend for each configured cost category value. The amounts that are shown are the net amortized costs.

To further explore your costs, open Cost Explorer by choosing View in AWS Cost Explorer.

Download your cost category values

You can download an offline copy of your month-to-date cost category spend.

To download your cost category details page

2. In the navigation pane, choose Cost categories.
3. Under the Cost category column, choose a cost category name.
4. Choose Download CSV to download a comma-separated values file.

Editing cost categories

You can edit your AWS Cost Categories using the following procedure. Cost category names can’t be edited. If you’re using split charges, you can choose Uncategorized cost as your source value at this time.
To edit a cost category

2. In the navigation pane, choose cost categories.
3. Select the cost category to edit.
4. Choose Edit cost category.
5. Make changes to parameters and choose Confirm cost category.

Deleting cost categories

You can delete your cost categories using the following procedure.

To delete a cost category

2. In the navigation pane, choose Cost categories.
3. Select the cost category to delete.
4. Choose Delete cost category.

Splitting charges within cost categories

You can use split charge rules to allocate your charges between your cost category values. Splitting charges is useful when you have costs that aren't directly attributed to a single owner. Therefore, the costs can't be categorized into a single cost category value. For example, your organization has a set of costs shared by multiple teams, business units, and financial owners that incur data transfer costs, enterprise support, and operating costs. You can define split charge rules when you create or edit your cost categories. For more information about these processes, see Creating cost categories (p. 144) and Editing cost categories (p. 147).

This is a list of terms you'll see when configuring your split charges.

**Source**

The group of shared costs you want to split. Sources can be any of your existing cost category values.

**Targets**

The cost category values you want to split your costs across, defined by the source.

**Allocation method**

How you want your source costs split between your targets. You can choose from the following methods:

- **Proportional** - Allocates costs across your targets based on the proportional weighted cost of each target.
- **Fixed** - Allocates costs across your targets based on your defined allocation percentage.
- **Even split** - Allocates costs evenly across all targets.
Prerequisites

Before you define your split charge rules, you must categorize your costs into the appropriate cost category values.

Example Example

You define a business unit view of your organization, using a Business unit cost category, with values engineering, marketing, and FinOps. Your organization is also operating a shared infrastructure platform that supports engineering and marketing business units.

To allocate costs of this shared infrastructure platform to the target business unit, categorize its costs into a new cost category value, Infrastructure Platform using the appropriate dimensions (p. 142).

We recommend that you move your cost category values containing shared costs to the top of the rule list. Because cost category rules are evaluated in a top-down order, your shared costs are categorized before individual business units are categorized. After these shared costs are categorized, they can then be split across your business units.

Understanding split charge best practices

For instructions on how to configure your split charges, see Creating cost categories (p. 144) step 15. After you define split charge rules, you can view the split and allocated costs on the cost categories details page in the console. The details page provides an overview of your costs for each cost category value. This includes the costs for before and after calculating the split charges. You can also download a CSV report from the details page.

Note the following scenarios when configuring your split charges:

- A cost category value can be used as a source only once across all split charge rules. This means that, if a value is used as a source, it can’t be used as a target. If the value is used as a target, it can’t be used as a source. A value can be used as a target in multiple split charge rules.
- If you want to use cost category values as a source or split charge target when the value was created from inherited values (p. 143) rules, you must wait until the cost category status (p. 144) changes to Applied.
- Split charge rules and the total allocated costs are only presented on the cost categories details page. These costs do not appear and don’t impact your AWS Cost and Usage Reports, Cost Explorer, and other AWS Cost Management tools.
- You can define up to 10 split charge rules for a cost category

For more information about cost category quotas, see AWS Cost Categories (p. 217).

Using Cost Allocation Tags

A tag is a label that you or AWS assigns to an AWS resource. Each tag consists of a key and a value. For each resource, each tag key must be unique, and each tag key can have only one value. You can use tags to organize your resources, and cost allocation tags to track your AWS costs on a detailed level. After you activate cost allocation tags, AWS uses the cost allocation tags to organize your resource costs on your cost allocation report, to make it easier for you to categorize and track your AWS costs. AWS provides two types of cost allocation tags, an AWS generated tags and user-defined tags. AWS, or AWS Marketplace ISV defines, creates, and applies the AWS generated tags for you, and you define, create, and apply user-
defined tags. You must activate both types of tags separately before they can appear in Cost Explorer or on a cost allocation report.

The following diagram illustrates the concept. In the example, you've assigned and activated tags on two Amazon EC2 instances, one tag called Cost Center and another tag called Stack. Each of the tags has an associated value. You also activated the AWS generated tags, createdBy before creating these resources. The createdBy tag tracks who created a resource. The user-defined tags use the user prefix, and the AWS generated tag uses the aws: prefix.

After you or AWS applies tags to your AWS resources (such as Amazon EC2 instances or Amazon S3 buckets) and you activate the tags in the Billing and Cost Management console, AWS generates a cost allocation report as a comma-separated value (CSV file) with your usage and costs grouped by your active tags. You can apply tags that represent business categories (such as cost centers, application names, or owners) to organize your costs across multiple services.

The cost allocation report includes all of your AWS costs for each billing period. The report includes both tagged and untagged resources, so that you can clearly organize the charges for resources. For example, if you tag resources with an application name, you can track the total cost of a single application that runs on those resources. The following screenshot shows a partial report with columns for each tag.

At the end of the billing cycle, the total charges (tagged and untagged) on the billing report with cost allocation tags reconciles with the total charges on your Bills page total and other billing reports for the same period.

You can also use tags to filter views in Cost Explorer. For more information about Cost Explorer, see Analyzing your costs with Cost Explorer (p. 70).
For more information about activating the AWS generated tags, see Activating the AWS-Generated Cost Allocation Tags (p. 153). For more information about applying and activating user-defined tags, see User-Defined Cost Allocation Tags (p. 154). All tags can take up to 24 hours to appear in the Billing and Cost Management console.

**Note**

- As a best practice, do not include sensitive information in tags.
- Only management account in an organization and single accounts that are not members of an organization have access to the Cost Allocation Tags manager in the Billing console.

**Topics**

- AWS-Generated Cost Allocation Tags (p. 151)
- User-Defined Cost Allocation Tags (p. 154)
- Monthly cost allocation report (p. 156)

## AWS-Generated Cost Allocation Tags

The AWS generated tags `createdBy` is a tag that AWS defines and applies to supported AWS resources for cost allocation purposes. To use the AWS generated tags, a management account owner must activate it in the Billing and Cost Management console. When a management account owner activates the tag, the tag is also activated for all member accounts. After the tag is activated, AWS starts applying the tag to resources that are created after the AWS generated tags was activated. The AWS generated tags is available only in the Billing and Cost Management console and reports, and doesn't appear anywhere else in the AWS console, including the AWS Tag Editor. The `createdBy` tag does not count towards your tags per resource quota.

The `createdBy` tag uses the following key-value definition:

```plaintext
key = aws:createdBy

value = account-type:account-ID or access-key:user-name or role session name
```

Not all values include all of the value parameters. For example, the value for a AWS generated tag for a root account doesn't always have a user name.

Valid values for the `account-type` are Root, IAMUser, AssumedRole, and FederatedUser.

If the tag has an account ID, the `account-id` tracks the account number of the root account or federated user who created the resource. If the tag has an access key, then the `access-key` tracks the IAM access key used and, if applicable, the session role name.

The `user-name` is the user name, if one is available.

Here are some examples of tag values:

```
Root:1234567890
Root: 11122223333 :exampleUser
IAMUser: AIDACKCEVSQ6C2EXAMPLE :exampleUser
AssumedRole: AKIAIOSFODNN7EXAMPLE :exampleRole
FederatedUser:1234567890:exampleUser
```

For more information about IAM users, roles, and federation, see the IAM User Guide.
AWS-generated cost allocation tags are applied on a best-effort basis. Issues with services that AWS generated tags depend on, such as CloudTrail, can cause a gap in tagging.

The `createdBy` tag is applied only to the following services and resources after the following events.

<table>
<thead>
<tr>
<th>AWS Product</th>
<th>API or Console Event</th>
<th>Resource Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>AWS CloudFormation (AWS CloudFormation)</td>
<td>CreateStack</td>
<td>Stack</td>
</tr>
<tr>
<td>AWS Data Pipeline (AWS Data Pipeline)</td>
<td>CreatePipeline</td>
<td>Pipeline</td>
</tr>
<tr>
<td>Amazon Elastic Compute Cloud (Amazon EC2)</td>
<td>CreateCustomerGateway</td>
<td>Customer gateway</td>
</tr>
<tr>
<td></td>
<td>CreateDhcpOptions</td>
<td>DHCP options</td>
</tr>
<tr>
<td></td>
<td>CreateImage</td>
<td>Image</td>
</tr>
<tr>
<td></td>
<td>CreateInternetGateway</td>
<td>Internet gateway</td>
</tr>
<tr>
<td></td>
<td>CreateNetworkAcl</td>
<td>Network ACL</td>
</tr>
<tr>
<td></td>
<td>CreateNetworkInterface</td>
<td>Network interface</td>
</tr>
<tr>
<td></td>
<td>CreateRouteTable</td>
<td>Route table</td>
</tr>
<tr>
<td></td>
<td>CreateSecurityGroup</td>
<td>Security group</td>
</tr>
<tr>
<td></td>
<td>CreateSnapshot</td>
<td>Snapshot</td>
</tr>
<tr>
<td></td>
<td>CreateSubnet</td>
<td>Subnet</td>
</tr>
<tr>
<td></td>
<td>CreateVolume</td>
<td>Volume</td>
</tr>
<tr>
<td></td>
<td>CreateVpc</td>
<td>VPC</td>
</tr>
<tr>
<td></td>
<td>CreateVpcPeeringConnection</td>
<td>VPC peering connection</td>
</tr>
<tr>
<td></td>
<td>CreateVpnGateway</td>
<td>VPN gateway</td>
</tr>
<tr>
<td></td>
<td>PurchaseReservedInstancesO</td>
<td>Reserved-instance</td>
</tr>
<tr>
<td></td>
<td>RequestSpotInstances</td>
<td>Spot-instance-request</td>
</tr>
<tr>
<td></td>
<td>RunInstances</td>
<td>Instance</td>
</tr>
<tr>
<td>Amazon ElastiCache (ElastiCache)</td>
<td>CreateSnapshot</td>
<td>Snapshot</td>
</tr>
<tr>
<td></td>
<td>CreateCacheCluster</td>
<td>Cluster</td>
</tr>
<tr>
<td>AWS Elastic Beanstalk (Elastic Beanstalk)</td>
<td>CreateEnvironment</td>
<td>Environment</td>
</tr>
<tr>
<td></td>
<td>CreateApplication</td>
<td>Application</td>
</tr>
<tr>
<td>Elastic Load Balancing (Elastic Load Balancing)</td>
<td>CreateLoadBalancer</td>
<td>Loadbalancer</td>
</tr>
</tbody>
</table>
### AWS-Generated Cost Allocation Tags

<table>
<thead>
<tr>
<th>AWS Product</th>
<th>API or Console Event</th>
<th>Resource Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amazon S3 Glacier (S3 Glacier)</td>
<td>CreateVault</td>
<td>Vault</td>
</tr>
<tr>
<td>Amazon Kinesis (Kinesis)</td>
<td>CreateStream</td>
<td>Stream</td>
</tr>
<tr>
<td>Amazon Relational Database Service (Amazon RDS)</td>
<td>CreateDBInstanceReadReplica</td>
<td>Database</td>
</tr>
<tr>
<td></td>
<td>CreateDBParameterGroup</td>
<td>ParameterGroup</td>
</tr>
<tr>
<td></td>
<td>CreateDBSnapshot</td>
<td>Snapshot</td>
</tr>
<tr>
<td></td>
<td>CreateDBSubnetGroup</td>
<td>SubnetGroup</td>
</tr>
<tr>
<td></td>
<td>CreateEventSubscription</td>
<td>EventSubscription</td>
</tr>
<tr>
<td></td>
<td>CreateOptionGroup</td>
<td>OptionGroup</td>
</tr>
<tr>
<td></td>
<td>PurchaseReservedDBInstancesOffering</td>
<td>ReservedDBInstance</td>
</tr>
<tr>
<td></td>
<td>CreateDBInstance</td>
<td>Database</td>
</tr>
<tr>
<td>Amazon Redshift (Amazon Redshift)</td>
<td>CreateClusterParameterGroup</td>
<td>ParameterGroup</td>
</tr>
<tr>
<td></td>
<td>CreateClusterSnapshot</td>
<td>Snapshot</td>
</tr>
<tr>
<td></td>
<td>CreateClusterSubnetGroup</td>
<td>SubnetGroup</td>
</tr>
<tr>
<td></td>
<td>CreateCluster</td>
<td>Cluster</td>
</tr>
<tr>
<td>Amazon Route 53 (Route 53)</td>
<td>CreateHealthCheck</td>
<td>HealthCheck</td>
</tr>
<tr>
<td></td>
<td>CreatedHostedZone</td>
<td>HostedZone</td>
</tr>
<tr>
<td>Amazon Simple Storage Service (Amazon S3)</td>
<td>CreateBucket</td>
<td>Bucket</td>
</tr>
<tr>
<td>AWS Storage Gateway (Storage Gateway)</td>
<td>ActivateGateway</td>
<td>Gateway</td>
</tr>
</tbody>
</table>

**Note**

The `CreateDBSnapshot` tag isn't applied to the snapshot backup storage.

### AWS Marketplace vendor-provided tags

Certain AWS Marketplace vendors can create tags and associate them with your software usage. These tags will have the prefix `aws:marketplace:isv:`. To use the tags, a management account owner must activate the tag in the Billing and Cost Management console. When a management account owner activates the tag, the tag is also activated for all member accounts. Similar to `aws:createdBy` tags, these tags appear only in the Billing and Cost Management console and they don't count towards your tags per resource quota. You can find the tag keys that apply to the product on the AWS Marketplace product pages.

### Activating the AWS-Generated Cost Allocation Tags

Management account owners can activate the AWS generated tags in the Billing and Cost Management console. When a management account owner activates the tag, it's also activated for all member accounts. This tag is visible only in the Billing and Cost Management console and reports.
To activate the AWS generated tags

You can activate the createdBy tag in the Billing and Cost Management console.

2. In the navigation pane, choose Cost Allocation Tags.
3. Under AWS-Generated Cost Allocation Tags, choose the createdBy tag.
4. Choose Activate.

It can take up to 24 hours for tags to activate.

Deactivating the AWS-Generated Cost Allocation Tags

Management account owners can deactivate the AWS generated tags in the Billing and Cost Management console. When a management account owner deactivates the tag, it’s also deactivated for all member accounts. After you deactivate the AWS generated tags, AWS no longer applies the tag to new resources. Previously tagged resources remain tagged.

To deactivate the AWS generated tags

2. In the navigation pane, choose Cost Allocation Tags.

It can take up to 24 hours for tags to deactivate.

Restrictions on AWS-Generated Cost Allocation Tags

The following restrictions apply to the AWS generated tags:

- Only a management account can activate AWS generated tags.
- You can't update, edit, or delete AWS generated tags.
- AWS-generated cost allocation tags aren't applied to resources that were created before the tag was activated.
- The maximum active tag keys for Billing and Cost Management reports is 500.
- AWS generated tags are created using CloudTrail logs. CloudTrail logs over a certain size cause AWS generated tag creation to fail.
- The reserved prefix is aws:.

AWS generated tag names and values are automatically assigned the aws: prefix, which you can't assign. AWS generated tag names don't count towards the user-defined resource tag quota of 50. User-defined tag names have the prefix user: in the cost allocation report.

- Null tag values will not appear in Cost Explorer and AWS Budgets. If there is only one tag value that is also null, the tag key will also not appear in Cost Explorer or AWS Budgets.

User-Defined Cost Allocation Tags

User-defined tags are tags that you define, create, and apply to resources. After you have created and applied the user-defined tags, you can activate by using the Billing and Cost Management console for cost allocation tracking. Cost Allocation Tags appear on the console after you've enabled Cost Explorer, Budgets, AWS Cost and Usage Reports, or legacy reports. After you activate the AWS services, they
User-Defined Cost Allocation Tags appear on your cost allocation report. You can then use the tags on your cost allocation report to track your AWS costs. Tags are not applied to resources that were created before the tags were created.

**Note**

- As a best practice, reactivate your cost allocation tags when moving organizations. When an account moves to another organization as a member, previously activated cost allocation tags for that account lose their "active" status and need to be activated again by the new management account.
- As a best practice, do not include sensitive information in tags.
- Only a management account in an organization and single accounts that aren't members of an organization have access to the Cost Allocation Tags manager in the Billing and Cost Management console.

### Applying User-Defined Cost Allocation Tags

For ease of use and best results, use the AWS Tag Editor to create and apply user-defined tags. The Tag Editor provides a central, unified way to create and manage your user-defined tags. For more information, see [Working with Tag Editor](https://docs.aws.amazon.com/AWSCostManagement/latest/APIReference/G_01_5GR5y82_4D00.html) in the [AWS Resource Groups User Guide](https://docs.aws.amazon.com/awscloudformation/latest/userguide/generic-cost-allocations.html).

For supported services, you can also apply tags to resources using the API or the AWS Management Console. Each AWS service has its own implementation of tags. You can work with these implementations individually or use Tag Editor to simplify the process. For a full list of services that support tags, see [Supported Resources for Tag-based Groups](https://docs.aws.amazon.com/awscloudformation/latest/userguide/generic-cost-allocations.html) and [Resource Groups Tagging API Reference](https://docs.aws.amazon.com/awscloudformation/latest/userguide/generic-cost-allocations.html).

**Note**

The behavior of cost allocation tags varies across AWS services. To learn more about the cost allocation tag behavior for a supported service, refer to the service's documentation. For example, to learn more about using cost allocation tags with Amazon ECS, see [Tagging your Amazon ECS resources](https://docs.aws.amazon.com/AmazonECS/latest/developerguide/ecs-task-cost-allocation.html) in the [Amazon Elastic Container Service Developer Guide](https://docs.aws.amazon.com/AmazonECS/latest/developerguide/)

After you create and apply user-defined tags, you can activate them (p. 155) for cost allocation. If you activate your tags for cost allocation, it's a good idea to devise a set of tag keys that represent how you want to organize your costs. Your cost allocation report displays the tag keys as additional columns with the applicable values for each row, so it's easier to track your costs if you use a consistent set of tag keys.

Some services launch other AWS resources that the service uses, such as Amazon EMR launching an EC2 instance. If the supporting service (EC2) supports tagging, you can tag the supporting resources (such as the associated Amazon EC2 instance) for your report. For a full list of resources that can be tagged, use the Tag Editor to search. For more information about how to search for resources using Tag Editor, see [Searching for Resources to Tag](https://docs.aws.amazon.com/awscloudformation/latest/userguide/generic-cost-allocations.html).

**Note**

AWS Marketplace line items are tagged with the associated Amazon EC2 instance tag.

### Activating User-Defined Cost Allocation Tags

For tags to appear on your billing reports, you must activate your applied tags in the Billing and Cost Management console.

**To activate your tags**

2. In the navigation pane, choose **Cost Allocation Tags**.
3. Select the tags that you want to activate.
4. Choose **Activate**.
After you create and apply user-defined tags to your resources, it can take up to 24 hours for the tags to appear on your Cost Allocation Tags page for activation. After you select your tags for activation, it can take up to 24 hours for tags to activate.

For an example of how tags appear in your billing report with cost allocation tags, see Viewing a cost allocation report (p. 157).

User-Defined Tag Restrictions

For basic tag restrictions, see Tag Restrictions in the Amazon EC2 User Guide.

The following restrictions apply to user-defined tags for Cost Allocation:

- The reserved prefix is `aws:`.
  
  AWS generated tag names and values are automatically assigned the `aws:` prefix, which you can't assign. User-defined tag names have the prefix `user:` in the cost allocation report.

- Use each key only once for each resource. If you attempt to use the same key twice on the same resource, your request will be rejected.

- In some services, you can tag a resource when you create it. For more information, see the documentation for the service where you want to tag resources.

- You can’t backdate the application of a tag. This means that tags only start appearing on your cost allocation report after you apply them and don’t appear on earlier reports.

- If you need characters outside of those listed in Tag Restrictions, you can apply standard base-64 encoding to your tag. Billing and Cost Management does not encode or decode your tag for you.

- User-defined tags on non-metered services can be activated (for example, Account Tagging). However, these tags will not populate in the Cost Management suite because these services are not metered.

Monthly cost allocation report

The monthly cost allocation report lists the AWS usage for your account by product category and linked account user. The report contains the same line items as the detailed billing report (see the Cost and Usage Reports Guide) and additional columns for your tag keys. For more information, see the following topics.

Topics

- Setting up a monthly cost allocation report (p. 156)
- Getting an hourly cost allocation report (p. 157)
- Viewing a cost allocation report (p. 157)

Setting up a monthly cost allocation report

By default, new tag keys that you add using the API or the AWS Management Console are automatically excluded from the cost allocation report. You can add them using the procedures described in this topic.

When you select tag keys to include in your cost allocation report, each key becomes an additional column that lists the value for each corresponding line item. Because you might use tags for more than just your cost allocation report (for example, tags for security or operational reasons), you can include or exclude individual tag keys for the report. This ensures that you’re seeing meaningful billing information that helps organize your costs. A small number of consistent tag keys makes it easier to track your costs. For more information, see Viewing a cost allocation report (p. 157).

Note

AWS stores billing reports in an Amazon S3 bucket that you create and own. You can retrieve these reports from the bucket using the Amazon S3 API, AWS Management Console for Amazon
S3, or the Amazon S3 command line interface (CLI). You can't download the cost allocation report from the Account Activity page of the Billing and Cost Management console.

**To set up the cost allocation report and activate tags**

2. Under Preferences in the navigation pane, choose Billing Preferences.
3. For Detailed Billing Reports [Legacy], select the check box Turn on the legacy Detailed Billing Reports feature to receive ongoing reports of your AWS charges.
4. For Save to S3 Bucket, enter a valid Amazon S3 bucket name and choose Verify.
5. In the Report list, select the check box for Cost allocation report.
6. Choose Manage report tags, as shown in the following screenshot.

The page displays a list of tags that you've created using either the API or the console for the applicable AWS service. Tag keys that currently appear in the report are selected, and the check boxes for excluded tag keys are cleared.

7. For Filter, choose Inactive tags in the dropdown list and select the tags that you want to activate for your report.
8. Choose Activate.

If you own the management account in an organization, your cost allocation report includes all the usage, costs, and tags for the member accounts. By default, all keys registered by member accounts are available for you to include or exclude from your report. The detailed billing report with resources and tags also includes any cost allocation tag keys that you select using the preceding steps.

**Getting an hourly cost allocation report**

The cost allocation report is one of several reports that AWS publishes to an Amazon S3 bucket several times a day.

**Note**

During the current billing period (monthly), AWS generates an estimated cost allocation report. The current month's file is overwritten throughout the billing period until a final report is generated at the end of the billing period. Then a new file is created for the next billing period. The reports for the previous months remain in the designated Amazon S3 bucket.

**Viewing a cost allocation report**

The following example tracks the charges for several cost centers and applications. Resources (such as Amazon EC2 instances and Amazon S3 buckets) are assigned tags like "Cost Center"="78925" and "Application"="Widget1". In the cost allocation report, the user-defined tag keys have the prefix user, such as user:Cost Center and user:Application. AWS generated tag keys have the prefix aws. The keys are column headings identifying each tagged line item's value, such as "78925".

<table>
<thead>
<tr>
<th>Total Cost</th>
<th>user:Owner</th>
<th>user:Stack</th>
<th>user:Cost Center</th>
<th>user:Application</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.95</td>
<td>DbAdmin</td>
<td>Test</td>
<td>80432</td>
<td>Widget2</td>
</tr>
<tr>
<td>0.01</td>
<td>DbAdmin</td>
<td>Test</td>
<td>80432</td>
<td>Widget2</td>
</tr>
<tr>
<td>3.84</td>
<td>DbAdmin</td>
<td>Test</td>
<td>80432</td>
<td>Widget2</td>
</tr>
<tr>
<td>6.00</td>
<td>DbAdmin</td>
<td>Test</td>
<td>78925</td>
<td>Widget2</td>
</tr>
<tr>
<td>234.63</td>
<td>SysEng</td>
<td>Prod</td>
<td>78925</td>
<td>Widget1</td>
</tr>
<tr>
<td>0.73</td>
<td>DbAdmin</td>
<td>Test</td>
<td>78925</td>
<td>Widget1</td>
</tr>
<tr>
<td>0.00</td>
<td>DbAdmin</td>
<td>Prod</td>
<td>80432</td>
<td>Portal</td>
</tr>
<tr>
<td>2.47</td>
<td>DbAdmin</td>
<td>Prod</td>
<td>78925</td>
<td>Portal</td>
</tr>
</tbody>
</table>
Pick your keys carefully so that you have a consistent hierarchy of values. Otherwise, your report won't group costs effectively, and you will have many line items.

**Note**
If you add or change the tags on a resource partway through a billing period, costs are split into two separate lines in your cost allocation report. The first line shows costs before the update, and the second line shows costs after the update.

**Unallocated resources in your report**
Any charges that cannot be grouped by tags in your cost allocation report default to the standard billing aggregation (organized by Account/Product/Line Item) and are included in your report. Situations where you can have unallocated costs include:

- You signed up for a cost allocation report mid-month.
- Some resources aren't tagged for part, or all, of the billing period.
- You are using services that currently don't support tagging.
- Subscription-based charges, such as Premium Support and AWS Marketplace monthly fees, can't be allocated.
- One-time fees, such as Amazon EC2 Reserved Instance upfront charges, can't be allocated.

**Unexpected costs associated with tagged resources**
You can use cost allocation tags to see what resources are contributing to your usage and costs, but deleting or deactivating the resources doesn't always reduce your costs. For more information on reducing unexpected costs, see *Avoiding unexpected charges* (p. 173).

---

**Using the AWS Price List API**

AWS offers two APIs that you can use to query prices:

- With the AWS Price List Bulk API, you can query the prices of AWS services in bulk. The API returns either a JSON or a CSV file. The bulk API retains all historical versions of the price list.
- With the AWS Price List Query API, you can query specific information about AWS services, products, and pricing using an AWS SDK or the AWS CLI. This API can retrieve information about certain products or prices, rather than retrieving prices in bulk. This allows you to get pricing information in environments that might not be able to process a bulk price list, such as in mobile or web browser-based applications. For example, you can use the query API to fetch pricing information for Amazon EC2 instances with 64 vCPUs, 256 GiB of memory, and pre-installed SQL Server Enterprise in the Asia Pacific (Mumbai) Region. The query API serves the current prices and doesn't retain historical prices.

**Topics**
- Using the query API (p. 158)
- Using the bulk API (p. 159)
- Setting up notifications (p. 169)

---

**Using the query API**
The AWS Price List Query API is a centralized and convenient way to programmatically query AWS for services, products, and pricing information. The query API uses standardized product attributes such as Location, Storage Class, and Operating System, and provides prices at the SKU level. You can
use the query API to build cost control and scenario planning tools, reconcile billing data, forecast future spend for budgeting purposes, and provide cost benefit analyses that compare your internal workloads with AWS. The query API does not support Savings Plans prices.

If you use a programming language that AWS provides an SDK for, we recommend that you use the SDK. All of the AWS SDKs greatly simplify the process of signing requests and save you a significant amount of time when compared with using the query API. In addition, the SDKs integrate easily with your development environment and provide easy access to related commands.

**Note**
The AWS Price List Query API provides pricing details for your information only. If there is a discrepancy between the offer file and a service pricing page, AWS charges the prices that are listed on the service pricing page. For more information about AWS service pricing, see [Cloud Services Pricing](https://aws.amazon.com/aws-pricing/).

For more information about available SDKs, see [Tools for Amazon Web Services](https://aws.amazon.com/tools/). For more information about the AWS Price List Query API, see the [AWS Billing and Cost Management API Reference](https://aws.amazon.com/billing/api-reference/).

**Service endpoint**
The AWS Price List Query API provides the following two endpoints:

- https://api.pricing.us-east-1.amazonaws.com
- https://api.pricing.ap-south-1.amazonaws.com

**Granting IAM permissions to use the AWS Price List Query API**
An IAM user must be granted explicit permission to query the AWS Price List Query API. For the policy that grants the necessary permissions to an IAM user, see [Find products and prices](https://docs.aws.amazon.com/IAM/latest/UserGuide/id_users.html).

**Using the bulk API**
The AWS Price List Bulk API is actually a URL that provides up-to-date pricing information on the current AWS products and services. To access pricing information using the bulk API, download the offer file:

- **Offer file** – A JSON or CSV file that lists the products and prices for either a single AWS service in all Regions or a single AWS service in a specific Region. For more information, see [Downloading an offer file](https://docs.aws.amazon.com/aws Billing/how-to/download-offer-index-file/).

To find a list of all available offer files, download the offer index file:

- **Offer index file** – A JSON file that lists the supported AWS services, with a URL for each offer file where you can download pricing details. The file also includes metadata about the offer index file itself, URLs for service offer files, and URLs for regional offer index files. For more information, see [Downloading an offer index file](https://docs.aws.amazon.com/aws Billing/how-to/download-offer-index-file/).

Offer files don't include information about expiring free tier offers or Amazon EC2 Spot Instances.

**Note**
The AWS Price List Bulk API provides pricing details for your information only. If there is a discrepancy between the offer file and a service pricing page, AWS charges the prices that are listed on the service pricing page. For more information about AWS service pricing, see [Cloud Services Pricing](https://aws.amazon.com/aws-pricing/).

**Topics**
- [Downloading an offer index file](https://docs.aws.amazon.com/aws Billing/how-to/download-offer-index-file/)
• Downloading an offer file (p. 160)
• Finding prices in an offer file (p. 161)
• Finding Savings Plan prices in an offer file (p. 163)
• Reading an offer file (p. 164)
• Reading the offer index file (p. 168)

To receive SNS notifications when prices change, see Setting up notifications (p. 169).

**Downloading an offer index file**

To download the offer index file, go to the following URL:

https://pricing.us-east-1.amazonaws.com/offers/v1.0/aws/index.json

The URL opens the offer index file. In the offer index file, search for the service that you want prices for. You need the service code to download the service-specific offer file. To download an offer index file for a specific service and Region, find the service that you want prices for and open the regional offer index file.

For more information, see Reading the offer index file (p. 168).

**Downloading an offer file**

To download the offer file for the service that you want, go to the URL for that offer file. For example, to download the current JSON version of the Amazon EC2 offer file, go to the following URL:

https://pricing.us-east-1.amazonaws.com/offers/v1.0/aws/AmazonEC2/current/index.json

The offer index file includes the JSON URLs. To download the CSV version, replace the .json extension in the offer file URL with .csv. If you want to download the offer file for a specific service and you know the service code, replace the AmazonEC2 in the URL with the service code to download the offer file for that service. If you don't know the service code, download the offer index file to find it. If you want to download the offer file for a specific service in a specific Region and you know the service code and Region, use the URL for that regional offer file. For example, to download the current JSON version of the Amazon EC2 offer file for US East (N. Virginia), use the following URL:

https://pricing.us-east-1.amazonaws.com/offers/v1.0/aws/AmazonEC2/current/us-east-1/index.json

To download the offer file for Savings Plans that apply to a particular service, go to the Savings Plans URL for that service. For example, to download the current JSON version of Compute Savings Plans, use the following URL. You can use this URL for the regional offer files directly.

https://pricing.us-east-1.amazonaws.com/savingsPlan/v1.0/aws/AWSComputeSavingsPlan/current/index.json

To download the current JSON version of SageMaker Savings Plans, use the following URL.

https://pricing.us-east-1.amazonaws.com/savingsPlan/v1.0/aws/AWSMachineLearningSavingsPlans/current/index.json

If you access the offer files programmatically, you can use the offer index file to find the current URLs. For more information about the offer index file, see Finding prices in an offer file (p. 161), Finding Savings Plan prices in an offer file (p. 163), and Reading an offer file (p. 164).
Finding prices in an offer file

The AWS Price List Bulk API provides prices for all AWS products for informational purposes, including On-Demand and Reserved Instance pricing.

You can use the offer files to find the prices and terms for a specific product. For example, you can find a list of Amazon EC2 instance prices.

**Note**
The AWS Price List Bulk API is not a comprehensive source for limited period Free Tiers, such as AWS Free Tier pricing. For complete information on Free Tier prices, see AWS Free Tier.

Use the following procedures to find prices for the products you're interested in.

**Topics**
- Finding On-Demand prices for services (p. 161)
- Finding tiered prices for services (p. 161)
- Finding tiered prices for services with free tier (p. 162)
- Finding prices for services with reserved instances (p. 163)

Finding On-Demand prices for services

The following procedure shows how to find On-Demand prices for services (for example, Amazon EC2).

**To find an On-Demand price using the csv file**

1. Download the csv file for the service.
2. Open the csv file with your program of choice.
3. Under the **TermType** column, filter to show **OnDemand**.
4. Find the usage type and operation of your choice.
5. In the **PricePerUnit** column, see the corresponding price.

**To find an On-Demand price using the JSON file**

1. Download the JSON file for the service.
2. Open the JSON file with your program of choice.
3. Under **terms** and **On-Demand**, find the SKU of interest.
   If you don't know the SKU, search under **products** for the **usage type** and **operation**.
4. See the **pricePerUnit** to find the corresponding On-Demand price for the SKU.

Finding tiered prices for services

The following procedure shows how to find tiered prices for services (for example, Amazon S3).

**To find tiered prices for services using the csv file**

1. Download the csv file for the service.
2. Open the csv file with your program of choice.
3. Under the **TermType** column, filter to show **OnDemand**.
4. Find the usage type and operation of your choice.
5. In the **PricePerUnit** column, see the corresponding price for each **StartingRange** and **EndingRange**.
To find tiered prices for services using the JSON file

1. Download the JSON file.
2. Open the JSON file with your program of choice.
3. Under terms and On-Demand find the SKU of interest.
   
   If you don't know the SKU, search under products for the usage type and operation.
4. Under each beginRange and endRange, see the pricePerUnit to find the corresponding tiered prices.

Finding tiered prices for services with free tier

The following procedure shows how to find AWS services that publish free tier prices in the AWS Price List Bulk API (for example, AWS Lambda).

All Free Tier prices are subject to the terms documented in AWS Free Tier.

To find prices for services with free tier using csv

1. Download the csv file for the service.
2. Open the csv file with your program of choice.
3. Under the TermType column, filter to show OnDemand.
4. Under the Location column, filter to show Any.
   
   Any does not represent all AWS Regions in this scenario. It is a subset of Regions defined by other line items in the csv file, with a RelatedTo column matching the SKU for the location Any entry.
5. To find a list of all eligible locations and products for a given Free Tier SKU, find the Free Tier SKU under the RelatedTo column.
6. To find the covered usage by Free Tier across all eligible locations, see the StartingRange and EndingRange for the location Any.

Example

This example assumes there are no more entries in the price file where RelatedTo equals to the SKU ABCD.

The free tier offer with SKU ABCD is valid in Regions Asia Pacific (Singapore) and US East (Ohio), but not in AWS GovCloud (US). The covered usage by Free Tier is 400,000 seconds total, used across both eligible Regions.

<table>
<thead>
<tr>
<th>SKU</th>
<th>StartingRange</th>
<th>EndingRange</th>
<th>Unit</th>
<th>RelatedTo</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABCD</td>
<td>0</td>
<td>400000</td>
<td>seconds</td>
<td>Any</td>
<td></td>
</tr>
<tr>
<td>QWER</td>
<td>0</td>
<td>Inf</td>
<td>seconds</td>
<td>ABCD</td>
<td>Asia Pacific (Singapore)</td>
</tr>
<tr>
<td>WERT</td>
<td>0</td>
<td>Inf</td>
<td>seconds</td>
<td>ABCD</td>
<td>US East (Ohio)</td>
</tr>
<tr>
<td>ERTY</td>
<td>0</td>
<td>Inf</td>
<td>seconds</td>
<td>AWS GovCloud (US)</td>
<td></td>
</tr>
</tbody>
</table>
To find tiered prices for services with free tier using the JSON file

1. Download the JSON file for the service.
2. Open the JSON file with your program of choice.
3. Under **products**, find the **usagetype** with the Region prefix **Global**.
4. Take note of the SKU and look for the same SKU under **terms** and **OnDemand**.
5. For the amount of Free Tier usage, see the **BeginRange** and **EndRange**.

For a list of products and Regions covered by Free Tier, see **appliesTo**.

Finding prices for services with reserved instances

The following procedure shows how to find prices for services with Reserved Instances (for example, Amazon RDS).

1. Download the EC2 csv file for the service.
2. Open the csv file with your program of choice.
3. Under the **TermType** column, filter to show **reserved**.
4. Find the usage type and operation of your choice.
5. For each **LeaseContractLength**, **PurchaseOption**, and **OfferingClass**, see the **PricePerUnit** column for the corresponding price.

To find an Reserved Instance using the csv file

1. Download the EC2 csv file for the service.
2. Open the csv file with your program of choice.
3. Under **terms** and **Reserved**, find the SKU of interest.

If you don't know the SKU, search under **products** for the **usage type** and **operation**.

You can find prices for all **LeaseContractLength**, **PurchaseOption**, and **OfferingClass** for the same product.

Finding Savings Plan prices in an offer file

You can use the offer files to find prices and discounts when Savings Plans are applied to your usage.

The following procedures show how to find products participating in Savings Plans by downloading a Savings Plans CSV or JSON file.

1. Download the index file.
2. Navigate to your relevant service.
3. Search for **savingsPlanVersionIndexUrl** to find Savings Plans rates that apply to the service.

**Note**
Some services might not have Savings Plans that apply.
To find Savings Plans rates for a service

1. Download the Savings Plans index file.
2. Find the relevant `regionalIndexURLs` for the Regions.

   The Compute Savings Plans that apply across multiple Regions will be in the **global** Region.
3. Download the Savings Plans offer file.

- **Terms** includes the contract length and rates for all available Savings Plans.
- **Rates** lists all SKUs that are covered by Savings Plans along with the applicable rate. Details of these SKUs are available in the individual service files. For example, Amazon EC2, Fargate, and AWS Lambda.

Files are available in both CSV and JSON format.

**Reading an offer file**

An offer file lists the products and prices for a single AWS service in all Regions or a single AWS service in a specific Region. Offer files are available as either CSV or JSON files. You can read the files in multiple ways, such as using a spreadsheet program to read and sort the CSV file, a text program to read the file, or a program that parses JSON.

Offer files include the following types of information:

- **Offer file details** – File metadata about the offer file itself, such as the format version and the publication date.
- **Product details** – Product metadata that lists the products in an offer file along with product information.
- **Pricing details (terms)** – Prices for all the products in this offer file.

**Note**

In a CSV file, the product and pricing details are combined into one section. In a JSON file, the product details and pricing details are in separate sections.

**Topics**

- CSV file (p. 164)
- JSON file (p. 164)
- Offer file definitions (p. 165)

**CSV file**

The first five rows of the CSV are the metadata for the offer file. The sixth row has all the column names for the products and their attributes, such as the SKU, the `OfferTermCode`, the `RateCode`, the `TermType`, and more. The number of columns varies depending on the service. The first 12 columns contain all the pricing details, while the other columns contain the product details for a service.

**JSON file**

In the JSON files, the product details and pricing details are in separate sections. The same product can be offered under multiple terms, and the same term could apply to multiple products. For example, an EC2 instance is available for an **Hourly** or **Reserved** term. Use the SKU of a product to identify the terms that are available for that product.
A JSON offer file looks like this:

```json
{
  "formatVersion": "The version of the file format",
  "disclaimer": "The disclaimers for the offer file",
  "offerCode": "The code for the service",
  "version": "The version of the offer file",
  "publicationDate": "The publication date of the offer file",
  "Products (p. 166)": {
    "sku": {
      "sku": "The SKU of the product",
      "productFamily": "The product family of the product",
      "attributes": {
        "attributeName": "attributeValue",
      }
    }
  },
  "Terms (p. 166)": {
    "termType": {
      "sku": {
        "sku": {
          "offerTermCode": "The term code of the product",
          "sku": "The SKU of the product",
          "effectiveDate": "The effective date of the pricing details",
          "termAttributesType": "The attribute type of the terms",
          "termAttributes": {
            "attributeName": "attributeValue",
          },
          "priceDimensions": {
            "rateCode": {
              "rateCode": "The rate code of the price",
              "description": "The description of the term",
              "unit": "The usage measurement unit for the price",
              "startingRange": "The start range for the term",
              "endingRange": "The end range for the term",
              "pricePerUnit": {
                "currencyCode": "currencyRate",
              }
            }
          }
        }
      }
    }
  }
}
```

**Offer file definitions**

Each of the sections in an offer file includes specific details about that product:

- **Offer file details** – File metadata about the offer file itself, such as the format version and the publication date.
- **Product details** – Product metadata that lists the products in an offer file along with product information.
- **Pricing details (terms)** – Prices for all the products in this offer file.

**Note**

In a CSV file, the product and pricing details are combined into one section. In a JSON file, the product details and pricing details are in separate sections.

The following lists provide definitions for each detail.
Offer file details

This section provides metadata about the offer file itself.

Format Version

An attribute that tracks which format version the offer file is in. The formatVersion of the file is updated when the structure is changed. For example, the version will change from v1 to v2.

Disclaimer

Any disclaimers that apply to the offer file.

Offer Code

A unique code for the product of an AWS service. For example, AmazonEC2 for Amazon EC2 or AmazonS3 for Amazon S3.

Version

An attribute that tracks the version of the offer file. Each time a new file is published, it contains a new version number. For example, 20150409T022205 and 20150910T182105.

Publication Date

The date and time (UTC) when an offer file was published. For example, 2015-04-09T02:22:05Z, 2015-09-10T18:21:05Z.

Product details

This section provides information about products in an AWS service offer file. Products are indexed by SKU.

Product Details:SKU

A unique code for a product. Use the SKU code to correlate product details and pricing. For example, a product with a SKU of HCNSHWAJSGVAHMH is available only for a price that also lists HCNSHWAJSGVAHMH as a SKU.

Product Details:SKU:Product Family

The category for the type of product. For example, compute for Amazon EC2 or storage for Amazon S3.

Product Details:SKU:Attributes

A list of all of the product attributes.

Product Details:SKU:Attributes:Attribute Name

The name of a product attribute. For example, Instance Type, Processor, or OS.

Product Details:SKU:Attributes:Attribute Value

The value of a product attribute. For example, m1.small (an instance type), xen (a type of processor), or Linux (a type of OS).

Pricing details (terms)

This section provides information about the prices for products in an AWS service offer file. Prices are indexed first by the terms (onDemand and reserved), and then by SKU.

Pricing Details:Term Type

The specific type of term that a term definition describes. The valid term types are reserved and onDemand.
Pricing Details: Term Type: SKU

A unique code for a product. Use the SKU code to correlate product details and pricing. For example, a product with a SKU of HCNSHWAJSGVAHMH is available only for a price that also lists HCNSHWAJSGVAHMH as a SKU.

Pricing Details: Term Type: SKU: Offer Term Code

A unique code for a specific type of term. For example, KCAKZHGHG. Product and price combinations are referenced by the SKU code followed by the term code, separated by a period. For example, U7ADXS4BEK5XXHRU.KCAKZHGHG.

Pricing Details: Term Type: SKU: Effective Date

The date that an offer file goes into effect. For example, if a term has an Effective Date of November 1, 2017, the price is not valid before November 1, 2017.

Pricing Details: Term Type: SKU: Term Attributes Type

A unique code for identifying what product and product offering are covered by a term. For example, an EC2-Reserved attribute type means that a term is available for EC2 reserved hosts.

Pricing Details: Term Type: SKU: Term Attributes

A list of all the attributes that are applicable to a term type, in the format attribute-name: attribute-value. For example, length of term and type of purchase covered by the term.

Pricing Details: Term Type: SKU: Term Attributes: Attribute Name

The name of a TermAttribute. You can use it to look up specific attributes. For example, you can look up terms by length or Purchase Option.

Pricing Details: Term Type: SKU: Term Attributes: Attribute Value

The value of a TermAttribute. For example, terms can have a length of one year and a purchase option of All Upfront.

Pricing Details: Term Type: SKU: Price Dimensions

The pricing details for the offer file, such as how usage is measured, the currency that you can use to pay with, and the pricing tier limitations.

Pricing Details: Term Type: SKU: Price Dimensions: Rate Code

A unique code for a product/offer/pricing-tier combination. Product and term combinations can have multiple price dimensions, such as a free tier, a low use tier, and a high use tier.

Pricing Details: Term Type: SKU: Price Dimensions: Rate Code: Description

The description for a price or rate.

Pricing Details: Term Type: SKU: Price Dimensions: Rate Code: Unit

The type of unit that each service uses to measure usage for billing. For example, EC2 uses hours as a measuring unit, and S3 uses GB as a measuring unit.

Pricing Details: Term Type: SKU: Price Dimensions: Rate Code: Starting Range

The lower limit of the price tier covered by this price. For example, 0 GB or 1,001 API calls.

Pricing Details: Term Type: SKU: Price Dimensions: Rate Code: Ending Range

The upper limit of the price tier covered by this price. For example, 1,000 GB or 10,000 API calls.

Pricing Details: Term Type: SKU: Price Dimensions: Rate Code: Price Per Unit

A calculation of how much a single measured unit for a service costs.

Pricing Details: Term Type: SKU: Price Dimensions: Rate Code: Price Per Unit: Currency Code

A code that indicates the currency for prices for a specific product.
Pricing Details: Term Type: SKU: Price Dimensions: Rate Code: Price Per Unit: Currency Rate

The rate for a product in various supported currencies. For example, $1.2536 per unit.

Reading the offer index file

After you have the offer index file, you can use it to find an offer file.

Topics

- Offer index file (p. 168)
- Offer index definitions (p. 168)

Offer index file

The offer index file is available as a JSON file. You can read the file multiple ways, such as using a text program to read the JSON file or a program that parses the JSON.

The offer index file consists of two main sections: the metadata about the offer index file itself, and either a list of the services that AWS offers (for the offer index file) or a list of Regions where a service is offered (for the regional offer index file). The information about an offer file includes the URL where you can download the prices and a URL for a regional offer index file for that service.

The offer index file looks like this:

```json
{
    "formatVersion":"The version number for the offer index format",
    "disclaimer":"The disclaimers for this offer index",
    "publicationDate":"The publication date of this offer index",
    "offers":{
        "firstService":{
            "offerCode":"The service that this price list is for",
            "currentVersionUrl":"The URL for this offer file",
            "currentRegionIndexUrl":"The URL for the regional offer index file",
            "savingsPlanVersionIndexUrl":"The URL for the Savings Plan index file (if applicable)"
        },
        "secondService":{
            "offerCode": ...,
            "currentVersionUrl": ...,
            "currentRegionIndexUrl": ...,
            "savingsPlanVersionIndexUrl": ...
        },
        ...
    }
}
```

Offer index definitions

The following list defines the terms that are used in the offer index file:

FormatVersion

An attribute that tracks which format version the offer index file is in. The formatVersion of the file is updated when the structure is changed. For example, the version will change from v1 to v2.

Disclaimer

Any disclaimers that apply to the offer index file.
PublicationDate

The date and time (UTC) when an offer index file was published. For example, 2015-04-09T02:02:05Z, 2015-09-10T18:21:05Z.

Offers

A list of available offer files.

Offers:OfferCode

A unique code for the product of an AWS service. For example, AmazonEC2 or AmazonS3. The OfferCode is used as the lookup key for the index.

Offers:CurrentVersionUrl

The URL where you can download the most up-to-date offer file.

Offers:currentRegionIndexUrl

A list of available regional offer files.

Offers:savingsPlanVersionIndexUrl

The list of applicable Savings Plan offers.

Setting up notifications

You can sign up to receive notifications when AWS prices change, such as when AWS cuts prices, when new instance types are launched, or when new services are introduced. You can sign up to be notified every time a price changes or once a day. If you sign up to be notified once a day, the notification includes all price changes applied during that day.

You can use the console to sign up for Amazon SNS notifications.

To sign up for price update notifications

2. If you are new to Amazon SNS, choose Get Started.
3. If necessary, change the Region on the navigation bar to US East (N. Virginia).
4. On the navigation pane, choose Subscriptions.
5. Choose Create Subscription.
6. For Topic ARN, do the following as appropriate:
   • For service pricing – If you want to be notified every time a price changes, enter arn:aws:sns:us-east-1:278350005181:price-list-api. If you want to be notified about price changes once a day, enter arn:aws:sns:us-east-1:278350005181:daily-aggregated-price-list-api instead.
7. For Protocol, use the default HTTP setting.
8. For Endpoint, choose the format that you want to receive the notification in, such as Amazon SQS, Lambda, or email.
9. Choose Create Subscription.

Important

If you get an error message Couldn't create subscription. Error code: InvalidParameter - Error message: Invalid parameter: TopicArn, it's likely that your Region is not set to US East (N.
Virginia). The billing metric data is stored in this Region, even for resources in other Regions. Repeat the process with close attention to step 3.

Logging Billing and Cost Management API calls with AWS CloudTrail

Billing and Cost Management is integrated with AWS CloudTrail, a service that provides a record of actions taken by a user, role, or an AWS service in Billing and Cost Management. CloudTrail captures API calls for Billing and Cost Management as events, including calls from the Billing and Cost Management console and from code calls to the Billing and Cost Management APIs. For a full list of CloudTrail events related to Billing, see Billing CloudTrail events (p. 170).

If you create a trail, you can enable continuous delivery of CloudTrail events to an Amazon S3 bucket, including events for Billing and Cost Management. If you don't configure a trail, you can still view the most recent events in the CloudTrail console in Event history. Using the information collected by CloudTrail, you can determine the request that was made to Billing and Cost Management, the IP address from which the request was made, who made the request, when it was made, and additional details.

To learn more about CloudTrail, including how to configure and enable it, see the AWS CloudTrail User Guide.

Billing CloudTrail events

This section shows a full list of the CloudTrail events related to Billing and Cost Management.

<table>
<thead>
<tr>
<th>Event name</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>AcceptFxPaymentCurrencyTermsAndConditions</td>
<td>Logs the acceptance of the terms and conditions of paying in a currency other than USD.</td>
</tr>
<tr>
<td>CloseAccount</td>
<td>Logs the closing of an account.</td>
</tr>
<tr>
<td>CreateOrigamiReportPreferences</td>
<td>Logs the creation of the cost and usage report; management account only.</td>
</tr>
<tr>
<td>DeleteOrigamiReportPreferences</td>
<td>Logs the deletion of the cost and usage report; management account only.</td>
</tr>
<tr>
<td>DownloadCommercialInvoice</td>
<td>Logs the download of a commercial invoice.</td>
</tr>
<tr>
<td>DownloadECSVForBillingPeriod</td>
<td>Logs the download of the eCSV file (monthly usage report) for a specific billing period.</td>
</tr>
<tr>
<td>DownloadTaxInvoice</td>
<td>Logs the download of a tax invoice.</td>
</tr>
<tr>
<td>EnableBillingAlerts</td>
<td>Logs the opt-in of receiving CloudWatch billing alerts for estimated charges.</td>
</tr>
<tr>
<td>GetBillsForBillingPeriod</td>
<td>Logs the access of the account's usage and charges for a specific billing period.</td>
</tr>
<tr>
<td>GetBillsForLinkedAccount</td>
<td>Logs the access of a management account retrieving the usage and charges of one of the member accounts in the consolidated billing family for a specific billing period.</td>
</tr>
<tr>
<td>GetCommercialInvoicesForBillingPeriod</td>
<td>Logs access to the account's commercial invoices metadata for the specific billing period.</td>
</tr>
<tr>
<td>Event name</td>
<td>Definition</td>
</tr>
<tr>
<td>------------------------------------</td>
<td>------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>GetConsolidatedBillingFamilySummary</td>
<td>Logs the access of the management account retrieving the summary of the entire consolidated billing family.</td>
</tr>
<tr>
<td>GetLinkedAccountNames</td>
<td>Logs the retrieval from a management account of the member account names belonging to its consolidated billing family for a specific billing period.</td>
</tr>
<tr>
<td>GetTaxInvoicesMetadata</td>
<td>Logs the retrieval of tax invoices metadata.</td>
</tr>
<tr>
<td>GetTotalAmountForForecast</td>
<td>Logs the access to the forecasted charges for the specific billing period.</td>
</tr>
<tr>
<td>RedeemPromoCode</td>
<td>Logs the redemption of promotional credits for an account.</td>
</tr>
<tr>
<td>SetAccountContractMetadata</td>
<td>Logs the creation, deletion, or update of the necessary contract information for public sector customers.</td>
</tr>
<tr>
<td>SetAdditionalContacts</td>
<td>Logs the creation, deletion, or update of the alternate contacts for billing, operations, and security communications.</td>
</tr>
<tr>
<td>SetContactAddress</td>
<td>Logs the creation, deletion, or update of the account owner contact information, including the address and phone number.</td>
</tr>
<tr>
<td>SetCostExplorerPreferences</td>
<td>Logs the opt-in history of AWS Cost Explorer for the account.</td>
</tr>
<tr>
<td>SetCreatedByOptIn</td>
<td>Logs the opt-in of the <code>awscreatedby</code> cost allocation tag preference.</td>
</tr>
<tr>
<td>SetCreditSharing</td>
<td>Logs the history of the credit sharing preference for the management account.</td>
</tr>
<tr>
<td>SetFreetierBudgetsPreference</td>
<td>Logs the preference (opt-in or opt-out) of receiving Free Tier usage alerts.</td>
</tr>
<tr>
<td>SetFxPaymentCurrency</td>
<td>Logs the creation, deletion, or update of the preferred currency used to pay your invoice.</td>
</tr>
<tr>
<td>SetIAMAccessPreference</td>
<td>Logs the creation, deletion, or update of the IAM user's ability to access to the billing console. This setting is only for customers with root access.</td>
</tr>
<tr>
<td>SetInvoicePreferences</td>
<td>Logs the update of the preference to receive PDF invoices by email.</td>
</tr>
<tr>
<td>SetPayInformation</td>
<td>Logs the payment method history (invoice or credit/debit card) for the account.</td>
</tr>
<tr>
<td>SetReportPreferences</td>
<td>Logs updates to the legacy Detailed Billing Reports preferences.</td>
</tr>
<tr>
<td>SetRISharing</td>
<td>Logs the history of the RI/Savings Plans sharing preference for the management account.</td>
</tr>
<tr>
<td>SetSecurityQuestions</td>
<td>Logs the creation, deletion, or update of the security challenge questions to help AWS identify you as the owner of the account.</td>
</tr>
<tr>
<td>SetTagKeysState</td>
<td>Logs the active or inactive state of a particular cost allocation tag.</td>
</tr>
<tr>
<td>SetTaxRegistration</td>
<td>Logs the creation, deletion, or update of the tax registration number for an account.</td>
</tr>
<tr>
<td>UpdateOrigamiReportPreference</td>
<td>Logs the update of the cost and usage report; management account only.</td>
</tr>
</tbody>
</table>
Billing and Cost Management information in CloudTrail

CloudTrail is enabled on your AWS account when you create the account. When supported event activity occurs in Billing and Cost Management, that activity is recorded in a CloudTrail event along with other AWS service events in Event history. You can view, search, and download recent events in your AWS account. For more information, see Viewing Events with CloudTrail Event History in the AWS CloudTrail User Guide.

For an ongoing record of events in your AWS account, including events for Billing and Cost Management, create a trail. A trail enables CloudTrail to deliver log files to an Amazon S3 bucket. By default, when you create a trail in the console, the trail applies to all AWS Regions. The trail logs events from all Regions in the AWS partition and delivers the log files to the Amazon S3 bucket that you specify. Additionally, you can configure other AWS services to further analyze and act upon the event data collected in CloudTrail logs.

For more information, see the following:

- Overview for Creating a Trail
- CloudTrail Supported Services and Integrations
- Configuring Amazon SNS Notifications for CloudTrail
- Receiving CloudTrail Log Files from Multiple Regions and Receiving CloudTrail Log Files from Multiple Accounts

Every event or log entry contains information about who generated the request. The identity information helps you determine the following:

- Whether the request was made with root or IAM user credentials.
- Whether the request was made with temporary security credentials for a role or federated user.
- Whether the request was made by another AWS service.

For more information, see the CloudTrail userIdentity Element in the AWS CloudTrail User Guide.

Example: Billing and Cost Management log file entries

A trail is a configuration that enables delivery of events as log files to an Amazon S3 bucket that you specify. CloudTrail log files contain one or more log entries. An event represents a single request from any source and includes information about the requested action, the date and time of the action, request parameters, and so on. CloudTrail log files are not an ordered stack trace of the public API calls, so they don't appear in any specific order.

The following example shows a CloudTrail log entry that demonstrates the SetContactAddress action.

```json
{
    "eventVersion": "1.05",
    "userIdentity": {
        "accountId": "111122223333",
        "accessKeyId": "AIDACKCEVSR6C2EXAMPLE"
    },
    "eventTime": "2018-05-30T16:44:04Z",
    "eventSource": "billingconsole.amazonaws.com",
}
```
Avoiding unexpected charges

Here are some suggestions to help you avoid unexpected charges on your bill. The next items address specific features or behaviors within individual services from AWS that can sometimes result in unexpected charges, particularly if you unsubscribe from the service or close your account.

**Note**

If you close your account or unsubscribe from a service, make sure that you take the appropriate steps for every region in which you've allocated AWS resources.

**Topics**

- Usage exceeds AWS Free Tier (p. 173)
- Bill received after account closure (p. 174)
- Disabled regions (p. 174)
- Elastic Beanstalk environments (p. 174)
- Elastic Load Balancing (ELB) (p. 174)
- Services started in AWS OpsWorks (p. 174)
- Amazon EC2 instances (p. 174)
- Amazon Elastic Block Store volumes and snapshots (p. 175)
- Elastic IP addresses (p. 176)
- Services launched by other services (p. 176)
- Storage services (p. 176)

**Usage exceeds AWS Free Tier**

For more information on avoiding unexpected charges related to the AWS Free Tier, see Avoiding unexpected charges after the AWS Free Tier (p. 22).
Bill received after account closure

Each month’s usage is calculated and billed at the beginning of the following month. If you close your account but use opt-in services during the month, you receive a bill for the opt-in service usage at the beginning of the following month.

Disabled regions

If you disable a Region and you still have resources in that Region, you continue to incur charges for those resources. (There is no charge for enabling a Region, only charges for the resources that you create in a Region.) For more information, see Enabling and disabling regions (p. 11).

Elastic Beanstalk environments

Elastic Beanstalk is designed to ensure that all the resources that you need are running, which means that it automatically relaunches any services that you stop. To avoid this, you must terminate your Elastic Beanstalk environment before you terminate resources that Elastic Beanstalk has created. For more information, see Terminating an Environment in the AWS Elastic Beanstalk Developer Guide.

Elastic Load Balancing (ELB)

Like Elastic Beanstalk environments, ELB load balancers are designed to keep a minimum number of Amazon Elastic Compute Cloud (Amazon EC2) instances running. You must terminate your load balancer before you delete the Amazon EC2 instances that are registered with it. For more information, see Delete Your Load Balancer in the Elastic Load Balancing User Guide.

Services started in AWS OpsWorks

If you use the AWS OpsWorks environment to create AWS resources, you must use AWS OpsWorks to terminate those resources or AWS OpsWorks restarts them. For example, if you use AWS OpsWorks to create an Amazon EC2 instance, but then terminate it by using the Amazon EC2 console, the AWS OpsWorks auto healing feature categorizes the instance as failed and restarts it. For more information, see AWS OpsWorks User Guide.

Amazon EC2 instances

After you remove load balancers and Elastic Load Balancing environments, you can stop or terminate Amazon EC2 instances. Stopping an instance allows you to start it again later, but you might be charged for storage. Terminating an instance permanently deletes it. For more information, see Instance Lifecycle in the Amazon EC2 User Guide for Linux Instances, particularly Stop and Start Your Instance and Terminate Your Instance.

Note

Amazon EC2 instances serve as the foundation for multiple AWS services. They can appear in the Amazon EC2 console Instances list even if they were started by other services. For example, Amazon Relational Database Service (Amazon RDS) instances run on Amazon EC2 instances. If you terminate an underlying Amazon EC2 instance, the service that started it might interpret the termination as a failure and restart the instance. For example, the AWS OpsWorks service has a feature called auto healing that restarts resources when it detects failures. In general, it is a best practice to delete resources through the services that started them.

Additionally, if you create Amazon EC2 instances from an Amazon Machine Image (AMI) that is backed by an instance store, check Amazon S3 for the related bundle. Deregistering an AMI does not delete the bundle. For more information, see Deregistering Your AMI.
Amazon Elastic Block Store volumes and snapshots

Most Amazon EC2 instances are configured so that their associated Amazon EBS volumes are deleted when they are terminated, but it is possible to set up an instance that preserves its volume and the data. Check the Volumes pane in the Amazon EC2 console for volumes that you don’t need anymore. For more information, see Deleting an Amazon EBS Volume in the Amazon EC2 User Guide for Linux Instances.

If you have stored snapshots of your Amazon EBS volumes and no longer need them, you should delete them as well. Deleting a volume does not automatically delete the associated snapshots.

For more information about deleting snapshots, see Deleting an Amazon EBS Snapshot.

Note
Deleting a snapshot might not reduce your organization’s data storage costs. Other snapshots might reference that snapshot’s data, and referenced data is always preserved. For example, when you take the first snapshot of a volume with 10 GiB of data, the size of the snapshot is also 10 GiB. Because snapshots are incremental, the second snapshot that you take of the same volume contains only blocks of data that changed since the first snapshot was taken. The second snapshot also references the data in the first snapshot. That is, if you modify 4 GiB of data and take a second snapshot, the size of the second snapshot is 4 GiB. In addition, the second snapshot references the unchanged 6 GiB in the first snapshot. For more information, see How Incremental Snapshots Work.

The previous example will show two entries in your daily AWS Cost and Usage Reports (AWS CUR). AWS CUR captures the snapshot usage amount for a single day. In this example, the usage is 0.33 GiB (10 GiB/30 days) for snap-A, and 0.1333 GiB (4 GiB/30 days) for snap-B. Using the rate of $0.05 per GB month, snap-A costs you 0.33 GiB x $0.05 = $0.0165. Snap-B costs you 0.133 GiB x $0.05 = $0.0066, and you are charged $0.0231 per day for both snapshots. For more information about AWS Cost and Usage Reports, see the AWS Cost and Usage Reports user guide.

<table>
<thead>
<tr>
<th>lineItem/Operation</th>
<th>lineItem/ResourceId</th>
<th>lineItem/UsageAmount</th>
<th>lineItem/UnblendedCost</th>
<th>resourceTags/user:usage</th>
</tr>
</thead>
<tbody>
<tr>
<td>CreateSnapshot</td>
<td>arn:aws:ec2:us-east-1:123:snapshot/snap-A</td>
<td>0.33</td>
<td>0.0165</td>
<td>dev</td>
</tr>
<tr>
<td>CreateSnapshot</td>
<td>arn:aws:ec2:us-east-1:123:snapshot/snap-B</td>
<td>0.133</td>
<td>0.0066</td>
<td>dev</td>
</tr>
</tbody>
</table>

If you delete the first snapshot (snap-A in the first row of the preceding table), any data that is referenced by the second snapshot (snap-B in the second row of the preceding table) is preserved. Remember that the second snapshot contains the 4 GiB of incremental data, and references 6 GiB from the first snapshot. Once you delete snap-A, the size of snap-B becomes 10 GiB (4 changed GiB from the snap-B and 6 unchanged GiB from snap-A).

In your daily AWS CUR, you will then see the usage amount for snap-B as 0.33 GiB (10 GiB/30 days), charged at $0.0165 per day. When you delete a snapshot, the charges for the remaining snapshots are recalculated daily, resulting in the possibility that the cost for each snapshot can change daily as well. For more information, see Cost Allocation for EBS Snapshots.

<table>
<thead>
<tr>
<th>lineItem/Operation</th>
<th>lineItem/ResourceId</th>
<th>lineItem/UsageAmount</th>
<th>lineItem/UnblendedCost</th>
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<td>0.33</td>
<td>0.0165</td>
<td>dev</td>
</tr>
</tbody>
</table>

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Elastic IP addresses

Any Elastic IP addresses that are attached to an instance that you terminate are unattached, but they are still allocated to you. If you don't need that IP address anymore, release it to avoid additional charges. For more information, see Releasing an Elastic IP Address in the Amazon EC2 User Guide for Linux Instances.

Services launched by other services

A number of AWS services can launch resources, so be sure to check for anything that might have launched through any service that you've used.

Storage services

When you are minimizing costs for AWS resources, keep in mind that many services might incur storage costs, such as Amazon RDS and Amazon S3.
Consolidated billing for AWS Organizations

You can use the consolidated billing feature in AWS Organizations to consolidate billing and payment for multiple AWS accounts or multiple Amazon Internet Services Pvt. Ltd (AISPL) accounts. Every organization in AWS Organizations has a management account that pays the charges of all the member accounts. For more information about organizations, see the AWS Organizations User Guide.

Consolidated billing has the following benefits:

- **One bill** – You get one bill for multiple accounts.
- **Easy tracking** – You can track the charges across multiple accounts and download the combined cost and usage data.
- **Combined usage** – You can combine the usage across all accounts in the organization to share the volume pricing discounts, Reserved Instance discounts, and Savings Plans. This can result in a lower charge for your project, department, or company than with individual standalone accounts. For more information, see Volume discounts (p. 179).
- **No extra fee** – Consolidated billing is offered at no additional cost.

**Note**
The member account bills are for informational purpose only. The management account might reallocate the additional volume discounts, Reserved Instance, or Savings Plans discounts that your account receives.

If you have access to the management account, you can see a combined view of the AWS charges that the member accounts incur. You also can get a cost report for each member account.

AWS and AISPL accounts can't be consolidated together. If your contact address is in India, you can use AWS Organizations to consolidate AISPL accounts within your organization.

**Important**
When a member account leaves an organization, the member account can no longer access Cost Explorer data that was generated when the account was in the organization. The data isn't deleted, and the management account in the organization can still access the data. If the member account rejoins the organization, the member account can access the data again.

**Topics**
- Consolidated billing process (p. 178)
- Consolidated billing in India (p. 178)
- Effective billing date (p. 179)
- Billing and account activity (p. 179)
- Volume discounts (p. 179)
- AWS credits (p. 180)
- Reserved instances (p. 182)
- Understanding Consolidated Bills (p. 185)
- AWS Support charges for accounts in an AWS Organizations (p. 189)
Consolidated billing process

AWS Organizations provides consolidated billing so that you can track the combined costs of all the member accounts in your organization. The following steps provide an overview of the process for creating an organization and viewing your consolidated bill.

1. Open the AWS Organizations console or the AWS Billing and Cost Management console. If you open the AWS Billing and Cost Management console, choose Consolidated Billing, and then choose Get started. You are redirected to the AWS Organizations console.
2. Choose Create organization on the AWS Organizations console.
3. Create an organization from the account that you want to be the management account of your new organization. For details, see Creating an Organization. The management account is responsible for paying the charges of all the member accounts.
4. (Optional) Create accounts that are automatically member to the organization. For details, see Creating an AWS account in Your Organization.
5. (Optional) Invite existing accounts to join your organization. For details, see Inviting an AWS account to Join Your Organization.
6. Each month AWS charges your management account for all the member accounts in a consolidated bill.

The management account is billed for all charges of the member accounts. However, unless the organization is changed to support all features in the organization (not consolidated billing features only) and member accounts are explicitly restricted by policies, each member account is otherwise independent from the other member accounts. For example, the owner of a member account can sign up for AWS services, access resources, and use AWS Premium Support unless the management account restricts those actions. Each account owner continues to use their own IAM user name and password, with account permissions assigned independently of other accounts in the organization.

Securing the consolidated billing management account

The owner of the management account in an organization should secure the account by using AWS Multi-Factor Authentication and a strong password that has a minimum of eight characters with both uppercase and lowercase letters, at least one digit, and at least one special character. You can change your password on the AWS Security Credentials page.

Consolidated billing in India

If you sign up for a new account and choose India for your contact address, your user agreement is with Amazon Internet Services Pvt. Ltd (AISPL), a local AWS seller in India. AISPL manages your billing, and your invoice total is listed in rupees instead of in dollars. After you create an account with AISPL, you can’t change the country in your contact information.

If you have an existing account with an India address, your account is either with AWS or AISPL, depending on when you opened the account. To learn whether your account is with AWS or AISPL, see the procedure Determining Which Company Your Account Is With. If you’re an existing AWS customer, you can continue to use your AWS account. You can also choose to have both an AWS account and an AISPL account, although they can’t be consolidated into the same organization. (Currently, you can’t migrate an existing account from AWS to AISPL.) If you are in an AISPL organization, the management account can edit the PAN numbers of all member accounts.

If you create an organization from a management account that is with AISPL, you can invite only other AISPL accounts to join your organization. You can’t invite AWS accounts.
If you create an organization from a management account that is with AWS, you can invite only other AWS accounts to join your organization. You can't invite AISPL accounts.

**Effective billing date**

When the member account owner accepts your request to join the organization, you immediately become responsible for the member account’s charges. If the member account joins in the middle of the month, the management account is billed only for the latter part of the month.

For example, if a member account joins an organization on March 10, then AWS bills the management account for the member account’s period of usage starting on March 10. The member account’s original owner is still billed for the first part of the month.

**Billing and account activity**

Each month, AWS charges the management account owner, and not the owners of the member accounts. To see the total usage and charges across all the accounts in an organization, see the Bills page of the management account. AWS updates the page multiple times each day. Additionally, AWS makes a downloadable cost report available each day.

Although the owners of the member accounts aren’t charged, they can still see their usage and charges by going to their AWS Bills pages. They can’t view or obtain data for the management account or any other member accounts on the bill.

**Volume discounts**

For billing purposes, AWS treats all of the accounts in the organization as if they were one account. Some services, such as AWS Data Transfer and Amazon S3, have volume pricing tiers across certain usage dimensions that give you lower prices the more you use the service. With consolidated billing, AWS combines the usage from all accounts to determine which volume pricing tiers to apply, giving you a lower overall price whenever possible. AWS then allocates each member account a portion of the overall volume discount based on the account’s usage.

For example, let’s say that Bob’s consolidated bill includes both Bob’s own account and Susan’s account. Bob’s account is the management account, so he pays the charges for both himself and Susan.

Bob transfers 8 TB of data during the month and Susan transfers 4 TB.

For the purposes of this example, AWS charges $0.17 per GB for the first 10 TB of data transferred and $0.13 for the next 40 TB. This translates into $174.08 per TB (= .17*1024) for the first 10 TB, and $133.12 per TB (= .13*1024) for the next 40 TB. Remember that 1 TB = 1024 GB.

For the 12 TB that Bob and Susan used, Bob’s management account is charged ($174.08 * 10 TB) + ($133.12 * 2 TB) = $1740.80 + $266.24 = $2,007.04.

Without the benefit of tiering across the consolidated bill, AWS would have charged Bob and Susan each $174.08 per TB for their usage, for a total of $2,088.96.

To learn more about pricing, see **AWS Pricing**.

**AWS Free Tier for AWS Organizations**

For services such as Amazon EC2 that support a free tier, AWS applies the free tier to the total usage across all accounts in an AWS organization. AWS doesn’t apply the free tier to each account individually.
AWS provides budgets that track whether you exceed the free tier limits or are forecasted to go over the free tier limits. Free tier budgets are not enabled for organizations by default. Management account can opt in to free tier usage alerts through the Billing and Cost Management console. Free tier usage alerts aren't available to individual member accounts.

For more information about free tiers, see AWS Free Usage Tier FAQs. For more information about AWS Free Tier usage alerts through AWS Budgets and opting in, see AWS Free Tier usage alerts using AWS Budgets (p. 23).

AWS credits

AWS credits are automatically applied to bills to help cover costs that are associated with eligible services. For more information about eligible services, see Redeem Your AWS Promotional Credit. Credits are applied until they are exhausted or they expire.

- Applying AWS credits (p. 180)
- Applying AWS credits across single and multiple accounts (p. 181)
- Sharing AWS credits (p. 182)

Applying AWS credits

Credits are applied using the following process:

1. the section called “selecting-credits-to-apply” (p. 180)
2. the section called “Selecting where to apply credits” (p. 180)

Selecting credits to apply

When selecting credits to apply, AWS prioritizes the credits based on the following parameters:

1. Soonest to expire
2. Least number of applicable products
3. Oldest credit

For example, Jorge has two credits available to him. Credit one is for 10 dollars, it expires January 2019, and it can be used for either Amazon S3 or Amazon EC2. Credit two is for 5 dollars, it expires December 2019, and it can be used only for Amazon EC2. Jorge has sufficient AWS charges to apply all credits. AWS selects credit one for application first because it expires sooner than credit two.

Note

Credits don’t require customer selection to apply during the billing process. AWS will automatically apply eligible credits to applicable services.

Selecting where to apply credits

When selecting usage to apply credits to, AWS prioritizes the credits based on the following:

1. Account that owns the credit
2. Account with the highest spend
3. Service with the highest spend within that account
4. SKU with the highest spend within that service

AWS repeats this process until the applicable credits are exhausted.

AWS applies the credit to the largest available charge across all eligible sellers of record. This means that AWS tries to apply your credits before they expire. So they might use a generic credit for a specific service.

For example, Jorge has two credits available to him. Credit one is for 10 dollars, expires January 2019, and can be used for either Amazon S3 or Amazon EC2. Credit two is for 5 dollars, expires December 2019, and can be used only for Amazon EC2. Jorge has two AWS charges: 100 dollars for Amazon EC2 and 50 dollars for Amazon S3. AWS applies credit one, which expires in January, to the Amazon EC2 charge, which leaves him with a 90-dollar Amazon EC2 charge and a 50-dollar Amazon S3 charge. AWS applies credit two to the remaining 90 dollars of Amazon EC2 usage, and Jorge has to pay 85 dollars for Amazon EC2 and 50 dollars for Amazon S3. He has now used all of his credits.

Applying AWS credits across single and multiple accounts

The following rules specify how AWS applies credits to bills for single accounts and for organizations by default (Credit sharing turned on):

- The billing cycle begins on the first day of each month.
- If an account is owned on the first day of the month by an individual who is not part of an organization, but joins the organization later in the month, AWS applies credits that are owned by the individual to that individual's bill for their usage for that month. The next month, AWS applies credits to the organization the individual joined.
- If an account is owned by an organization at the start of the month, AWS applies credits redeemed by the payer account or by any linked account to the organization's bill, even if the account leaves the organization in the same month. The start of the month begins one second after 0:00 UTC+0. For example, assume that an account leaves an organization on August 1. AWS still applies the August credits the account redeemed to the organization's bill because the account belonged to the organization during that calendar month.
- If an individual leaves an organization during the month, AWS begins applying credits to the individual's account on the first day of the following month.
- Credits are shared with all accounts that join an organization at any point in the month. However, the organization's shared credit pool consists of only credits from accounts that have been part of the organization since the first day of the month.

For example, assume that Susan owns a single account on the first day of the month and then joins an organization during the month. Also assume that she redeems her credits on any day after she joins the organization. AWS applies her credits to her account for usage she incurred for the first of the month to the day that she joined the organization. However, from the first day of the next month, AWS applies the credits to the organization's bill. If Susan leaves the organization, any credits that she redeems are also applied to the organization's bill until the first of the month after her departure. Starting the month after her departure, AWS applies Susan's credits to her bill instead of the organization's bill.

In another example, assume that Susan owns a single account on January 1 and joins an organization on January 11. If Susan redeems 100 dollars of credits on January 18, AWS applies them to her account for the usage that she incurred for the month of January. From February 1st onwards, Susan's credits are applied to the organization's consolidated bill. If Susan has 50 dollars of credits and leaves the organization on April 16, her credits are applied to the organization's consolidated bill for April. From May onward, Susan's credits are applied to her account.
Sharing AWS credits

You can turn off credit sharing on the Preferences page on the Billing and Cost Management console. The following rules specify how credits are applied to bills for single accounts and for organizations when credit sharing is turned off:

- The billing cycle begins on the first day of each month.
- Credits are applied to only the account that received the credits.
- Bills are calculated using the credit sharing preference that is active on the last day of the month.
- In an organization, only the payer account can turn credit sharing off or on. The credit sharing preference applies to all accounts in an organization.

To turn off credit sharing

You can turn off credit sharing through the Billing and Cost Management console.

2. In the navigation pane, choose Preferences.
3. Select Disable credit sharing.
4. Choose Save preferences.

Reserved instances

For billing purposes, the consolidated billing feature of AWS Organizations treats all the accounts in the organization as one account. This means that all accounts in the organization can receive the hourly cost benefit of Reserved Instances that are purchased by any other account.

You can turn off Reserved Instance discount sharing on the Preferences page on the Billing and Cost Management console. For more information, see the section called “Turning off reserved instances and Savings Plans discount sharing” (p. 184).

Topics

- Billing examples for specific services (p. 182)
- Turning off reserved instances and Savings Plans discount sharing (p. 184)

Billing examples for specific services

There are a few other things to know about how consolidated billing works with specific services in AWS.

Amazon EC2 reserved instances

For an Amazon EC2 Reserved Instances example, suppose that Bob and Susan each have an account in an organization. Susan has five Reserved Instances of the same type, and Bob has none. During one particular hour, Susan uses three instances and Bob uses six, for a total of nine instances on the organization's consolidated bill. AWS bills five instances as Reserved Instances, and the remaining four instances as regular instances.

Bob receives the cost benefit from Susan's Reserved Instances only if he launches his instances in the same Availability Zone where Susan purchased her Reserved Instances. For example, if Susan specifies us-west-2a when she purchases her Reserved Instances, Bob must specify us-west-2a when he
launches his instances to get the cost benefit on the organization's consolidated bill. However, the actual locations of Availability Zones are independent from one account to another. For example, the us-west-2a Availability Zone for Bob's account might be in a different location than the location for Susan's account.

Amazon RDS reserved DB instances

For an Amazon RDS Reserved DB Instances example, suppose that Bob and Susan each have an account in an organization. Susan has five Reserved DB Instances, and Bob has none. During one particular hour, Susan uses three DB Instances and Bob uses six, for a total of nine DB Instances on the consolidated bill. AWS bills five as Reserved DB Instances, and the remaining four as On-Demand DB Instances (for Amazon RDS Reserved DB Instance charges, see the pricing page). Bob receives the cost benefit from Susan's Reserved DB Instances only if he launches his DB Instances in the same region where Susan purchased her Reserved DB Instances.

Also, all of the relevant attributes of Susan's Reserved DB Instances should match the attributes of the DB Instances launched by Bob as described in Reserved DB Instances. For example, let's say Susan purchased a Reserved DB Instance in us-west-2 with the following attributes:

- DB Engine: Oracle
- DB Instance Class: m1.xlarge
- Deployment Type: Multi-AZ

This means that Bob must launch his DB Instances in us-west-2 with the exact same attributes to get the cost benefit on the organization's consolidated bill.

Amazon ElastiCache reserved node instances

For an Amazon ElastiCache Reserved Nodes example, suppose Bob and Susan each have an account in an organization. Susan has five Reserved Nodes, and Bob has none. During one particular hour, Susan uses three nodes and Bob uses six. This makes a total of nine nodes used on the consolidated bill.

AWS bills five as Reserved Nodes. AWS bills the remaining four as On-Demand nodes. (For Amazon ElastiCache Reserved Nodes charges, see Amazon ElastiCache Pricing.) Bob receives the cost benefit from Susan's Reserved Nodes only if he launches his On-Demand nodes in the same region where Susan purchased her Reserved Nodes.

Also, to receive the cost benefit of Susan's Reserved Nodes, all attributes of Bob's nodes must match the attributes of the nodes launched by Susan. For example, let's say Susan purchased Reserved Nodes in us-west-2 with the following attributes:

- Cache engine: Redis
- Node type: cache.r3.large

Bob must launch his ElastiCache nodes in us-west-2 with the same attributes to get the cost benefit on the organization's consolidated bill.

Amazon OpenSearch Service reserved instances

For an Amazon OpenSearch Service Reserved Nodes example, suppose Bob and Susan each have an account in an organization. Susan has five Reserved Instances, and Bob has none. During one particular hour, Susan uses three instances and Bob uses six. This makes a total of nine instances used on the consolidated bill.

AWS bills five as Reserved Instances. AWS bills the remaining four as On-Demand instances. (For Amazon OpenSearch Service Reserved Instance charges, see Amazon OpenSearch Service Pricing.) Bob receives
the cost benefit from Susan's Reserved Instances only if he launches his On-Demand instances in the same region where Susan purchased her Reserved Instances.

To receive the cost benefit of Susan's Reserved Instances, Bob also must use the same instance type that Susan reserved. For example, let's say Susan purchased m4.large.elasticsearch instances in us-west-2. Bob must launch his Amazon OpenSearch Service domains in us-west-2 with the same instance type to get the cost benefit on the organization's consolidated bill.

## Turning off reserved instances and Savings Plans discount sharing

The management account of an organization can turn off Reserved Instance (RI) discount and Savings Plans discount sharing for any accounts in that organization, including the management account. This means that RIs and Savings Plans discounts aren't shared between any accounts that have sharing turned off. To share an RI or Savings Plans discount with an account, both accounts must have sharing turned on. This preference isn't permanent, and you can change it at any time. Each estimated bill is computed using the last set of preferences. The final bill for the month is calculated based on the preferences set at 23:59:59 UTC time on the last day of the month.

**Important**

Turning off RI and Savings Plans discount sharing can result in a higher monthly bill.

**Topics**

- Turning off shared reserved instances and Savings Plans discounts (p. 184)
- Turning on shared reserved instances and Savings Plans discounts (p. 184)

## Turning off shared reserved instances and Savings Plans discounts

You can turn off RI sharing discounts for individual member accounts.

You can't share Savings Plans with a set of accounts. You can choose to restrict the benefit to the account that purchased the Savings Plans, but not share amongst a group of accounts.

**To turn off shared reserved instances and Savings Plans discounts**

2. In the navigation pane, choose Billing preferences.
3. Expand RI and Savings Plans discount sharing by selecting the arrow symbol.
4. Under RI and Savings Plans discount sharing enabled, select the accounts that you want to disable RI discount sharing for.
5. Choose Add to list to add the accounts to the RI and Savings Plans discount sharing disabled accounts.
6. Choose Save preferences.
7. In the Manage RI Discount, Savings Plans Discount and Credit Sharing dialog box, choose Save.

## Turning on shared reserved instances and Savings Plans discounts

You can use the console to turn RI sharing discounts back on for an account.
You can't share Savings Plans with a set of accounts. You can choose to restrict the benefit to the account that purchased the Savings Plans, but not share amongst a group of accounts.

To turn on shared reserved instances discounts


   Note
   Ensure you're logged in to the management account of your AWS Organizations.

2. In the navigation pane, choose Billing Preferences.

3. Expand RI and Savings Plans discount sharing by selecting the arrow symbol.

4. Under RI and Savings Plans discount sharing disabled, select the accounts that you want to enable RI discount sharing for.

5. Choose Remove from list to remove the accounts from the RI and Savings Plans discount sharing disabled accounts.

6. Choose Save preferences.

7. In the Manage RI Discount and Credit Sharing dialog box, choose Save.

Understanding Consolidated Bills

If you manage an organization in AWS Organizations, you can use consolidated billing to view aggregated usage costs for accounts in the organization. Consolidated billing can also help you reduce those costs. For example, to ensure that you pay the lowest available prices for AWS products and services, AWS offers pricing tiers that reward higher usage with lower prices and discounted rates for purchasing instances in advance (known as reservations or Reserved Instances). Using consolidated billing, you can combine usage from multiple accounts into a single invoice, allowing you to reach the tiers with lower prices faster. You can also apply unused reservations from one account to another account's instance usage.

Topics
- Calculating Consolidated Bills (p. 185)
- Pricing Tiers (p. 186)
- Reserved Instances (p. 187)
- Savings Plans (p. 188)
- Blended Rates and Costs (p. 188)

Calculating Consolidated Bills

In an organization, the management account is responsible for paying all charges that the member accounts incur. If you’re an administrator of a management account and you have the appropriate permissions, you can view aggregated usage costs for Reserved Instance discounts and volume tiering for all member accounts. You can also view the charges that individual member accounts incur, because AWS creates a separate bill for each member account based on that account's usage. AWS also includes invoice summaries for each account in the management account invoice. During each billing period, AWS calculates your estimated charges several times each day so that you can track your costs as your organization incurs them. Your bill is not finalized until the beginning of the next month.

Note
Like member accounts, a management account can incur usage charges. However, as a best practice you shouldn't use the management account to run AWS services. An exception is for services and resources that are required to manage the organization itself. For example, as
part of managing your consolidated billing you might create an S3 bucket in the management account to store AWS Cost and Usage Reports.

**Pricing Tiers**

Some AWS services are priced in tiers, which specify unit costs for defined amounts of AWS usage. As your usage increases, your usage crosses thresholds into new pricing tiers that specify lower unit costs for additional usage in a month. Your AWS usage is measured every month. To measure usage, AWS treats all accounts in an organization as a single account. Member accounts don’t reach tier thresholds individually. Instead, all usage in the organization is aggregated for each service, which ensures faster access to lower-priced tiers. As each month begins, your service usage is reset to zero.

Each AWS service publishes its pricing information independently. You can access all individual pricing pages from the AWS Pricing page.

**Calculating Costs for Amazon S3 Standard Storage**

The following table shows an example of pricing tiers (your costs might vary). For more information, see Amazon S3 pricing.

**Amazon S3 Pricing Tiers**

The following table shows Amazon S3 usage for an organization that includes a management account and three member accounts.

**Example S3 Usage Blended Cost**

<table>
<thead>
<tr>
<th>Account</th>
<th>Tier</th>
<th>Storage Amount (G)</th>
<th>Storage Amount (TB)</th>
<th>Unblended Rate (/GB)</th>
<th>Unblended Rate (/TB)</th>
<th>Unblended Rate (Total)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master</td>
<td>First TB/Month</td>
<td>1000 GB</td>
<td>1 TB</td>
<td>$0.10</td>
<td>100</td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td>Next 49 TB/Month</td>
<td>49000 GB</td>
<td>49 TB</td>
<td>$0.08</td>
<td>80</td>
<td>$3,920.00</td>
</tr>
<tr>
<td></td>
<td>Next 450 TB/Month</td>
<td>45000 GB</td>
<td>45 TB</td>
<td>$0.06</td>
<td>60</td>
<td>$2,700.00</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>95000 GB</td>
<td>95 TB</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member 1</td>
<td>First TB/Month</td>
<td>1000 GB</td>
<td>1 TB</td>
<td>$0.10</td>
<td>100</td>
<td>$100.00</td>
</tr>
<tr>
<td></td>
<td>Next 49 TB/Month</td>
<td>14000 GB</td>
<td>14 TB</td>
<td>$0.08</td>
<td>80</td>
<td>$1,120.00</td>
</tr>
<tr>
<td></td>
<td>Next 450 TB/Month</td>
<td>15000 GB</td>
<td>15 TB</td>
<td>$0.06</td>
<td>60</td>
<td>$900.00</td>
</tr>
<tr>
<td>Member 2</td>
<td>Next 49 TB/Month</td>
<td>20000 GB</td>
<td>20 TB</td>
<td>$0.08</td>
<td>80</td>
<td>$1,600.00</td>
</tr>
<tr>
<td></td>
<td>Next 450 TB/Month</td>
<td>15000 GB</td>
<td>15 TB</td>
<td>$0.06</td>
<td>60</td>
<td>$900.00</td>
</tr>
<tr>
<td>Member 3</td>
<td>Next 49 TB/Month</td>
<td>15000 GB</td>
<td>15 TB</td>
<td>$0.08</td>
<td>80</td>
<td>$1,200.00</td>
</tr>
<tr>
<td></td>
<td>Next 450 TB/Month</td>
<td>15000 GB</td>
<td>15 TB</td>
<td>$0.06</td>
<td>60</td>
<td>$900.00</td>
</tr>
</tbody>
</table>

The costs in the preceding table are calculated as follows:

1. All usage for the organization adds up to 95 TB or 95,000 GB. This is rolled up into the management account for recording purposes. The management account has no usage of its own. Only the member accounts incur usage. Member 1 uses 1 TB of storage. This satisfies the first pricing tier for the organization. The second pricing tier is satisfied by all three member accounts (14 TB for member 1 + 20 TB for member 2 + 15 TB for member 3 = 49 TB). The third pricing tier is applied to any usage over 49 TB. In this example, the third pricing tier is applied to total member account usage of 45 TB.
2. The total cost is calculated by adding the cost of the first TB (1,000 GB * $0.10 = 1 TB * $100.00 = $100.00) to the cost of the next 49 TB (49,000 GB * $0.08 = 49 TB * $80.00 = $3920.00) and the
The preceding example shows how using consolidated billing in AWS Organizations helps lower the overall monthly cost of storage. If you calculate the cost for each member account separately, the total cost is $7,660 rather than $6,720. By aggregating the usage of the three accounts, you reach the lower-priced tiers sooner. The most expensive storage, the first TB, is charged at the highest price just once, rather than three times. For example, three TB of storage at the most expensive rate of $100/TB would result in a charge of $300. Charging this storage as 1 TB ($100) and two additional TB at $80 ($160) results in a total charge of $260.

Reserved Instances

AWS also offers discounted hourly rates in exchange for an upfront fee and term contract.

Zonal Reserved Instances

A Reserved Instance is a reservation that provides a discounted hourly rate in exchange for an upfront fee and term contract. Services such as Amazon Elastic Compute Cloud (Amazon EC2) and Amazon Relational Database Service (Amazon RDS) use this approach to sell reserved capacity for hourly use of Reserved Instances. It is not a virtual machine. It is a commitment to pay in advance for specific Amazon EC2 or Amazon RDS instances. In return, you get a discounted rate as compared to On-Demand Instance usage. From a technical perspective, there is no difference between a Reserved Instance and an On-Demand Instance. When you launch an instance, AWS checks for qualifying usage across all accounts in an organization that can be applied to an active reservation. For more information, see Reserved Instances in the Amazon EC2 User Guide for Linux Instances and Working with Reserved DB Instances in the Amazon Relational Database Service Developer Guide.

When you reserve capacity with Reserved Instances, your hourly usage is calculated at a discounted rate for instances of the same usage type in the same Availability Zone.

Regional Reserved Instances

Regional Reserved Instances don't reserve capacity. Instead, they provide Availability Zone flexibility and in certain cases instance size flexibility. Availability Zone flexibility allows you to run one or more instances in any Availability Zone in your reserved AWS Region. The Reserved Instance discount is applied to any usage in any Availability Zone. Instance size flexibility provides the Reserved Instance discount to instance usage regardless of size, within that instance family. Instance size flexibility applies to only regional Reserved Instances on the Linux/Unix platform with default tenancy. For more information about regional Reserved Instances, see see Reservation Details in the Cost and Usage Reports Guide in this documentation and Applying Reserved Instances in the Amazon Elastic Compute Cloud User Guide for Linux Instances.

Calculating Costs for Amazon EC2 with Reserved Instances

AWS calculates the charges for Amazon EC2 instances by aggregating all the EC2 usage for a specific instance type in a specific AWS Region for an organization.

Calculation Process

AWS calculates blended rates for Amazon EC2 instances using the following logic:

1. AWS aggregates usage for all accounts in an organization for the month or partial month, and calculates costs based on unblended rates such as rates for On-Demand and Reserved Instances. Line items for these costs are created for the management account. This bill computation model attempts to apply the lowest unblended rates that each line item is eligible for. The allocation logic first applies...
Reserved Instance hours, then free tier hours, and then On-Demand rates to any remaining usage. In the AWS Cost and Usage Reports, you can see line items for these aggregated costs.

2. AWS identifies each Amazon EC2 usage type in each AWS Region and allocates cost from the aggregated management account to the corresponding member account line items for identical usage types in the same region. In the AWS Cost and Usage Reports, the **Unblended Rate** column shows that rate applied to each line item.

**Note**
When AWS assigns Reserved Instance hours to member accounts, it always starts with the account that purchased the reservation. If there are hours from the capacity reservation left over, AWS applies them to other accounts that operate identical usage types in the same Availability Zone.
AWS allocates a regional RI by instance size: The RI is applied first to the smallest instance in the instance family, then to the next smallest, and so on. AWS applies an RI or a fraction of an RI based on the normalization factor of the instance. The order in which AWS applies RIs doesn't result in a price difference.

## Savings Plans

Savings Plans is a flexible pricing model that can help you reduce your AWS usage bill. Compute Savings Plans enables you to commit to an amount each hour, and receive discounted Amazon EC2, Fargate, and AWS Lambda usage up to that amount.

### Calculating Costs with Savings Plans

AWS calculates the charges for Amazon EC2, Fargate, and AWS Lambda by aggregating all usage that's not covered by Reserved Instances, and applying the Savings Plans rates starting with the highest discount.

The Savings Plans are applied to the account that owns the Savings Plans. Then, it is shared with other accounts in the AWS organization. For more information, see Understanding How Savings Plans are Applied to Your Usage in the *Savings Plans User Guide*.

## Blended Rates and Costs

Blended rates are the averaged rates of the Reserved Instances and On-Demand Instances that are used by member accounts in an organization in AWS Organizations. AWS calculates blended costs by multiplying the blended rate for each service with an account's usage of that service.

**Note**
AWS shows each member account their charges as unblended costs. AWS continues to apply all of the consolidated billing benefits such as reservations and tiered prices across all member accounts in an AWS Organizations organization.

This section includes examples that show how AWS calculates blended rates for the following services.

- Calculating Blended Rates for Amazon S3 Standard Storage
- Calculating Blended Rates for Amazon EC2

### Calculating Blended Rates for Amazon S3 Standard Storage

AWS calculates blended rates for Amazon S3 standard storage by taking the total cost of storage and dividing by the amount of data stored per month. Using the example from Calculating Consolidated Bills (p. 185) where we calculated a cost of $6,720 for a management account and three member accounts, we calculate the blended rates for the accounts using the following logic:
1. The blended rate in GB is calculated by dividing the total cost ($6,720) by the amount of storage (95,000 GB) to produce a blended rate of $0.070737/GB. The blended rate in TB is calculated by dividing the total cost ($6,720) by the amount of storage (95 TB) to produce a blended rate of $70.737/TB.

2. The blended cost for each member account is allocated by multiplying the blended rate (for GB or TB) by the usage, resulting in the amounts listed in the Blended Cost column. For example, Member 1 uses 14,000 GB of storage priced at the blended rate of $0.070737 (or 14 TB priced at $70.737) for a blended cost of $990.318.

Calculating Blended Rates for Amazon EC2

The following example shows how the consolidated billing logic aggregates Amazon EC2 costs to the management account and then allocates it to the member accounts based on proportional usage. For this example, all usage is of the same usage type, occurs in the same Availability Zone, and is for the same Reserved Instance term. This example covers Full Upfront and Partial Upfront Reserved Instances.

The following table shows line items that represent the calculation of line items for Amazon EC2 usage for a 720-hour (30-day) month. Each instance is of the same usage type (t2.small) running in the same Availability Zone. The organization has purchased three Reserved Instances for a one-year term. Member Account 1 has three Reserved Instances. Member Account 2 has no Reserved Instances, but uses an On-Demand Instance.

<table>
<thead>
<tr>
<th>Line Item Account</th>
<th>Billing Type</th>
<th>Usage Type</th>
<th>Upfront cost</th>
<th>Monthly cost</th>
<th>Usage available</th>
<th>Usage Quantity</th>
<th>Unblended Rate</th>
<th>Unblended Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Account</td>
<td>RI, All upfront</td>
<td>t2.small</td>
<td>$274.00</td>
<td>$0.00</td>
<td>1440</td>
<td>1440</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Master Account</td>
<td>RI, Partial upfront</td>
<td>t2.small</td>
<td>$70.00</td>
<td>$5.84</td>
<td>720</td>
<td>720</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>Member Account 1</td>
<td>RI applied</td>
<td>t2.small</td>
<td>-</td>
<td>-</td>
<td>1440</td>
<td>1440</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Member Account 1</td>
<td>RI applied</td>
<td>t2.small</td>
<td>-</td>
<td>-</td>
<td>720</td>
<td>720</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Member Account 2</td>
<td>On demand</td>
<td>t2.small</td>
<td>-</td>
<td>-</td>
<td>300</td>
<td>300</td>
<td>$0.023</td>
<td>$0.023</td>
</tr>
<tr>
<td>Totals</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>2160</td>
<td>2160</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The data in the preceding table shows the following information:

- The organization has purchased 1,440 hours of Reserved Instance capacity at a Full Upfront rate (two EC2 instances).
- The organization has purchased 720 hours of Reserved Instance capacity at a Partial Upfront rate (one EC2 instance).
- Member account 1 completely uses the two Full Upfront Reserved Instances and the one Partial Upfront Reserved Instance for a total usage of 2,160 hours. Member account 2 uses 300 hours of an On-Demand Instance. Total usage for the organization is 2,460 hours (2160 + 300 = 2,460).
- The unblended rate for the three Reserved Instances is $0.00. The unblended cost of an RI is always $0.00 because RI charges are not included in blended rate calculations.
- The unblended rate for the On-Demand Instance is $0.023. Unblended rates are associated with the current price of the product. They can't be verified from information in the preceding table.
- The blended rate is calculated by dividing the total cost ($6.90) by the total amount of Amazon EC2 usage (2460 hours). This produces a rate of $0.002804878 dollars per hour.

AWS Support charges for accounts in an AWS Organizations

AWS calculates AWS Support fees independently for each member account. Typically an AWS Support subscription for a member account does not apply to the entire organization. Each account subscribes independently. Enterprise Support plan customers have the option to include multiple accounts in an
aggregated monthly billing. Monthly charges for the Developer, Business, and Enterprise Support plans are based on each month's AWS usage, subject to a monthly minimum. AWS Support fees associated with Reserved Instance and Savings Plan purchases apply to the member accounts that made the purchase. For more information, see AWS Support Plan Pricing.
Data protection in AWS Billing and Cost Management

The AWS shared responsibility model applies to data protection in AWS Billing and Cost Management. As described in this model, AWS is responsible for protecting the global infrastructure that runs all of the AWS Cloud. You are responsible for maintaining control over your content that is hosted on this infrastructure. This content includes the security configuration and management tasks for the AWS services that you use. For more information about data privacy, see the Data Privacy FAQ. For information about data protection in Europe, see the AWS Shared Responsibility Model and GDPR blog post on the AWS Security Blog.

For data protection purposes, we recommend that you protect AWS account credentials and set up individual user accounts with AWS Identity and Access Management (IAM). That way each user is given...
only the permissions necessary to fulfill their job duties. We also recommend that you secure your data in the following ways:

- Use multi-factor authentication (MFA) with each account.
- Use SSL/TLS to communicate with AWS resources. We recommend TLS 1.2 or later.
- Set up API and user activity logging with AWS CloudTrail.
- Use AWS encryption solutions, along with all default security controls within AWS services.
- Use advanced managed security services such as Amazon Macie, which assists in discovering and securing personal data that is stored in Amazon S3.
- If you require FIPS 140-2 validated cryptographic modules when accessing AWS through a command line interface or an API, use a FIPS endpoint. For more information about the available FIPS endpoints, see Federal Information Processing Standard (FIPS) 140-2.

We strongly recommend that you never put confidential or sensitive information, such as your customers' email addresses, into tags or free-form fields such as a **Name** field. This includes when you work with Billing and Cost Management or other AWS services using the console, API, AWS CLI, or AWS SDKs. Any data that you enter into tags or free-form fields used for names may be used for billing or diagnostic logs. If you provide a URL to an external server, we strongly recommend that you do not include credentials information in the URL to validate your request to that server.

## AWS Identity and Access Management for AWS Billing

AWS Identity and Access Management (IAM) is an AWS service that helps an administrator securely control access to AWS resources. IAM administrators control who can be **authenticated** (signed in) and **authorized** (have permissions) to use Billing resources. IAM is an AWS service that you can use with no additional charge.

To start activating access to the Billing console, see Tutorial: Delegate Access to the Billing Console in the IAM User Guide.

### Topics

- Audience (p. 192)
- Overview of managing access permissions (p. 194)
- Using identity-based policies (IAM policies) for AWS Billing (p. 196)
- AWS Billing policy examples (p. 201)

### Audience

How you use IAM differs, depending on the work you do in AWS Billing.

**Service user** – If you use the AWS Billing service to do your job, your administrator provides you with the credentials and permissions that you need. As you use more Billing and Cost Management features, you might need additional permissions. Understanding how access is managed helps you request the right permissions from your administrator.

**Service administrator** – If you're in charge of AWS Billing resources, you probably have full access to AWS Billing. You're responsible to determine which AWS Billing features and resources employees access.
You're also responsible for submitting requests to your IAM administrator to change the permissions of your service users. Review the information on this page to understand the basic concepts of IAM.

**IAM administrator** – If you're an IAM administrator, you might want to learn more about how you can write policies to manage access to AWS Billing.

This table summarizes the default actions that are permitted in AWS Billing for each type of billing user.

## User types and billing permissions

<table>
<thead>
<tr>
<th>User type</th>
<th>Description</th>
<th>Billing permissions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Account owner</td>
<td>The person or entity that your account is set up under.</td>
<td>• Has full control of all Billing and Cost Management resources.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Receives a monthly invoice of AWS charges.</td>
</tr>
<tr>
<td>IAM user</td>
<td>A person or application that's defined as a user in an account by an account owner or administrative user. Accounts can contain multiple IAM users.</td>
<td>• Has permissions explicitly granted to the user or a group that includes the user.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Can be granted permission to view Billing and Cost Management console pages. For more information, see Overview of managing access permissions (p. 194).</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Can't close accounts.</td>
</tr>
<tr>
<td>Organization management account owner</td>
<td>The person or entity that's associated with an AWS Organizations management account. The management account pays for AWS usage that's incurred by a member account in an organization.</td>
<td>• Has full control of all Billing and Cost Management resources for the management account only.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Receives a monthly invoice of AWS charges for the management account and member accounts.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Views the activity of member accounts in the billing reports for the management account.</td>
</tr>
<tr>
<td>Organization member account owner</td>
<td>The person or entity that's associated with an AWS Organizations member account. The management account pays for AWS usage that's incurred by a member account in an organization.</td>
<td>• Doesn't have permission to review any usage reports or account activity except for its own. Doesn't have access to usage reports or account activity for other member accounts in the organization or for the management account.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Doesn't have permission to view billing reports.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>• Has permission to update account information only for its own account. Can't access other member accounts or the management account.</td>
</tr>
</tbody>
</table>
Overview of managing access permissions

AWS Billing integrates with the AWS Identity and Access Management (IAM) service so that you can control who in your organization has access to specific pages on the AWS Billing console. You can control access to invoices and detailed information about charges and account activity, budgets, payment methods, and credits.

For instructions on how to activate access to the AWS Billing console, see Tutorial: Delegate Access to the Billing Console in the IAM User Guide.

Topics
- Granting access to your billing information and tools (p. 194)
- Activating access to the AWS Billing console (p. 194)

Granting access to your billing information and tools

The AWS account owner can access billing information and tools by signing in to the AWS Management Console using the account password. We don't recommend that you use the account password for everyday access to the account or share your account credentials with others.

Instead, you should create a special user identity that's called an IAM user for anyone who might need access to the account. This approach provides individual sign-in information for each user, and you can grant each user only the permissions they need. More specifically, you can grant some users limited access to some of your billing information and tools. Then, grant others complete access to all of the information and tools. We also recommend that the account owner also access the account by using an IAM user identity.

By default, IAM users don't have access to the AWS Billing console. You or your account administrator must grant users access. You can do this by activating IAM user access to the Billing console and attaching an IAM policy to your users. This can be either managed or custom. Then, you must activate IAM user access for IAM policies to take effect. You only need to activate IAM user access once.

Note
- IAM is a feature of your AWS account. If you're already signed up for a product that's integrated with IAM, you don't need to do anything else to sign up for IAM. Moreover, you're not charged for using IAM.
- Permissions for Cost Explorer apply to all accounts and member accounts, regardless of the IAM policies. For more information about Cost Explorer access, see Controlling access for Cost Explorer (p. 71).

Activating access to the AWS Billing console

By default, IAM users and roles within an AWS account can't access the Billing console pages. This is true even if the IAM user or role has IAM policies that grant access to certain Billing features. The AWS account root user can allow IAM users and roles access to Billing console pages by using the Activate IAM Access setting.

On the Billing console, the Activate IAM Access setting controls IAM user and role access to the following pages:
- Home
- Cost Explorer
- Budgets
- Budgets Reports
- AWS Cost and Usage Reports
- Cost categories
• Cost allocation tags
• Bills
• Payments
• Credits
• Purchase Order
• Billing preferences
• Payment methods
• Tax settings

On the Cost Management console, the **Activate IAM Access** setting controls IAM user and role access to the following pages:

• Home
• Cost Explorer
• Reports
• Rightsizing recommendations
• Savings Plans recommendations
• Savings Plans utilization report
• Savings Plans coverage report
• Reservations overview
• Reservations recommendations
• Reservations utilization report
• Reservations coverage report
• Preferences

**Important**
Activating IAM access alone doesn't grant IAM users and roles the necessary permissions for these Billing console pages. In addition to activating IAM access, you must also attach the required IAM policies to those users or roles. For more information, see Using identity-based policies (IAM policies) for AWS Billing (p. 196).

The **Activate IAM Access** setting doesn't control access to the following pages and resources:

• The console pages for AWS Cost Anomaly Detection, Savings Plans overview, Savings Plans inventory, Purchase Savings Plans, and Savings Plans cart
• The Cost Management view in the AWS Console Mobile Application
• The Billing SDK APIs (AWS Cost Explorer, AWS Budgets, and AWS Cost and Usage Reports APIs)
• The cost and usage widget on the AWS Console and AWS Systems Manager Application Manager.

To activate the **Activate IAM Access** setting, you must log in to your AWS account using the root user credentials, and then select the setting in the **My Account** page. Activate this setting in each account where you want to allow IAM user and role access to the Billing console pages. If you use AWS Organizations, activate this setting in each management or member account where you want to allow IAM user and role access to console pages.

**Note**
The **Activate IAM Access** setting isn't available to IAM users with administrator access. This setting is available only to the root user of the account.

If the **Activate IAM Access** setting isn't activated, then IAM users and roles in the account can't access the Billing console pages. This is true even if they have administrator access or the required IAM policies.
To activate IAM user and role access to the Billing and Cost Management console

1. Sign in to the AWS Management Console with your root account credentials (specifically, the email address and password that you used to create your AWS account).
2. On the navigation bar, choose your account name, and then choose My Account.
4. Select the Activate IAM Access check box to activate access to the Billing and Cost Management console pages.
5. Choose Update.

After you activate IAM access, you must also attach the required IAM policies to the IAM users or roles. The IAM policies can grant or deny access to specific Billing features. For more information, see Using identity-based policies (IAM policies) for AWS Billing (p. 196).

Using identity-based policies (IAM policies) for AWS Billing

This topic provides examples of several identity-based policies. These policies that demonstrate how an account administrator attaches permissions policies to IAM identities (users, groups, and roles) to grant permissions for performing operations on Billing resources.

For a full discussion of AWS accounts and IAM users, see What Is IAM? in the IAM User Guide.

For instructions on how you can update customer managed policies, see Editing customer managed policies (console) in the IAM User Guide.

Topics
- AWS Billing actions policies (p. 196)
- Managed policies (p. 200)

AWS Billing actions policies

This table summarizes the permissions that allow or deny IAM users access to your billing information and tools. For examples of policies that use these permissions, see AWS Billing policy examples (p. 201).

For a list of actions policies for the AWS Cost Management console, see AWS Cost Management actions policies in the AWS Cost Management user guide.

<table>
<thead>
<tr>
<th>Permission name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>aws-portal:ViewBilling</td>
<td>Allow or deny IAM users permission to view the Billing and Cost Management console pages.</td>
</tr>
<tr>
<td>aws-portal:ModifyBilling</td>
<td>Allow or deny IAM users permission to modify the following Billing and Cost Management console pages:</td>
</tr>
<tr>
<td></td>
<td>- Budgets</td>
</tr>
<tr>
<td></td>
<td>- Consolidated Billing</td>
</tr>
<tr>
<td></td>
<td>- Billing preferences</td>
</tr>
<tr>
<td></td>
<td>- Credits</td>
</tr>
<tr>
<td></td>
<td>- Tax settings</td>
</tr>
</tbody>
</table>

Version 2.0
196
<table>
<thead>
<tr>
<th>Permission name</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>- <strong>Permission name</strong></td>
<td>- <strong>Description</strong></td>
</tr>
<tr>
<td>- Payment methods</td>
<td>- Purchase orders</td>
</tr>
<tr>
<td>- Cost Allocation Tags</td>
<td></td>
</tr>
<tr>
<td>To allow IAM users to modify these console pages, you must allow both ModifyBilling and ViewBilling. For an example policy, see Allow IAM users to modify billing information (p. 205).</td>
<td></td>
</tr>
<tr>
<td>aws-portal:ViewAccount</td>
<td>Allow or deny IAM users permission to view the following Billing and Cost Management console pages:</td>
</tr>
<tr>
<td>- Billing Dashboard</td>
<td>- Account Settings</td>
</tr>
<tr>
<td>aws-portal:ModifyAccount</td>
<td>Allow or deny IAM users permission to modify Account Settings.</td>
</tr>
<tr>
<td>To allow IAM users to modify account settings, you must allow both ModifyAccount and ViewAccount. For an example of a policy that explicitly denies an IAM user access to the Account Settings console page, see Deny access to account settings, but allow full access to all other billing and usage information (p. 206).</td>
<td></td>
</tr>
<tr>
<td>aws-portal:ViewPaymentMethods</td>
<td>Allow or deny IAM users permission to view Payment Methods.</td>
</tr>
<tr>
<td>aws-portal:ModifyPaymentMethods</td>
<td>Allow or deny IAM users permission to modify Payment Methods.</td>
</tr>
<tr>
<td>To allow users to modify payment methods, you must allow both ModifyPaymentMethods and ViewPaymentMethods.</td>
<td></td>
</tr>
<tr>
<td>cur:DescribeReportDefinitions</td>
<td>Allow or deny IAM users permission to view AWS Cost and Usage Reports.</td>
</tr>
<tr>
<td>AWS Cost and Usage Reports permissions apply to all reports that are created using the AWS Cost and Usage Reports Service API and the Billing and Cost Management console. If you create reports using the Billing and Cost Management console, we recommend that you update the permissions for IAM users. Not updating the permissions will result in users losing access to viewing, editing, and removing reports on the console reports page. For an example of a policy, see Allow IAM users to access the reports console page (p. 203).</td>
<td></td>
</tr>
<tr>
<td>Permission name</td>
<td>Description</td>
</tr>
<tr>
<td>----------------</td>
<td>-------------</td>
</tr>
<tr>
<td><code>cur:PutReportDefinition</code></td>
<td>Allow or deny IAM users permission to create AWS Cost and Usage Reports. AWS Cost and Usage Reports permissions apply to all reports that are created using the <a href="https://docs.aws.amazon.com/aws-cost-management/latest/APIReference/API_CreateCostAndUsageReport.html">AWS Cost and Usage Reports Service API</a> and the Billing and Cost Management console. If you create reports using the Billing and Cost Management console, we recommend that you update the permissions for IAM users. Not updating the permissions will result in users losing access to viewing, editing, and removing reports on the console reports page. For an example of a policy, see <a href="#">Allow IAM users to access the reports console page</a>.</td>
</tr>
<tr>
<td><code>cur:DeleteReportDefinition</code></td>
<td>Allow or deny IAM users permission to delete AWS Cost and Usage Reports. AWS Cost and Usage Reports permissions apply to all reports that are created using the <a href="https://docs.aws.amazon.com/aws-cost-management/latest/APIReference/API_CreateCostAndUsageReport.html">AWS Cost and Usage Reports Service API</a> and the Billing and Cost Management console. If you create reports using the Billing and Cost Management console, we recommend that you update the permissions for IAM users. Not updating the permissions will result in users losing access to viewing, editing, and removing reports on the console reports page. For an example of a policy, see <a href="#">Create, view, edit, or delete AWS Cost and Usage Reports</a>.</td>
</tr>
<tr>
<td><code>cur:ModifyReportDefinition</code></td>
<td>Allow or deny IAM users permission to modify AWS Cost and Usage Reports. AWS Cost and Usage Reports permissions apply to all reports that are created using the <a href="https://docs.aws.amazon.com/aws-cost-management/latest/APIReference/API_CreateCostAndUsageReport.html">AWS Cost and Usage Reports Service API</a> and the Billing and Cost Management console. If you create reports using the Billing and Cost Management console, we recommend that you update the permissions for IAM users. Not updating the permissions will result in users losing access to viewing, editing, and removing reports on the console reports page. For an example of a policy, see <a href="#">Create, view, edit, or delete AWS Cost and Usage Reports</a>.</td>
</tr>
<tr>
<td><code>ce:CreateCostCategoryDefinition</code></td>
<td>Allow or deny IAM users permissions to create cost categories. For an example policy, see <a href="#">View and manage cost categories</a>.</td>
</tr>
<tr>
<td>Permission name</td>
<td>Description</td>
</tr>
<tr>
<td>--------------------------------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>ce:DeleteCostCategoryDefinition</td>
<td>Allow or deny IAM users permissions to delete cost categories.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see View and manage cost categories.</td>
</tr>
<tr>
<td>ce:DescribeCostCategoryDefinition</td>
<td>Allow or deny IAM users permissions to view cost categories.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see View and manage cost categories.</td>
</tr>
<tr>
<td>ce:ListCostCategoryDefinitions</td>
<td>Allow or deny IAM users permissions to list cost categories.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see View and manage cost categories.</td>
</tr>
<tr>
<td>ce:UpdateCostCategoryDefinition</td>
<td>Allow or deny IAM users permissions to update cost categories.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see View and manage cost categories.</td>
</tr>
<tr>
<td>aws-portal:ViewUsage</td>
<td>Allow or deny IAM users permission to view AWS usage Reports.</td>
</tr>
<tr>
<td></td>
<td>To allow IAM users to view usage reports, you must allow both ViewUsage and ViewBilling.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see Allow IAM users to access the reports console page.</td>
</tr>
<tr>
<td>pricing:DescribeServices</td>
<td>Allow or deny IAM users permission to view AWS service products and pricing via the AWS Price List Service API.</td>
</tr>
<tr>
<td></td>
<td>To allow IAM users to use AWS Price List Service API, you must allow DescribeServices, GetAttributeValues, and GetProducts.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see Find products and prices.</td>
</tr>
<tr>
<td>pricing:GetAttributeValues</td>
<td>Allow or deny IAM users permission to view AWS service products and pricing via the AWS Price List Service API.</td>
</tr>
<tr>
<td></td>
<td>To allow IAM users to use AWS Price List Service API, you must allow DescribeServices, GetAttributeValues, and GetProducts.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see Find products and prices.</td>
</tr>
<tr>
<td>Permission name</td>
<td>Description</td>
</tr>
<tr>
<td>-----------------------------------------</td>
<td>---------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>pricing:GetProducts</td>
<td>Allow or deny IAM users permission to view AWS service products and pricing via the AWS Price List Service API.</td>
</tr>
<tr>
<td></td>
<td>To allow IAM users to use AWS Price List Service API, you must allow DescribeServices, GetAttributeValues, and GetProducts.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see Find products and prices.</td>
</tr>
<tr>
<td>purchase-orders:ViewPurchaseOrders</td>
<td>Allow or deny IAM users permission to view Purchase Orders (p. 59).</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see View and manage purchase orders.</td>
</tr>
<tr>
<td>purchase-orders:ModifyPurchaseOrders</td>
<td>Allow or deny IAM users permission to modify Purchase Orders (p. 59).</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see View and manage purchase orders.</td>
</tr>
<tr>
<td>tax:GetExemptions</td>
<td>Allows IAM users read-only access to view exemptions history.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see Allow IAM users to view US tax exemptions and create AWS Support cases.</td>
</tr>
<tr>
<td>tax:UpdateExemptions</td>
<td>Allows IAM users to upload an exemption to the US tax exemptions console.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see Allow IAM users to view US tax exemptions and create AWS Support cases.</td>
</tr>
<tr>
<td>support:CreateCase</td>
<td>Allows IAM users to file support cases, required to upload exemption from tax exemptions console.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see Allow IAM users to view US tax exemptions and create AWS Support cases.</td>
</tr>
<tr>
<td>support:AddAttachmentsToSet</td>
<td>Allows IAM users to attach documents to support cases that are required to upload exemption certificates to the tax exemption console.</td>
</tr>
<tr>
<td></td>
<td>For an example policy, see Allow IAM users to view US tax exemptions and create AWS Support cases.</td>
</tr>
</tbody>
</table>

**Managed policies**

Managed policies are standalone identity-based policies that you can attach to multiple users, groups, and roles in your AWS account. You can use AWS managed policies to control access in Billing.

An AWS managed policy is a standalone policy that's created and administered by AWS. AWS managed policies are designed to provide permissions for many common use cases. AWS managed policies make it
Billings provides several AWS managed policies for common use cases.

**Allow full access to the Billing console and to manage purchase orders**

**Managed policy name:** AWSPurchaseOrdersServiceRolePolicy

This managed policy grants full access to the Billing console and to the Purchase orders console. The policy allows the user to view, create, update, and delete the account's purchase orders.

```json
{
    "Version":"2012-10-17",
    "Statement": [
        {
            "Effect":"Allow",
            "Action": [ "aws-portal:*Billing", "purchase-orders:*PurchaseOrders" ],
            "Resource": "*
        }
    ]
}
```

**AWS Billing updates to AWS managed policies**

View details about updates to AWS managed policies for AWS Billing since this service began tracking these changes. For automatic alerts about changes to this page, subscribe to the RSS feed on the AWS Billing Document history page.

<table>
<thead>
<tr>
<th>Change</th>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>AWSPurchaseOrdersServiceRolePolicy</td>
<td>AWS Billing removed unnecessary permissions.</td>
<td>November 18, 2021</td>
</tr>
<tr>
<td>AWS Billing started tracking changes</td>
<td>AWS Billing started tracking changes for its AWS managed policies.</td>
<td>November 18, 2021</td>
</tr>
</tbody>
</table>

**AWS Billing policy examples**

This topic contains example policies that you can attach to your IAM user or group to control access to your account's billing information and tools. The following basic rules apply to IAM policies for Billing and Cost Management:

- **Version** is always 2012-10-17.
- **Effect** is always Allow or Deny.
- **Action** is the name of the action or a wildcard (*).

The action prefix is budgets for AWS Budgets, cur for AWS Cost and Usage Reports, aws-portal for AWS Billing, or ce for Cost Explorer.
• Resource is always * for AWS Billing.

  For actions that are performed on a budget resource, specify the budget Amazon Resource Name (ARN).

• It's possible to have multiple statements in one policy.

For a list of actions policies for the AWS Cost Management console, see AWS Cost Management policy examples in the AWS Cost Management user guide.

  Note
  These policies require that you activate IAM user access to the Billing and Cost Management console on the Account Settings console page. For more information, see Activating access to the AWS Billing console (p. 194).

Topics
• Allow IAM users to view your billing information (p. 202)
• Allow IAM users to access the reports console page (p. 203)
• Deny IAM users access to the Billing and Cost Management consoles (p. 203)
• Deny AWS Console cost and usage widget access for member accounts (p. 204)
• Deny AWS Console cost and usage widget access for specific IAM users and roles (p. 204)
• Allow full access to AWS services but deny IAM users access to the Billing and Cost Management consoles (p. 204)
• Allow IAM users to view the Billing and Cost Management consoles except for account settings (p. 205)
• Allow IAM users to modify billing information (p. 205)
• Deny access to account settings, but allow full access to all other billing and usage information (p. 206)
• Deposit reports into an Amazon S3 bucket (p. 206)
• Find products and prices (p. 207)
• View costs and usage (p. 207)
• Enable and disable AWS Regions (p. 207)
• View and manage cost categories (p. 207)
• Create, view, edit, or delete AWS Cost and Usage Reports (p. 208)
• View and manage purchase orders (p. 208)
• View and update the Cost Explorer preferences page (p. 209)
• View, create, update, and delete using the Cost Explorer reports page (p. 210)
• View, create, update, and delete reservation and Savings Plans alerts (p. 211)
• Allow read-only access to AWS Cost Anomaly Detection (p. 212)
• Allow AWS Budgets to apply IAM policies and SCPs (p. 213)
• Allow AWS Budgets to apply IAM policies and SCPs and target EC2 and RDS instances (p. 213)
• Allow IAM users to view US tax exemptions and create AWS Support cases (p. 214)

Allow IAM users to view your billing information

To allow an IAM user to view your billing information without giving the IAM user access to sensitive account information, use a policy similar to the following example policy. Such a policy prevents users from accessing your password and account activity reports. This policy allows IAM users to view the
following Billing and Cost Management console pages, without giving them access to the Account Settings or Reports console pages:

- Dashboard
- Cost Explorer
- Bills
- Orders and invoices
- Consolidated Billing
- Preferences
- Credits
- Advance Payment

```
{
   "Version": "2012-10-17",
   "Statement": [
      {
         "Effect": "Allow",
         "Action": "aws-portal:ViewBilling",
         "Resource": "*"
      }
   ]
}
```

**Allow IAM users to access the reports console page**

To allow an IAM user to access the Reports console page and to view the usage reports that contain account activity information, use a policy similar to this example policy.

For definitions of each action, see AWS Billing actions policies.

```
{
   "Version": "2012-10-17",
   "Statement": [
      {
         "Effect": "Allow",
         "Action": [
            "aws-portal:ViewUsage",
            "aws-portal:ViewBilling",
            "cur:DescribeReportDefinitions",
            "cur:PutReportDefinition",
            "cur:DeleteReportDefinition",
            "cur:ModifyReportDefinition"
         ],
         "Resource": "*"
      }
   ]
}
```

**Deny IAM users access to the Billing and Cost Management consoles**

To explicitly deny an IAM user access to the all Billing and Cost Management console pages, use a policy similar to this example policy.

```
Deny AWS Console cost and usage widget access for member accounts

To restrict member (linked) account access to cost and usage data, use your management (payer) account to access the Cost Explorer preferences tab and uncheck **Linked Account Access.** This will deny access to cost and usage data from the Cost Explorer (AWS Cost Management) console, Cost Explorer API, and AWS Console Home page's cost and usage widget regardless of the IAM actions a member account’s IAM user or role has.

### Deny AWS Console cost and usage widget access for specific IAM users and roles

To deny AWS Console cost and usage widget access for specific IAM users and roles, use the permissions policy below.

**Note**

Adding this policy to an IAM user or role will deny users access to Cost Explorer (AWS Cost Management) console and Cost Explorer APIs as well.

```json
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Effect": "Deny",
            "Action": "ce:*",
            "Resource": "*"
        }
    ]
}
```

### Allow full access to AWS services but deny IAM users access to the Billing and Cost Management consoles

To deny IAM users access to everything on the Billing and Cost Management console, use the following policy. Deny user access to AWS Identity and Access Management (IAM) to prevent access to the policies that control access to billing information and tools.

**Important**

This policy doesn't allow any actions. Use this policy in combination with other policies that allow specific actions.

```json
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Effect": "Deny",
            "Action": "aws-portal:*",
            "Resource": "*"
        }
    ]
}
```
Allow IAM users to view the Billing and Cost Management consoles except for account settings

This policy allows read-only access to all of the Billing and Cost Management console. This includes the Payments Method and Reports console pages. However, this policy denies access to the Account Settings page. This means it protects the account password, contact information, and security questions.

```json
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Effect": "Allow",
            "Action": ["aws-portal:View*"]
        },
        {
            "Effect": "Deny",
            "Action": ["aws-portal:*Account"]
        }
    ]
}
```

Allow IAM users to modify billing information

To allow IAM users to modify account billing information in the Billing and Cost Management console, allow IAM users to view your billing information. The following policy example allows an IAM user to modify the Consolidated Billing, Preferences, and Credits console pages. It also allows an IAM user to view the following Billing and Cost Management console pages:

- Dashboard
- Cost Explorer
- Bills
- Orders and invoices
- Advance Payment

```json
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Effect": "Allow",
            "Action": ["aws-portal:*Billing"]
        }
    ]
}
```
Deny access to account settings, but allow full access to all other billing and usage information

To protect your account password, contact information, and security questions, deny IAM user access to **Account Settings** while still enabling full access to the rest of the functionality in the Billing and Cost Management console. The following is an example policy.

```
{
   "Version": "2012-10-17",
   "Statement": [
      {
         "Effect": "Allow",
         "Action": [
            "aws-portal:*Billing",
            "aws-portal:*Usage",
            "aws-portal:*PaymentMethods"
         ],
         "Resource": "*"
      },
      {
         "Effect": "Deny",
         "Action": "aws-portal:*Account",
         "Resource": "*"
      }
   ]
}
```

Deposit reports into an Amazon S3 bucket

The following policy allows Billing and Cost Management to save your detailed AWS bills to an Amazon S3 bucket if you own both the AWS account and the Amazon S3 bucket. This policy must be applied to the Amazon S3 bucket, rather than an IAM user. This is because it's a resource-based policy, not a user-based policy. We recommend that you deny IAM user access to the bucket for IAM users who don't need access to your bills.

Replace `bucketname` with the name of your bucket.

For more information, see Using Bucket Policies and User Policies in the *Amazon Simple Storage Service User Guide*.

```
{
   "Version": "2012-10-17",
   "Statement": [
      {
         "Effect": "Allow",
         "Principal": {
            "Service": "billingreports.amazonaws.com"
         },
         "Action": [
            "s3:GetBucketAcl",
            "s3:GetBucketPolicy"
         ],
         "Resource": "arn:aws:s3:::bucketname"
      },
      {
         "Effect": "Allow",
         "Principal": {
            "Service": "billingreports.amazonaws.com"
         },
         "Action": "s3:PutObject",
         "Resource": "arn:aws:s3:::bucketname/*"
      }
   ]
}
```
"Resource": "arn:aws:s3:::bucketname/*"
}
]
]

Find products and prices

To allow an IAM user to use the AWS Price List Service API, use the following policy to grant them access.

{
"Version": "2012-10-17",
"Statement": [
{
 "Effect": "Allow",
 "Action": [
 "pricing:DescribeServices",
 "pricing:GetAttributeValues",
 "pricing:GetProducts"
 ],
 "Resource": [  
 "*"
 ]
}
]  
}

View costs and usage

To allow IAM users to use the AWS Cost Explorer API, use the following policy to grant them access.

{
"Version": "2012-10-17",
"Statement": [
{
 "Effect": "Allow",
 "Action": [  
 "ce:*"
 ],
 "Resource": [  
 "*"
 ]
}
]  
}

Enable and disable AWS Regions

For an example IAM policy that allows users to enable and disable Regions, see AWS: Allows Enabling and Disabling AWS Regions in the IAM User Guide.

View and manage cost categories

To allow IAM users to use, view, and manage cost categories, use the following policy to grant them access.

{
"Version": "2012-10-17",
"Statement": [
Create, view, edit, or delete AWS Cost and Usage Reports

This policy allows an IAM user to create, view, edit, or delete sample-report using the API.

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Sid": "ManageSampleReport",
      "Effect": "Allow",
      "Action": [
        "cur:PutReportDefinition",
        "cur:DeleteReportDefinition",
        "cur:ModifyReportDefinition"
      ],
      "Resource": "arn:aws:cur:*:123456789012:definition/sample-report"
    },
    {
      "Sid": "DescribeReportDefs",
      "Effect": "Allow",
      "Action": "cur:DescribeReportDefinitions",
      "Resource": "*"
    }
  ]
}
```

View and manage purchase orders

This policy allows an IAM user to view and manage purchase orders, using the following policy to grant access.

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Sid": "VisualEditor0",
      "Effect": "Allow",
      "Action": [
        "aws-portal:ViewBilling",
        "purchase-orders:ViewPurchaseOrders",
        "purchase-orders:ModifyPurchaseOrders"
      ],
      "Resource": "*"
    }
  ]
}
```
View and update the Cost Explorer preferences page

This policy allows an IAM user to view and update using the Cost Explorer preferences page.

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Sid": "VisualEditor0",
      "Effect": "Allow",
      "Action": [
        "aws-portal:ViewBilling",
        "ce:UpdatePreferences"
      ],
      "Resource": "*"
    }
  ]
}
```

The following policy allows IAM users to view Cost Explorer, but deny permission to view or edit the Preferences page.

```
{
  "Version": "2012-10-17",
  "Statement": [
    
    {
      "Sid": "VisualEditor0",
      "Effect": "Allow",
      "Action": [
        "aws-portal:ViewBilling"
      ],
      "Resource": "*"
    },
    {
      "Sid": "VisualEditor1",
      "Effect": "Deny",
      "Action": [
        "ce:GetPreferences",
        "ce:UpdatePreferences"
      ],
      "Resource": "*"
    }
  ]
}
```

The following policy allows IAM users to view Cost Explorer, but deny permission to edit the Preferences page.

```
{
  "Version": "2012-10-17",
  "Statement": [
    
    {
      "Sid": "VisualEditor0",
      "Effect": "Allow",
      "Action": [
        "aws-portal:ViewBilling"
      ],
      "Resource": "*"
    }
  ]
}
```
View, create, update, and delete using the Cost Explorer reports page

This policy allows an IAM user to view, create, update, and delete using the Cost Explorer reports page.

```
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Sid": "VisualEditor0",
            "Effect": "Allow",
            "Action": [
                "aws-portal:ViewBilling",
                "ce:CreateReport",
                "ce:UpdateReport",
                "ce:DeleteReport"
            ],
            "Resource": "*"
        },
        {
            "Sid": "VisualEditor1",
            "Effect": "Deny",
            "Action": [
                "ce:UpdatePreferences"
            ],
            "Resource": "*"
        }
    ]
}
```

The following policy allows IAM users to view Cost Explorer, but deny permission to view or edit the Reports page.

```
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Sid": "VisualEditor0",
            "Effect": "Allow",
            "Action": [
                "aws-portal:ViewBilling"
            ],
            "Resource": "*"
        },
        {
            "Sid": "VisualEditor1",
            "Effect": "Deny",
            "Action": [
                "ce:DescribeReport",
                "ce:CreateReport",
                "ce:UpdateReport",
                "ce:DeleteReport"
            ],
            "Resource": "*"
        }
    ]
}
```
The following policy allows IAM users to view Cost Explorer, but deny permission to edit the **Reports** page.

```json
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Sid": "VisualEditor0",
            "Effect": "Allow",
            "Action": [
                "aws-portal:ViewBilling"
            ],
            "Resource": "*"
        },
        {
            "Sid": "VisualEditor1",
            "Effect": "Deny",
            "Action": [
                "ce:CreateReport",
                "ce:UpdateReport",
                "ce:DeleteReport"
            ],
            "Resource": "*"
        }
    ]
}
```

**View, create, update, and delete reservation and Savings Plans alerts**

This policy allows an IAM user to view, create, update, and delete reservation expiration alerts and Savings Plans alerts. To edit reservation expiration alerts or Savings Plans alerts, a user needs all three granular actions: `ce:CreateNotificationSubscription`, `ce:UpdateNotificationSubscription`, and `ce:DeleteNotificationSubscription`.

```json
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Sid": "VisualEditor0",
            "Effect": "Allow",
            "Action": [
                "aws-portal:ViewBilling",
                "ce:CreateNotificationSubscription",
                "ce:UpdateNotificationSubscription",
                "ce:DeleteNotificationSubscription"
            ],
            "Resource": "*"
        }
    ]
}
```

The following policy allows IAM users to view Cost Explorer, but denies permission to view or edit the **Reservation Expiration Alerts** and **Savings Plans alert** pages.

```json
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Sid": "VisualEditor0",
```
The following policy allows IAM users to view Cost Explorer, but denies permission to edit the Reservation Expiration Alerts and Savings Plans alert pages.

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Sid": "VisualEditor0",
      "Effect": "Allow",
      "Action": [
        "aws-portal:ViewBilling"
      ],
      "Resource": "*"
    },
    {
      "Sid": "VisualEditor1",
      "Effect": "Deny",
      "Action": [
        "ce:DescribeNotificationSubscription",
        "ce:CreateNotificationSubscription",
        "ce:UpdateNotificationSubscription",
        "ce:DeleteNotificationSubscription"
      ],
      "Resource": "*"
    }
  ]
}
```

Allow read-only access to AWS Cost Anomaly Detection

To allow IAM users read-only access to AWS Cost Anomaly Detection, use the following policy to grant them access. ce:ProvideAnomalyFeedback is optional as a part of the read-only access.

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Action": [
        "ce:Get*"
      ],
      "Effect": "Allow",
      "Resource": "*"
    }
  ]
}
```
Allow AWS Budgets to apply IAM policies and SCPs

This policy allows AWS Budgets to apply IAM policies and service control policies (SCPs) on behalf of the user.

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Effect": "Allow",
      "Action": [
        "iam:AttachGroupPolicy",
        "iam:AttachRolePolicy",
        "iam:AttachUserPolicy",
        "iam:DetachGroupPolicy",
        "iam:DetachRolePolicy",
        "iam:DetachUserPolicy",
        "organizations:AttachPolicy",
        "organizations:DetachPolicy"
      ],
      "Resource": "*"
    }
  ]
}
```

Allow AWS Budgets to apply IAM policies and SCPs and target EC2 and RDS instances

This policy allows AWS Budgets to apply IAM policies and service control policies (SCPs), and to target Amazon EC2 and Amazon RDS instances on behalf of the user.

Trust policy

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Effect": "Allow",
      "Principal": {
        "Service": "budgets.amazonaws.com"
      },
      "Action": "sts:AssumeRole"
    }
  ]
}
```

Permissions policy

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Effect": "Allow",
      "Action": [
        "ec2:DescribeInstanceStatus",
        "ec2:StartInstances",
      ]
    }
  ]
}
```
Allow IAM users to view US tax exemptions and create AWS Support cases

This policy allows an IAM user to view US tax exemptions and create AWS Support cases to upload exemption certificates in the tax exemption console.

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Action": [
        "aws-portal:*",
        "tax:GetExemptions",
        "tax:UpdateExemptions",
        "support:CreateCase",
        "support:AddAttachmentsToSet"
      ],
      "Resource": ["
        "*"
      ],
      "Effect": "Allow"
    }
  ]
}
```

Logging and monitoring in AWS Billing and Cost Management

Monitoring is an important part of maintaining the reliability, availability, and performance of your AWS account. There are several tools available to monitor your Billing and Cost Management usage.

**AWS Cost and Usage Reports**

AWS Cost and Usage Reports tracks your AWS usage and provides estimated charges associated with your account. Each report contains line items for each unique combination of AWS products, usage type, and operation that you use in your AWS account. You can customize the AWS Cost and Usage Reports to aggregate the information either by the hour or by the day.
Cost Explorer

Cost Explorer enables you to view and analyze your costs and usage. You can monitor data for up to the last 12 months, forecast how much you're likely to spend for the next three months, and get recommendations for what Reserved Instances to purchase. You can use Cost Explorer to identify areas that need further inquiry and see trends that you can use to understand your costs.

For more information about Cost Explorer, see the Analyzing your costs with Cost Explorer (p. 70).

Budgets

Budgets enables you to track your AWS cost and usage by using the cost visualization provided by Cost Explorer. Budgets shows the status of your budgets, provides forecasts of your estimated costs, and tracks your AWS usage, including Free Tier. You can also receive notifications when your estimated costs exceed your budgets.

For more information about Budgets, see the Managing your costs with AWS Budgets (p. 109).

AWS CloudTrail

Billing and Cost Management is integrated with AWS CloudTrail, a service that provides a record of actions taken by a user, role, or an AWS service in Billing and Cost Management. CloudTrail captures all write and modify API calls for Billing and Cost Management as events, including calls from the Billing and Cost Management console and from code calls to the Billing and Cost Management APIs.

For more information about AWS CloudTrail, see the Logging Billing and Cost Management API calls with AWS CloudTrail (p. 170).

Compliance validation for AWS Billing and Cost Management

Third-party auditors assess the security and compliance of AWS services as part of multiple AWS compliance programs. Billing and Cost Management is not in scope of any AWS compliance programs.

For a list of AWS services in scope of specific compliance programs, see AWS Services in Scope by Compliance Program. For general information, see AWS Compliance Programs.

You can download third-party audit reports using AWS Artifact. For more information, see Downloading Reports in AWS Artifact.

Your compliance responsibility when using Billing and Cost Management is determined by the sensitivity of your data, your company's compliance objectives, and applicable laws and regulations. AWS provides the following resources to help with compliance:

- **Security and Compliance Quick Start Guides** – These deployment guides discuss architectural considerations and provide steps for deploying security- and compliance-focused baseline environments on AWS.
- **AWS Compliance Resources** – This collection of workbooks and guides might apply to your industry and location.
- **Evaluating Resources with Rules** in the AWS Config Developer Guide – The AWS Config service assesses how well your resource configurations comply with internal practices, industry guidelines, and regulations.
• AWS Security Hub — This AWS service provides a comprehensive view of your security state within AWS that helps you check your compliance with security industry standards and best practices.

Resilience in AWS Billing and Cost Management

The AWS global infrastructure is built around AWS Regions and Availability Zones. AWS Regions provide multiple physically separated and isolated Availability Zones, which are connected with low-latency, high-throughput, and highly redundant networking. With Availability Zones, you can design and operate applications and databases that automatically fail over between zones without interruption. Availability Zones are more highly available, fault tolerant, and scalable than traditional single or multiple data center infrastructures.

For more information about AWS Regions and Availability Zones, see AWS Global Infrastructure.

Infrastructure security in AWS Billing and Cost Management

As a managed service, AWS Billing and Cost Management is protected by the AWS global network security procedures that are described in the Amazon Web Services: Overview of Security Processes whitepaper.

You use AWS published API calls to access Billing and Cost Management through the network. Clients must support Transport Layer Security (TLS) 1.0 or later. We recommend TLS 1.2 or later. Clients must also support cipher suites with perfect forward secrecy (PFS) such as Ephemeral Diffie-Hellman (DHE) or Elliptic Curve Ephemeral Diffie-Hellman (ECDHE). Most modern systems such as Java 7 and later support these modes.

Additionally, requests must be signed by using an access key ID and a secret access key that is associated with an IAM principal. Or you can use the AWS Security Token Service (AWS STS) to generate temporary security credentials to sign requests.
Quotas and restrictions

The following table describes the current quotas, restrictions, and naming constraints within AWS Billing and Cost Management.

**Budgets**

<table>
<thead>
<tr>
<th>Description</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>The number of free budgets allowed for an account</td>
<td>2</td>
</tr>
<tr>
<td>The total number of budgets allowed for a management account</td>
<td>20,000</td>
</tr>
</tbody>
</table>
| The number and type of characters that are allowed in a budget name | • 0-9  
   • A-Z and a-z  
   • Space  
   • The following symbols: _ . : / = + % @ |

**Budget reports**

<table>
<thead>
<tr>
<th>Description</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>The maximum number of budget reports allowed</td>
<td>50</td>
</tr>
<tr>
<td>The maximum number of budgets allowed in a budget report</td>
<td>50</td>
</tr>
<tr>
<td>The maximum number of email recipients allowed in a budget report</td>
<td>50</td>
</tr>
</tbody>
</table>

**AWS Cost Categories**

<table>
<thead>
<tr>
<th>Description</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>The total number of AWS Cost Categories for a management account</td>
<td>50</td>
</tr>
<tr>
<td>The number of cost category rules for a cost category (API)</td>
<td>500</td>
</tr>
<tr>
<td>The number of cost category rules for a cost category (UI)</td>
<td>100</td>
</tr>
</tbody>
</table>
| Names | • Names must be unique  
       • Case sensitive  
| value names | Names don’t have to be unique |
| The type and number of characters allowed in a name and value name | • Numbers: 0–9  
       • Unicode letters  
       • Space, if it’s not used at the beginning or end of the name  
       • The following symbols: _ - |
| The number of split charge rules for a cost category | 10 |

Cost Explorer

| The maximum number of reports that you can save for an account | 50 |
| The maximum number of filters in the GetCostAndUsage operation (API) | 100 |

Purchase orders

| The type of characters that are allowed in a purchase order ID | • A–Z and a–z  
       • Space  
       • The following symbols: _ : / = + @ |
| The number of characters allowed in a purchase order ID | 100 |
| The number of line items allowed for a purchase order | 100 |

AWS Cost Anomaly Detection

| The maximum number of monitors that you can create for an AWS service monitor type | 1 monitor for each account |
| The maximum number of monitors that you can create for other monitor types (member account, cost category, cost allocation tag) | 100 total monitors for each management account |
Unsupported services

- AWS Marketplace
- AWS Support
- WorkSpaces
- Cost Explorer
- Budgets
- AWS Shield
- Amazon Route 53
- AWS Certificate Manager
- Upfront and recurring reserved fee and Savings Plan fees

Advance Pay

<table>
<thead>
<tr>
<th>User entity</th>
<th>AWS Inc</th>
</tr>
</thead>
<tbody>
<tr>
<td>Currency</td>
<td>USD</td>
</tr>
</tbody>
</table>

Fund usage after funds are added to your Advance Pay

- Funds can only be used to pay for eligible AWS charges. Non-eligible charges (for example, AWS Marketplace invoices) are charged using the default payment method at the time of Advance Pay registration.
- Funds can't be withdrawn, refunded, or transferred.
- Funds can't be converted to other currencies.

If there are unused funds in your Advance Pay

- You can't change your seller on record.
- You can't change your preferred currency.
- You can't change your default payment method.
# Document history

The following table describes the documentation for this release of the *AWS Billing and Cost Management User Guide*.

<table>
<thead>
<tr>
<th>update-history-change</th>
<th>update-history-description</th>
<th>update-history-date</th>
</tr>
</thead>
<tbody>
<tr>
<td>New customer carbon footprint tool</td>
<td>Added a new customer carbon footprint tool feature to view estimates of the carbon emissions associated with your AWS products and services.</td>
<td>February 28, 2022</td>
</tr>
<tr>
<td>New payment profiles</td>
<td>Added a new payment profiles feature to assign automatic payment methods to invoices.</td>
<td>February 17, 2022</td>
</tr>
<tr>
<td>AWSPurchaseOrdersServiceRolePolicy – Update to an existing policy</td>
<td>AWS Billing removed unnecessary permissions.</td>
<td>November 18, 2021</td>
</tr>
<tr>
<td>AWS Billing started tracking changes for AWS managed policies</td>
<td>AWS Billing started tracking changes for its AWS managed policies.</td>
<td>November 18, 2021</td>
</tr>
<tr>
<td>New AWS Cost Management guide</td>
<td>Split the Billing and Cost Management user guide and aligned the feature details into the Billing guide and AWS Cost Management guide to align with the console.</td>
<td>October 20, 2021</td>
</tr>
<tr>
<td>New AWS Cost Anomaly Detection</td>
<td>Added a new AWS Cost Anomaly Detection feature that uses machine learning to continuously monitor your cost and usage to detect unusual spends.</td>
<td>December 16, 2020</td>
</tr>
<tr>
<td>New Purchase Order Management</td>
<td>Added a new purchase order feature to configure how your purchases are reflected on your invoices.</td>
<td>October 15, 2020</td>
</tr>
<tr>
<td>New Budget Actions</td>
<td>Added a new AWS Budgets actions feature to run an action on your behalf when a budget exceeds a certain cost or usage threshold.</td>
<td>October 15, 2020</td>
</tr>
<tr>
<td>New AWS Cost Categories</td>
<td>Added a new AWS Cost Categories feature to map AWS costs into meaningful categories.</td>
<td>April 20, 2020</td>
</tr>
<tr>
<td>New Heritage Tax feature</td>
<td>Added a new feature that enables you to use your tax registration information with your linked accounts.</td>
<td>March 19, 2020</td>
</tr>
<tr>
<td>Change Type</td>
<td>Description</td>
<td>Date</td>
</tr>
<tr>
<td>-------------------------------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-----------------</td>
</tr>
<tr>
<td>New china bank redirect payment method</td>
<td>Added a new payment method that allows China CNY customers using AWS to pay their overdue payments using China Bank Redirect.</td>
<td>February 20, 2020</td>
</tr>
<tr>
<td>New security chapter</td>
<td>Added a new security chapter that provides information about various security controls. Former “Controlling Access” chapter contents have been migrated here.</td>
<td>February 6, 2020</td>
</tr>
<tr>
<td>New AWS Cost and Usage Reports user guide</td>
<td>Migrated and reorganized all AWS Cost and Usage Reports content to a separate user guide.</td>
<td>January 21, 2020</td>
</tr>
<tr>
<td>New reporting method using AWS Budgets</td>
<td>Added a new reporting functionality using AWS Budgets reports.</td>
<td>June 27, 2019</td>
</tr>
<tr>
<td>Added normalized units to Cost Explorer</td>
<td>Cost Explorer reports now include normalized units.</td>
<td>February 5, 2019</td>
</tr>
<tr>
<td>Credit application changes</td>
<td>AWS changed how they apply credits.</td>
<td>January 17, 2019</td>
</tr>
<tr>
<td>New payment behavior</td>
<td>AISPL customers can now enable the auto-charge ability for their payments.</td>
<td>December 20, 2018</td>
</tr>
<tr>
<td>New AWS Price List Service endpoint</td>
<td>Added a new endpoint for AWS Price List Service.</td>
<td>December 17, 2018</td>
</tr>
<tr>
<td>Updated the Cost Explorer UI</td>
<td>Updated the Cost Explorer UI.</td>
<td>November 15, 2018</td>
</tr>
<tr>
<td>Integrated Amazon Athena into AWS Cost and Usage Reports</td>
<td>Added the ability to upload the data from an AWS Cost and Usage Reports into Athena.</td>
<td>November 15, 2018</td>
</tr>
<tr>
<td>Added budget history</td>
<td>Added the ability to see the history of a budget.</td>
<td>November 13, 2018</td>
</tr>
<tr>
<td>Expanded budget services</td>
<td>Expanded RI budgets to Amazon OpenSearch Service.</td>
<td>November 8, 2018</td>
</tr>
<tr>
<td>Added a new payment method</td>
<td>Added the SEPA Direct Debit payment method.</td>
<td>October 25, 2018</td>
</tr>
<tr>
<td>Added On-Demand capacity reservations (p. 220)</td>
<td>Added documentation about AWS Cost and Usage Reports line items that apply to capacity reservations.</td>
<td>October 25, 2018</td>
</tr>
<tr>
<td>Redesigned budget experience</td>
<td>Updated the budget UI and workflow.</td>
<td>October 23, 2018</td>
</tr>
<tr>
<td>New Reserved Instance recommendation columns</td>
<td>Added new columns to the Cost Explorer RI recommendations.</td>
<td>October 18, 2018</td>
</tr>
<tr>
<td>Feature</td>
<td>Description</td>
<td>Date</td>
</tr>
<tr>
<td>---------------------------------------</td>
<td>-----------------------------------------------------------------------------</td>
<td>---------------</td>
</tr>
<tr>
<td>New AWS CloudTrail actions</td>
<td>More actions added to CloudTrail logging.</td>
<td>October 18, 2018</td>
</tr>
<tr>
<td>Added a new Reserved Instance report</td>
<td>Expanded RI reports to Amazon OpenSearch Service.</td>
<td>October 10, 2018</td>
</tr>
<tr>
<td>New AWS Cost and Usage Reports columns (p. 220)</td>
<td>New columns added to the AWS Cost and Usage Reports.</td>
<td>September 27, 2018</td>
</tr>
<tr>
<td>Cost Explorer walkthrough</td>
<td>Cost Explorer now provides a walkthrough for the most common functionality.</td>
<td>September 24, 2018</td>
</tr>
<tr>
<td>Added CloudTrail events</td>
<td>Added additional CloudTrail events.</td>
<td>August 13, 2018</td>
</tr>
<tr>
<td>Added a new payment method</td>
<td>Added the ACH Direct Debit payment method.</td>
<td>July 24, 2018</td>
</tr>
<tr>
<td>Updated the AWS free tier widget</td>
<td>Updated the AWS Free Tier Widget.</td>
<td>July 19, 2018</td>
</tr>
<tr>
<td>Added RI purchase recommendations for additional services</td>
<td>Added RI purchase recommendations for additional services in Cost Explorer.</td>
<td>July 11, 2018</td>
</tr>
<tr>
<td>Added RI purchase recommendations for linked accounts</td>
<td>Added RI purchase recommendations for linked accounts in Cost Explorer.</td>
<td>June 27, 2018</td>
</tr>
<tr>
<td>Added support for AWS Cost and Usage Reports data refreshes</td>
<td>AWS Cost and Usage Reports can now update after finalization if AWS applies refunds, credits, or support fees to an account.</td>
<td>June 20, 2018</td>
</tr>
<tr>
<td>Added CloudTrail support</td>
<td>Added support for CloudTrail event logging.</td>
<td>June 7, 2018</td>
</tr>
<tr>
<td>Added AWS CloudFormation for budgets</td>
<td>Added Budgets templates for AWS CloudFormation.</td>
<td>May 22, 2018</td>
</tr>
<tr>
<td>Updated RI allocation behavior for linked accounts</td>
<td>Updated the RI allocation behavior size-flexible RI for linked accounts.</td>
<td>May 9, 2018</td>
</tr>
<tr>
<td>RI coverage alerts</td>
<td>Added RI coverage alerts.</td>
<td>May 8, 2018</td>
</tr>
<tr>
<td>Unblend linked account bills (p. 220)</td>
<td>Linked account bills no longer show the blended rate for the organization.</td>
<td>May 7, 2018</td>
</tr>
<tr>
<td>Updated AWS tax settings</td>
<td>Added the ability to bulk edit tax settings.</td>
<td>April 25, 2018</td>
</tr>
<tr>
<td>Added Amazon RDS recommendations to Cost Explorer</td>
<td>Added Amazon RDS Recommendations to Cost Explorer.</td>
<td>April 19, 2018</td>
</tr>
<tr>
<td>Added a new Cost Explorer dimension and AWS Cost and Usage Reports line item (p. 220)</td>
<td>Added purchase recommendations to the Cost Explorer API</td>
<td>Added RI coverage for Amazon RDS, Amazon Redshift, and ElastiCache</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Added a new Cost Explorer dimension and AWS Cost and Usage Reports line item.</td>
<td>Added access to the Amazon EC2 Reserved Instance (RI) purchase recommendations via the Cost Explorer API.</td>
<td>Reserved Instance (RI) coverage for Amazon RDS, Amazon Redshift, and ElastiCache.</td>
</tr>
<tr>
<td>Feature</td>
<td>Description</td>
<td>Date</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>-------------------</td>
</tr>
<tr>
<td>Linked account access and usage type groups in budgets</td>
<td>Added support for creating cost and usage budgets based on specific usage types and usage type groups, and extended budget creation capabilities to all account types.</td>
<td>June 19, 2017</td>
</tr>
<tr>
<td>Regional offer files</td>
<td>The AWS Price List API now offers regional offer files for each service.</td>
<td>April 20, 2017</td>
</tr>
<tr>
<td>Added Cost Explorer advanced options</td>
<td>You can now filter Cost Explorer reports by additional advanced options, such as refunds, credits, RI upfront fees, RI recurring charges, and support charges.</td>
<td>March 22, 2017</td>
</tr>
<tr>
<td>Added a Cost Explorer report</td>
<td>You can now track your Reserved Instance (RI) coverage in Cost Explorer.</td>
<td>March 20, 2017</td>
</tr>
<tr>
<td>Added Cost Explorer filters</td>
<td>You can now filter Cost Explorer reports by tenancy, platform, and the Amazon EC2 Spot and Scheduled Reserved Instance purchase options.</td>
<td>March 20, 2017</td>
</tr>
<tr>
<td>Cost Explorer and budgets for AISPL</td>
<td>AISPL users can now use Cost Explorer and budgets.</td>
<td>March 6, 2017</td>
</tr>
<tr>
<td>Added grouping for Cost Explorer usage types</td>
<td>Cost Explorer supports grouping for both cost and usage data, enabling customers to identify their cost drivers by cross-referencing their cost and usage charts.</td>
<td>February 24, 2017</td>
</tr>
<tr>
<td>Added a Cost Explorer report</td>
<td>You can now track your monthly Amazon EC2 Reserved Instance (RI) utilization in Cost Explorer.</td>
<td>December 16, 2016</td>
</tr>
<tr>
<td>Added a Cost Explorer report</td>
<td>You can now track your daily Amazon EC2 Reserved Instance (RI) utilization in Cost Explorer.</td>
<td>December 15, 2016</td>
</tr>
<tr>
<td>Added AWS-generated cost allocation tags</td>
<td>You can now activate the AWS-generated tag createdBy to track who created an AWS resource.</td>
<td>December 12, 2016</td>
</tr>
<tr>
<td>Added Cost Explorer advanced options</td>
<td>You can now exclude tagged resources from your Cost Explorer reports.</td>
<td>November 18, 2016</td>
</tr>
<tr>
<td>Amazon QuickSight integration for AWS Cost and Usage Reports (p. 220)</td>
<td>AWS Cost and Usage Reports now provide customized queries for uploading your data into Amazon QuickSight.</td>
<td>November 15, 2016</td>
</tr>
<tr>
<td>Feature</td>
<td>Description</td>
<td>Date</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>-------------------------------------------------------------------------------------------------------------------------------</td>
<td>--------------------</td>
</tr>
<tr>
<td>Expanded budget functionality</td>
<td>You can now use budgets to track usage data.</td>
<td>October 20, 2016</td>
</tr>
<tr>
<td>Expanded Cost Explorer functionality</td>
<td>You can now use Cost Explorer to visualize your costs by usage type groups.</td>
<td>September 15, 2016</td>
</tr>
<tr>
<td>Improved Amazon Redshift integration for AWS Cost and Usage Reports</td>
<td>AWS Cost and Usage Reports now provide customized queries for uploading your data into Amazon Redshift.</td>
<td>August 18, 2016</td>
</tr>
<tr>
<td>AWS Cost and Usage Reports</td>
<td>You can now create and download AWS Cost and Usage Reports.</td>
<td>December 16, 2015</td>
</tr>
<tr>
<td>AWS price list API</td>
<td>You can now download offer files that list the products, prices, and restrictions for a single AWS service.</td>
<td>December 9, 2015</td>
</tr>
<tr>
<td>Cost Explorer report manager</td>
<td>You can now save Cost Explorer queries.</td>
<td>November 12, 2015</td>
</tr>
<tr>
<td>AWS free tier tracking</td>
<td>You can now track how much of your free tier limit you've used.</td>
<td>August 12, 2015</td>
</tr>
<tr>
<td>Budgets and forecasting</td>
<td>You can now manage your AWS usage and costs using budgets and cost forecasts.</td>
<td>June 29, 2015</td>
</tr>
<tr>
<td>Amazon Internet Services Pvt. Ltd</td>
<td>You can now manage your account settings and payment methods for an Amazon Internet Services Pvt. Ltd (AISPL) account.</td>
<td>June 1, 2015</td>
</tr>
<tr>
<td>Expanded Cost Explorer functionality</td>
<td>You can now use Cost Explorer to visualize your costs by Availability Zone, API operation, purchase option, or multiple cost allocation tags.</td>
<td>February 19, 2015</td>
</tr>
<tr>
<td>Preferred payment currencies</td>
<td>You can now change the currency associated with your credit card.</td>
<td>February 16, 2015</td>
</tr>
<tr>
<td>Expanded Cost Explorer functionality</td>
<td>You can now use Cost Explorer to visualize your costs by Amazon EC2 instance type or region.</td>
<td>January 5, 2015</td>
</tr>
<tr>
<td>Avoiding unexpected charges</td>
<td>Revised and expanded Avoiding Unexpected Charges and Using the Free Tier.</td>
<td>August 19, 2014</td>
</tr>
<tr>
<td>IAM user permissions</td>
<td>You can now enable AWS Identity and Access Management (IAM) users and federated users to access and manage your account settings, view your bills, and perform cost management. For example, you can grant people in your finance department full access to the financial setup and control of your AWS account, without having to give them access to your production AWS environment.</td>
<td>July 7, 2014</td>
</tr>
<tr>
<td>----------------------</td>
<td>-------------------------------------------------------------------------------------------------</td>
<td>-------------</td>
</tr>
<tr>
<td>Cost Explorer launched</td>
<td>Cost Explorer provides a visualization of your AWS costs that enables you to analyze your costs in multiple ways.</td>
<td>April 8, 2014</td>
</tr>
</tbody>
</table>
AWS glossary

For the latest AWS terminology, see the AWS glossary in the AWS General Reference.